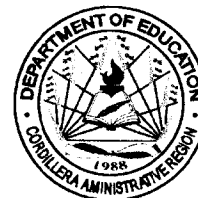




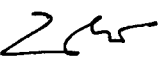
Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Wangal, La Trinidad, Benguet



February 29, 2016

MEMORANDUM

TO : All Schools Division Superintendents
This region

FROM : 
ELLEN B. DONATO, Ed.D., CESO III
Regional Director

SUBJECT : 1ST QUARTER DRRM COORDINATORS MEETING FOR 2016
AND PREPARATION FOR THE CLUSTER 1 WORKSHOP ON THE FINE-TUNING
AND ALIGNMENT OF DRRM PLANS

MAR 01 2016
msc

The First Quarter meeting of DRRM Coordinators for 2016 will be held on March 5-6, 2016 at the Stephen N. Capuyan Hall, DepEd –CAR Regional Office. Participants to this meeting are the region and schools division PDO 2 (DRRM)/DRRM Focal persons.

Agenda of the meeting are as follows:

- a. 2015 Accomplishment Report;
- b. Coordination with the Bureau of Fire Protection for activities to be conducted in March being the Fire Prevention Month
- c. Review and alignment of Division Plans with the Cordillera Regional Disaster Response Plan
- d. Preparation for the Cluster I Workshop on March 8-10, 2016 at the NEAP-R,

Compensatory Overtime Credit-Compensatory Time-off (COC-CTO) shall be granted the participants subject to existing DepEd and CSC rules and regulations and CSC-DBM Joint Circular No. 2, s. 2004.

Board and lodging will be charged to the Regional Office while travelling expenses and other incidental expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

Participants are expected to bring with them their accomplishment reports and documents for the DRRM Exhibit showcasing each division's best practices in disaster risk reduction and management.

For information and guidance.

Incl.:
as stated