



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION

OCT 19 2022

October 18, 2022

REGIONAL MEMORANDUM
 NO. 500 . 2022 .

**COMPOSITION OF THE REGIONAL AND SCHOOLS DIVISION OFFICES
 SCHOOL GOVERNING COUNCIL (SGC) COMPOSITE TEAM**

To: Assistant Regional Director
 Schools Division Superintendents
 Regional and School Division Offices SBM Coordinators
 All Others Concerned

1. Pursuant to Memorandum DM-OUHRD-2022-0090 on the “Initial Roll-out of the School Governance Council (SGC) Functionality Assessment Tool for Secondary Schools (FATSS)”, this office informs the Regional and Schools Division Offices (SDO) **SGC Composite Teams** which will validate and verify the results submitted by SGCs. The regional and division composition are as follows:

OFFICE/ DIVISION	CHAIRPERSON	CO- CHAIRPERSON/S	MEMBERS
Region Office	Florante E. Vergara	Ethielyn E. Taqued	Marjory T. Valdez Rose Melody M. Flores May Claire A. Jimenez Ester L. Gallotan Corazon S. Alos/ Benjamin Dio-al Elvira M. Cudli
Abra	Samuel T. Egsaen Jr	Hedwig M. Belmes Ronilo P. Garcia	Lorna L. Llaneza Ryn Walter Paa Analyn F. Atmosfera Rynwalter A. Paa Florencio B. Rifareal Jr
Apayao	Ginadine L. Balagso	Gilbert Villanueva Joy Saleng	Marlon T. Trumpo Arlyn M. Ventura Arnold A. Tomas Karen Grace A. Cascayan
Baguio City	Christopher C. Benigno Jr	Niño Tibangay Juliet C. Sannad	Rosanna D. Dizon Asuncion C. Saguid Augie Pearl A. Simangan



OFFICE/ DIVISION	CHAIRPERSON	CO- CHAIRPERSON/S	MEMBERS
Benguet	Carmel F. Meris	Lucio B. Alawas Rizalyn A. Guznian	Joven B. Agtani Ceasar B. Luma-ang
Ifugao	Pio D. Ecuán	Jacqueline C. Lunag Marciana M. Aydinan	Juanito T. Padawan Jr Mercedes T. Tayaban Beverly B. Damuggo
Kalinga	Jerry C. Ymson	Bernardo L. Ganotice Romulo A. Galnawan	Neva Jane A. Atiwag Maribel D. Latawan Alfredo D. Budaden Estrelita R. Lacuesta Jenner Linggayo Michelle Balicao Herminia Astudillo Conchita Wagawag
Mountain Province	Virginia A. Batan	Khad M. Layag John M. Libongen	Rosendo B. Cacap Jeanie Claire F. Bocalan Jacinto P. Yassan Leila A. Abad Andres A. Cuyasen Anthony P. Berto
Tabuk City	Feliciano L. Agsaoay	Sally S. Feken Ramonchito A. Soriano	Doddie Marie L. Duclan Kenneth A. Atiwag Agustina N. Lomeng Ana Marie B. Bucahan

2. The roles, functions, and terms of reference of the composite teams are as follows:

POSITION	ROLES, FUNCTIONS AND TERMS OF REFERENCE	
Chairperson	Manage the overall SGC monitoring and evaluation process	
Co-chairperson/s	Plans the details, procedures, or guidelines in validating SGC Functionality	
	Regional Office	Schools Division Office
Members	Coordinate and collaborate with the SDO Composite Teams; share the link of the Google Forms version of the SGC-FATSS (<i>refer to Regional Memorandum 507, s. 2022</i>); lead/assist in the validation process, or facilitates the smooth conduct of the validation using the SGC-FATSS; consolidates the data submitted by the SDOs; provide necessary TA if needed; and conduct field visit if necessary	Coordinate and collaborate with the Regional Composite Team & other composite team members, school heads, lead/assist in the validation process, or facilitates the smooth conduct of the validation using the SGC-FATSS, provide appropriate Technical Assistance (TA) to Secondary Schools; consolidates the data; downloads and uploads necessary data; shall have access to the responses (backend data) of their respective Google Forms

		<p>through checking of the Means of Verifications (MOVs); they may conduct a field visit if necessary. <i>In the event where they find issues on the data submitted by the SGCs, i.e., unmet indicators that were identified as met, indicators identified as met but did not submit the appropriate MOV, the team shall inform the school and rectify the data, validate, and verify the data submitted by the SGCs. In case they submitted multiple responses, the team shall consider the latest response as reference for the data validation</i></p>
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3. For further queries, you may contact RO-FTAD office email address **car.ftad@deped.gov.ph**.
4. Immediate and wide dissemination of this memorandum is desired.


ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/Regional Director