



Republic of the Philippines
 Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 Wangal, La Trinidad, Benguet



MEMORANDUM

No. 168 S, 2014

RELEASED
 DEC 03 2014
 DEPED-CAR Time: _____

TO : Schools Division Superintendent
 All Divisions
 Attention: EPP/TLE Division Supervisors/Coordinators
FOR THE DIRECTOR IV:

FROM : CRISTINA L. PAQUIT
 OIC-Budget and Finance Division
 Officer -In- Charge

DATE : December 3, 2014

SUBJECT : SUBMISSION OF THE RESULTS ON THE ASSESSMENT OF GRADE 9 TECHNOLOGY AND LIVELIHOOD EDUCATION (TLE) PUBLIC SECONDARY SCHOOL TEACHERS.

1. Joint Circular No. 1 s. 2014 entitled Assessment of DepED Technology and Livelihood Education (TLE) Grade 9 Public Secondary School Teachers signed by the Technical Education and Skills Development Authority (TESDA) and the Department of Education (DepED), aims to provide TLE teachers with an additional credential that will certify their competence to teach technical-vocational courses.
2. This office reminds the Division offices on the submission of the results of the assessment of grade 9 TLE teachers on or before **December 15, 2014** as basis for the payment/obligation of the assessment fee of P550.00 pesos and P450.00 pesos meal allowance.
3. The **TLE Division Supervisors/coordinators** shall be responsible for facilitating the submission of the following:
 - 3.1 Travel Authority of the assessed teachers duly signed by the School Head;
 - 3.2 Certificate of Appearance from the Assessment Center (AC) to support his/her claim for the meal allowance;
 - 3.3 Statement of Account from the Assessment Centers equivalent to the number of teachers assessed by the Assessment Centers with the teachers' certificates duly attached to the statement;
 - 3.4 Consolidated report of the results of the assessment and the Statement of accounts and Certificates (NC and/or COC);
 - 3.5 Summary of the names of assessed Grade 9 TLE teachers per school, per specialization, including those by its TESDA assessment centers;
 - 3.6 Bank Account & Number of the Assessment Center preferably Land Bank.
4. Immediate dissemination and compliance is desired.

Telephone Numbers:

Office of the Director IV	-422-1318	Budget and Finance Division	-422-5155	Cash Section	-309-3017	Record Section	-309-3015
Fax Machine	-422-4074	Elementary Education Division	-422-7096	Physical Facilities Unit/ICT	-309-3011	Payroll Services Unit	-424-3993
Office of the Director III	-309-3013	Alternative Learning System	-422-5187	Regional Planning Unit	-309-1234	Special Services Division	-424-5167
Administrative Division	-422-1804	Secondary Education Division	-309-3014	Supply Unit	-422-2198	Commission on Audit	-422-7434