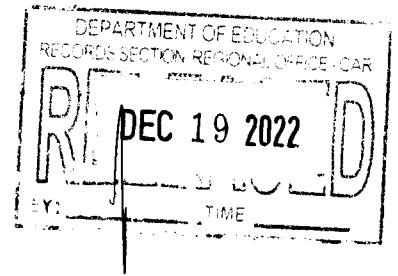




Republic of the Philippines
Department of Education
 Cordillera Administrative Region



December 12, 2022

REGIONAL MEMORANDUM

No. 606-2022

USER ACCEPTANCE TESTING AND UPDATING OF THE ALTERNATIVE LEARNING SYSTEM MANAGEMENT INFORMATION SYSTEM

To: Assistant Regional Director
 Schools Division Superintendents
 SDO ALS Focal Persons
 Education Program Specialists for ALS
 All Others Concerned

1. The Department of Education - Cordillera Administrative Region, through the Curriculum and Learning Management Division (CLMD) will conduct the User Acceptance Testing and Updating of the Alternative Learning System Management Information System (ALS-MIS) on February 2-3, 2023 at NEAPR Hall, Wangal, La Trinidad, Benguet.
2. The activity aims to:
 - a. collect users' input, validate and ensure readiness and improvement of the ALS MIS for real time users;
 - b. input updated data in the system; and
 - c. ensure the effective and efficient utilization of the ALS MIS.
3. Participants are Division ALS Focal Persons, Education Program Specialists for ALS and Regional Office Personnel as listed below:

RO/SDO	Participants	Total
Abra	1 Division ALS Focal, 2 EPS II for ALS	3
Apayao	1 Division ALS Focal, 2 EPS II for ALS	3
Baguio City	1 Division ALS Focal, 1 EPS II for ALS	2
Benguet	1 Division ALS Focal, 2 EPS II for ALS	3
Ifugao	1 Division ALS Focal, 2 EPS II for ALS	3
Kalinga	1 Division ALS Focal, 2 EPS II for ALS	3
Mountain Province	1 Division ALS Focal, 2 EPS II for ALS	3
Tabuk City	1 Division ALS Focal, 2 EPS II for ALS	3
CLMD	All CLMD Personnel	17
ICTU	All ICTU Personnel	3
TOTAL		43

4. Board and lodging of participants for 2 days shall be charged to downloaded ALS Fund while traveling and incidental expenses shall be charged against PSF



and/or local funds subject to usual budgeting, accounting, and auditing rules and regulations.

5. Below is the schedule of meals and accommodation.

Particulars	February 1, 2023 (Day 0)	February 2, 2023 (Day 1)	February 3, 2023 (Day 2)
Breakfast		/	/
AM Snack		/	/
Lunch		/	/
PM Snack		/	/
Dinner	/	/	
Accommodation	/	/	

First meal to be served will be Dinner of Day 0 and last meal will be PM snack of Day 2.

6. Attached are the following enclosures for guidance and reference:

Enclosure 1: List of Management Team/Technical Working Group

Enclosure 2: Program of Activities

Enclosure 3: Number of Participants

7. Observance of health and safety protocols like wearing of facemasks, physical distancing and regular handwashing during the activity is highly recommended.

8. For queries, please contact Rosita C. Agnasi, the OIC-CLMD or Alfredo B. Lanas, the ALS Regional Focal Person at the DepEd-CAR CLMD through this landline number: (074) 422-7096 or mobile number: 09171092802.

9. Immediate dissemination of and strict compliance with this memorandum is directed.



ESTELA P. LEON-CARIÑO EdD, CESO III

Director IV/Regional Director

Enclosure 1 of RM No. 606 . 2022

PROGRAM MANAGEMENT TEAM/TECHNICAL WORKING GROUP

Over-all Management	Estela P. Leon-Cariño EdD, CESO III <i>Director IV/ Regional Director</i> Florante E. Vergara <i>Asst. Regional Director</i> Rosita C. Agnasi <i>OIC - CLMD</i>
Program Coordinator/Chairperson	Alfredo B. Lanas <i>Education Program Supervisor</i>
Co-Chairpersons	Jumar B. Yago-an <i>Information Technology Officer I</i> Jaymaril B. Pacito <i>COS</i>
Technical Working Group	
Attendance/Registration and Program	Chairperson: Fely B. Badival, <i>Librarian II</i> Co-Chair: Winnie Joy N. Jose, <i>ADAS I</i>
Certificates/IT	Chairperson: Jeremy Kermit Padilla, <i>ADAS II</i> Co-chair: Jaymaril B. Pacito, <i>COS</i>
Evaluation	Chairperson: Romulo B. Basa, <i>EPS</i>

PROGRAM OF ACTIVITIES

User Acceptance Testing and Updating of the Alternative Learning System Management Information System (ALS MIS): Data Repository of ALS in the Region

Venue: NEAPR Hall, DepED – CAR
Wangal, La Trinidad, Benguet
February 2-3, 2023

TIME	ACTIVITY/IES	IN-CHARGE
Day 0 – February 1, 2023		
Day 1 – February 2, 2023		
8:00 – 8:30	Registration	Fely B. Badival, <i>Librarian II</i>
8:30 – 9:00	Preliminaries National Anthem Prayer Acknowledgment of Participants Statement of Purpose Message	Edgar D. Vicente, <i>EPS</i> Corazon S. Alos, <i>EPS</i> Alfredo B. Lanas, <i>EPS</i> Rosita C. Agnasi <i>OIC - CLMD</i> Estela P. Leon-Cariño Edd, <i>CESO III</i> <i>Director IV/Regional Director</i>
9:00 – 10:00	Overview of the Alternative Learning System Management Information System	Alfredo B. Lanas <i>Education Program Supervisor</i>
10:00 – 10:15	Health Break	-
10:15 – 12:00	Presentation of the Prototype of the ALS MIS	Jaymaril B. Pacito <i>COS</i>
12:00 – 1:00	Lunch Break	-
1:00 – 3:00	User Acceptance Testing on ALS MIS	Jumar B. Yago-an <i>Information Technology Officer I</i> Vandolph B. Flora <i>Computer Programmer II</i> Jaymaril B. Pacito <i>COS</i>
3:00 – 3:15	Health Break	-
3:15 – 5:00	Workshop on the Updating of the System	c/o CLMD
Day 2 – February 3, 2023		
8:30 – 9:00	Preliminaries	c/o CLMD
9:00 – 10:00	Workshop on the Updating of the ALS MIS	
10:00 – 10:15	Health Break	-
10:15 – 12:00	Continuation of the Workshop	
12:00 – 1:00	Lunch Break	-

1:00 – 3:00	Workshop	
3:00 – 3:15	Health Break	-
3:15 – 4:00	Workshop on the Updating of the System	c/o CLMD
4:00 – 4:30	Closing Program - Acknowledgment	Rosita C. Agnasi OIC - CLMD
<i>Master of Ceremony: Jonalyn C. Ambrona, EPS</i>		

Enclosure 3 of RM No. 606.2022

PARTICIPANTS

Participants	Number		
	Male	Female	Total
ORD, OARD	1	1	2
CLMD	7	10	17
ICTU	3	0	3
Division ALS Focal	4	4	8
EPS II for ALS	7	8	15
Total	22	23	45