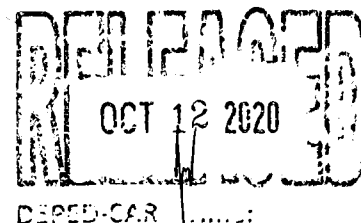




Republic of the Philippines
Department of Education
Cordillera Administrative Region



Office of the Regional Director

October 9, 2020

REGIONAL ORDER

002.2020

TO : SCHOOLS DIVISION SUPERINTENDENT
ALL RO FUNCTIONAL DIVISION CHIEFS/UNIT
ALL OTHERS CONCERNED

SUBJECT : RECONSTITUTING THE COMPOSITION OF THE REGIONAL
GRIEVANCE COMMITTEE

1. Pursuant to DepED Order No. 35, s. 2004 (Revision of the Grievance Machinery of the Department of Education) and CSC Memorandum Circular No. 2, s. 2001 (Revised Policies on the Settlement of Grievance in the Public Sector), the composition of the Regional Grievance Committee is hereby reconstituted as follows effective immediately:

Chairperson: FLORANTE E. VERGARA
OIC-Assistant Regional Director

Co-chairperson: EDGARDO T. ALOS
Chief Administrative Officer

Members: ATTY. SEBASTIAN G. TAYABAN
Chief Administrative Officer

ATTY. VANESSA B. FLORA
Attorney IV

AIDA L. PAYANG
Chief Education Supervisor, QAD

MARIE CAROLYN B. VERANO
Schools Division Superintendent
SDO Baguio

ELEONORA A. ALBIDAS
Bilis Aksyon Program Partner Designate

DALTON S. TELIAO
Legal Assistant II
2nd Level Representative

ROMULO B. BASA
Education Program Supervisor
2nd Level Representative





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DUMAS D. ABAN
Administrative Officer II
1st Level Representative

MATHEMAR B. MONTES
Administrative Aide IV
1st Level Representative

SECRETARIAT:

JANETTE O. PAYANG
Administrative Aide IV

MARY CRIS B. SOTELO
Administrative Assistant I

2. The Grievance Committee per DepED Order No. 35, s. 2004, has the following responsibilities:
 - a. Establish its own procedures and strategies. Membership in the grievance committee shall be considered part of the members' regular duties;
 - b. Develop and implement pro-active measures or activities to prevent grievance such as an employee assembly which shall be conducted at least once every quarter, "talakayan", counseling and other HRD interventions. Minutes of the proceedings of these activities shall be documented for audit purposes;
 - c. Conduct continuing information drive on the Grievance Machinery among officials and employees;
 - d. Conduct dialogue between and among parties involved;
 - e. Direct the documentation of the grievance including the preparation and signing of written agreements reached by the parties involved;
 - f. Issue Final Certification on the Final Action on the Grievance (CFAG) which shall contain, among other things, the history and final action taken by the agency on the grievance;
 - g. Submit a quarterly report of its accomplishments and status of unresolved grievances to the Civil Service Commission Regional Office concerned.

3. Please be guided accordingly.


MAY B. ECLAR PhD, CESO V
Regional Director

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