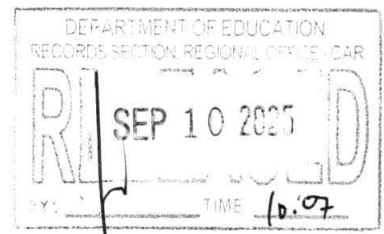




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



09 September 2025

REGIONAL MEMORANDUM

No. 660.2025

**UPDATES ON THE REVISED TEACHER INDUCTION PROGRAM (RTIP)-CLUSTER 1:
GUIDING WITH PURPOSE: EMPOWERING MENTORS
AND PROGRAM FACILITATORS**

To: Schools Division Superintendents
All Others Concerned

1. In reference to RM No. 614, s. 2025, titled **Submission of Mentors and Program Facilitators for RTIP Cluster 1**, this Office authorizes the participation of the identified participants listed in Enclosure 1 on **September 22-26, 2025** at the NEAP Training Facility, Baguio City.
2. All authorized participants are required to register through **<https://tinyurl.com/RTIPCluster1-Registration>** before **September 12, 2025**. In addition, laptops, chargers, extension cords, alternative sources of internet connectivity (e.g., mobile data, pocket Wi-Fi), and any necessary medication shall be brought ready for the activity.
3. Check-in time is 3:00 PM of September 22, with dinner as the first meal while checkout time shall be 12:00 noon of September 26, with PM snacks as the last meal. Those unable to arrive on Day 0 must ensure arrival at the training hall before 8:00 AM of September 23 in compliance with professional development standards.
4. Respective SDO RTIP Focals shall coordinate with the immediate supervisors of participants to implement necessary arrangements to ensure that participation in the program of personnel under their governance level will not cause class disruptions and hamper office operations.
5. In cases of unforeseen circumstances wherein an identified participant cannot attend the scheduled activity, **he/she is required to submit an explanation letter addressed to the SDO-SGOD Chief Education Supervisor. The letter shall facilitate the immediate processing of a replacement, in adherence to accountability and responsibility for the allotted training expenses per participant. The SDO-SGOD-SEPS shall then prepare a Division Memorandum to cover the replacement.**
6. For queries and clarifications, please contact the Human Resource Development Division through Rosita C. Agnasi, OIC-HRDD-NEAPR through the office email.
7. Immediate and widest dissemination of this Memorandum is directed.


ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/ Regional Director

*HRDD/RCA/SJLD- LBL Revised Teacher Induction Program
August 26, 2025*



Address: Wangal, La Trinidad, Benguet, 2601
Telephone No: (074) 422 - 1318
Email Address: car@deped.gov.ph

DepEd Tayo Cordillera <https://depedcar.ph>



**List of Participants to the Revised Teacher Induction program (RTIP) Cluster
1: Guiding with Purpose: Empowering Mentors and Program Facilitators**

NAME	DESIGNATION/ CAREER GROUP	POSITION	SEX	OFFICE/ SDO/ SCHOOL
1. Likigan, Laureen	IPBT Focal	Senior Education Program Specialist (SEPS)	F	RO-HRDD
2. Adriatico, Eden			F	Abra
3. Kinomis, Xylene			F	Benguet
4. Garcia, Manuela	Supervisor	PSDS	F	Abra
5. Adsay, Shirley			F	Apayao
6. Lomas-e, Lourdes			F	Baguio City
7. Zarate, Marilyn			F	Benguet
8. Lupai, Marlyn			F	Ifugao
9. Wagawag, Conchita			F	Kalinga
10. Marrero, Milton			M	Mt. Province
11. Alunday, Henry			M	Tabuk City
12. Millare, Eugenio	School Head	School Principal II	F	Abra-Tayum CS
13. Matias, Gina		School Principal III	F	Apayao
14. Caya-os, Johnson		School Principal II	F	Baguio City
15. Cuh-ing, Bivian			F	Benguet Tuba NHS
16. Diplat, Gabriel			F	Ifugao -Impugong ES & Mulam PS
17. Dongan, Lilibeth		School Principal I	F	Kalinga -Magsilay ES
18. Banaken, Gleson			F	Mt. Province -Banao ES
19. Langbisan, Melchor			M	Tabuk City -Southern Tabuk IS
20. Peña, Ma. Elena	Head/ Master Teacher	Master Teacher I	F	Abra
21. Joan L. Maliyao		Head Teacher III	F	Apayao
22. Tacay, Genar			M	Baguio City-San Luis ES
23. Tinaza, Henry			M	Benguet Salpang ES
24. Cagiwa, Luzviminda			F	Ifugao-Alfonso Lista CS
25. Dalanao, Shalili Fritzy			F	Kalinga-Rizal NHS
26. Falitang, Helen			F	Mt. Province - MPGCHS
27. Casiano, Ruby Joy		Master Teacher I	F	Tabuk City-Bulanao CS