

	<b>General Quality Form</b>		Document Code: CAR-QF-ADMIN-PS-02
	<b>SELECTION LINE UP OF APPLICANTS</b>		Revision: 00 Effectivity Date: 06-18-2018
			Name of Office: Administrative Division - Personnel Section

**SELECTION LINE UP OF APPLICANTS**

**Position Title:** ADMINISTRATIVE OFFICER II **Salary Grade:** 11

**Item Number:** OSEC-DECSB-ADOF2-90081-2021 **Level:** 2

**Qualification Standards:**

**Education Requirements:** Bachelor's Degree relevant to the job **Training Requirements:** None required

**Experience Requirements:** None required **Eligibility Requirements:** Career Service (Professional)/2nd Level Eligibility

No.	Name	Sex	Performance Rating		Education	Training	Experience	Eligibility
			Period	Numerical				
1	BANGAO, LOLITA A.	F			BS in Agribusiness - Agribusiness Marketing		Good Shepherd (MMTDF Inc.) - 9/6/12 to 6/15/18 CSR Inbound 1 (Sitel) - 9/7/18 to 6/7/19	RA 1080 (Agriculturist)
2	CACHO, ENGELBERT A.	M	Oct. 202 - June 2021 July 2020 - Sept. 2020 Jan - June 2020	3.983 3.980 4.240	Bachelor of Law and Letters Bachelor of Arts - Pol. Sci.	with trainings	ADAS3 - SDO Baguio City - 2/18/19 to Present	CS Prof
3	CALATAYUD, LOISE ABEGAIL B.	F	2020 - 2021 2019 - 2020 2018-2019	3.330 2.820 2.590	BS in Mathematics	with trainings	Accounts Service Personnel (MTMAS) - 10/16/16 to Present	CS Prof
4	COBARRUBIAS, JOSE LORENZO C.	M	Jan -Dec 2020 Jan - Dec 2019 Jan - Dec 2018	4.900 4.725 4.567	BS in Information Technology	with trainings	ADA51 (DepEd RO) - 7/2/18 to Present ADA6 (DepEd RO) - 10/30/15 to 7/1/18	CS Prof
5	CORTEZ, LOUWEE ANDREW C.	M		4.250	BSBA - Marketing	with trainings	Senior Administrator/Team Leader - 9/2019 to Present Gen. Administrative Support - 4/2018 to 9/2019	CS Prof
6	GANGA, EDRALYN C.	F	Jan -Dec 2020 Jan - Dec 2019 Jan - Dec 2018	4.817 4.830 4.720	BSBA BS in Nursing	with trainings	ADAS3 (DepEd RO) - 1/2/20 to Present ADA6 (DepEd RO) - 12/1/17 to 1/1/2020 ADA3 (DepEd RO) - 10/30/15 to 11/30/217	CS Prof RA 1080 (RN; LET
7	LABUANAN, AIZA JANE B.	F	Apr 2020 - Jun 2021 May 2019 - Apr 2020 May 2018 - Apr 2019	4.733 4.650 4.600	BS in Financial and Management Accounting	with trainings	ADAS3 (SDO-Beng) - 11/20/15 to Present Clerk (Buguias NHS) - 5/25/15 to 11/19/15 Cashier (RMG Gen. Merch) - 1/5/15 to 5/24/15 Admin. Aide(Sinipsip NHS) - 6/9/14 to 12/31/14	CS Prof
8	RAMOS, LETECIA M.	F	Jan -Dec 2020 Jan - Dec 2019 Jan - Dec 2018	4.900 4.833 4.430	BS in Information Technology	with trainings	ADA6 (DepEd RO) 9/5/16 to Present ADA4 (Contractual - BSU) - 7/13/15 to 2/9/16	CS Prof

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**SELECTION LINE UP OF APPLICANTS**

<b>Position Title:</b>	<b>ADMINISTRATIVE OFFICER II</b>	<b>Salary Grade:</b>	<b>11</b>
<b>Item Number:</b>	<b>OSEC-DECSB-ADOF2-90081-2021</b>	<b>Level:</b>	<b>2</b>
<b>Qualification Standards:</b>		<b>Training Requirements: <u>None required</u></b>	
<b>Education Requirements: <u>Bachelor's Degree relevant to the job</u></b>		<b>Eligibility <u>Career Service (Professional)/2nd Level</u></b>	
<b>Experience Requirements: <u>None required</u></b>		<b>Requirements: <u>Eligibility</u></b>	

No.	Name	Sex	Performance Rating		Education	Training	Experience	Eligibility
			Period	Numerical				
9	SOTELO, MARY CRIS B.	F	Jan -Dec 2020	4.900	- Acad. Req'ts - Master in Development Community - BS in Dev't Communication	with trainings	ADAS1 (DepEd RO) - 9/25/19 to Present	CS Prof
			Sept 25 - Dec 2019	4.900				
			Mar 19- July 17, 2019	5.000				
10	YEE, CARLA A.	F			BSMA, BS in Accountancy			CS Prof RA 1080 (Accountant)
11	BOTALON, AUGELIE D.	F	Jan - June 2021	5.000	MPA BSC - Financial Management	with trainings	ADA (JO - BSU) 3/2/2009 to 2/7/2020	CS Prof
			July - Dec 2020	5.000				
			Jan - June 2020	5.000				
12	ESTUBO, LAWRENCE G.	M	Dec 2020 - June 2021		BS in Aviation Electronics Technology	with trainings	Consultant - (COS - Taguig City)- 8/2/2010 to 8/18/2013	CS Prof
13	PADILLA, JEREMY KERMIT B.	M	Jan -Dec 2020	4.980	BS in Computer Science	with trainings	ADAS2 - 12/3/2020 to Present ADAS1 - 1/27/17 to 12/2/2020	CS Prof
			Jan - Dec 2019	4.700				
			Jan - Dec 2018	4.620				
14	PUDDUNAN, LETECIA B.	F	Jan -Dec 2020		BEE		Teacher (Substitute) 7/19/18 to 9/16/19; 6/27/2019 to 8/22/2019; 1/6/2020 to 4/19/2020; 10/19/2020 to 12/17/2020	LET
			Jan - Dec 2019					
			Jan - Dec 2018					
15	YOG-A, GENEVIEVE A.	F	Jan - Dec 2020	4.950	MPA BSIT	with trainings	ADAS3 (SDO-Beng) 5/28/2021 to Present ADAS2 (SDO-Beng) 1/3/2017 to 5/27/2021 ADAS (DA-CAR) 3/10/2015 to 12/31/2017	CS Prof
			June Dec 2019	4.880				
			June 2018 - Apr 2019	4.470				

To be posted for at least fifteen (15) CALENDAR DAYS

Prepared by:

*Elena C Tawanna*  
ELENA C TAWANNA