
	<h2 style="margin: 0;">General Quality Form</h2>		Document Code: CAR-QF-ADMIN-PS-02 Revision: 00 Effectivity Date: 06-18-2018
<h3 style="margin: 0;">SELECTION LINE UP OF APPLICANTS</h3>		Name of Office: Administrative Division - Personnel Section	

**SELECTION LINE UP OF APPLICANTS**

<b>Position Title:</b>	<u>ADMINISTRATIVE AIDE III</u>	<b>Salary Grade:</b>	<u>3</u>
<b>Item Number:</b>	<u>OSEC-DECSB-ADA3-90008-2005</u>	<b>Level:</b>	<u>1</u>
 <b>Qualification Standards:</b>			
<b>Education Requirements:</b>	<u>Completion of two-year studies in college or HS graduate with relevant vocational/trade course</u>	<b>Training Requirements:</b>	<u>None required</u>
<b>Experience Requirements:</b>	<u>None required</u>	<b>Eligibility Requirements:</b>	<u>CS Sub-Professional/1st level eligibility</u>

No.	Name	Sex	Performance Rating			Education	Training	Experience	Eligibility
			Period	Numerical	Adjectival				
1	AYEO, MAE HUMBLE B.	F				BSBA - Financial Mgmt.		CS Prof	
2	Basilio, Eva Jane B.	F	January - June 2020 July - December 2019 February - June 2019	4.690 5.000 5.000		BEE	with trainings	3/1 - 5/19/17 - Teacher ( BLC Inc.) 7/4 - 12/21/17 - ALS ( Bokod district 2/18/19 - 6/30/19 - ADA IV ( BSU) 7/1/19 - 12/31/19 - ADA IV ( BSU) 1/2/20 - Present - ADA IV ( BSU)	LET
3	COTENG, APRIL MAE B.	F	CAT 2019	98.140		BS in Accounting Technology	with trainings	Accounting Staff - 1/21/2019 to present Accounting Clerk - 5/21/2018 to 1/5/2019	CSC - Prof.
4	FUENTES, AILEEN JOY C.	F				BS in Pharmacy Juris Doctor	with trainings	Encoder - 1/27/20 to 6/30/20	CSC - Prof.
5	GAOAT, KRIS MARIE	F				BS in Criminology	with trainings	ESL Tutor - 11/2016 to 10/2019	RA 1080

AUG 17 2020

**SELECTION LINE UP OF APPLICANTS**

**Position Title:** ADMINISTRATIVE AIDE III  
**Item Number:** OSEC-DECSB-ADA3-90008-2005

**Salary Grade:** 3  
**Level:** 1

**Qualification Standards:**

**Education Requirements:** Completion of two-year studies in college or HS graduate with relevant vocational/trade course

**Training Requirements:** None required


**Experience Requirements:** None required

**Eligibility Requirements:** CS Sub-Professional/1st level eligibility

No.	Name	Sex	Performance Rating			Education	Training	Experience	Eligibility
			Period	Numerical	Adjectival				
6	GAWIDAN, SHARMAINE M.	F	Feb - Dec 2019 Oct - Dec 2018	4.850 4.000		BS in HRM		ADA4 - (COS) - 8/3/2020 to Present ADA4 (COS) - 1/2/2020 6/30/2020 ADA4 (COS) - 2/1/2019 TO 12/31/2019 Instructor (COS) - 10/10/2019 to 12/10/2019	
7	INNEN, MELANNIE D.	F				BEEd-General Education	with trainings		LET
8	LANGCAO, PRECIOUS YVONNE M.	F				BS in Accountancy			CSC - Prof.
9	LEON, JAYSILLE L.	M				BS in Agriculture			CSC - Prof. RA 1080
10	RULLODA, DENNIS H.	M				BSC - major in Marketing	with trainings	ADA4 - 11/26/2002 to 11/19/2007 Population Program Worker II-11/20/2007 to 6/10/2008	CSC - Prof.

To be posted for at least fifteen (15) CALENDAR DAYS

Prepared by:

  
 ELENA C. TAWANNA  
 AO IV