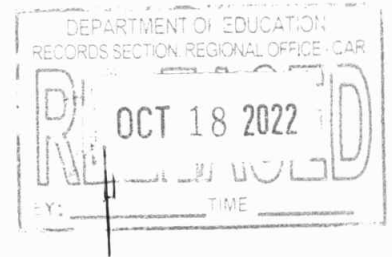




Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region



October 17, 2022

**REGIONAL MEMORANDUM**  
No. 516-2022

**CONDUCT OF ADVANCING BASIC EDUCATION IN THE PHILIPPINES (ABC+)  
PROJECT PROFESSIONAL DEVELOPMENT PROGRAMS UPSCALING**

To: Assistant Regional Director  
All Schools Division Superintendents  
All Others Concerned

1. Relative to the Memorandum DM-OUHROD-2022-0184 entitled Conduct Of Advancing Basic Education In The Philippines (ABC+) Project Professional Development Programs Upscaling, attached are the participants required to attend the North Luzon Cluster scheduled on November 28 – December 2, 2022.
2. The listed participants are requested to answer the online registration form: **<https://tinyurl.com/ABCNTOT> on or before October 17, 2022.**
3. SDO participants are expected to check-in on November 28, 2022 at 2pm with PM Snacks as the first meal, and check-out on December 2, 2022 after the closing program with Lunch as the last meal.
4. The venue of the National Training of Trainers (NTOT) shall be announced upon finalization of the Hotel which will be located in Baguio City.
5. For participants who will not be able to join the seminar workshop due to uncontrollable circumstances, SDOs are to send a replacement certified by the Schools Division Superintendent and in coordination with the NEAP CAR.
6. For inquiries and technical assistance, contact the NEAPCAR through Jennifer P. Ande, Chief Education Supervisor and Officer In-charge via 09190073814 or through the Focal Persons Dexter B. Andres via 09493656360.
7. Strict compliance to this memorandum is directed.

  
**ESTELA P. LEON-CARIÑO EdD, CESO III**

Director IV / Regional Director

/NEAPCAR/JPA/DeAn



Address: Wangal, La Trinidad, Benguet, 2601  
Telephone No: (074) 422 – 1318 | Fax No.: (074) 422-4074  
Website: [www.depedcar.ph](http://www.depedcar.ph) | Email Address: [car@deped.gov.ph](mailto:car@deped.gov.ph)

DepEd-CAR: Weaver of HOPE and Transformation  
"Holistic Opportunities for all to be Performing and Excellent  
Cordilleran Learners"

**Enclosure: Participants to the ABC+ Project Professional Development Programs Upscaling**

<b>No.</b>	<b>Name</b>	<b>Division / Unit</b>
1	Dexter B. Andres	RO NEAPR
2	Laureen B. Likigan	RO NEAPR
3	Nover Keithley S. Mente	RO CLMD
4	Thelma Dalay-on	RO CLMD
5	Jumar Yago-an	RO ITU
6	Pedro Talingdan	Abra
7	Analyn Atmosfera	Abra
8	Myrna Campos	Abra
9	Fernandina Lagundino	Abra
10	Marilyn Apiit	Baguio City
11	Santiago Bugtong	Baguio City
12	Freda Dayog	Baguio City
13	Wilfred Bagsao	Benguet
14	Macarthy Malanes	Benguet
15	Juliet Baldo	Benguet
16	Imelda Licyag	Ifugao
17	Joyce Karen Dulnuan	Ifugao
18	Evangeline Dulnuan	Ifugao
19	Jennifer Duran	Kalinga
20	Mary Joy Anggaboy	Kalinga
21	Conchita Wagawag	Kalinga
22	Maribel Bravo	Tabuk City
23	Dianaleen Abaoag	Tabuk City
24	Maria Medea Vallejo	Tabuk City



Republika ng Pilipinas

## Department of Education




### OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT,  
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES,  
TEACHER EDUCATION COUNCIL SECRETARIAT, AND  
DEPED EMPLOYEES' ASSOCIATIONS COORDINATING OFFICE

**MEMORANDUM**  
**DM-OUHROD-2022-0184**

TO : **ATTY. REVSEE A. ESCOBEDO**  
*Undersecretary for Field Operations*

**Regional Directors**  
**Schools Division Superintendents**  
**Human Resource Development Division Chiefs**  
**NEAP-R Focal Persons**  
**Curriculum and Learning Management Division Supervisors for**  
**Early Education and Language Literacy**  
**Regional Information Technology Officers**  
**All Others Concerned**

FROM :  **GLORIA JUMAMIL-MERCADO**  
*Undersecretary for Human Resource and Organizational Development,  
National Educators Academy of the Philippines,   
Teacher Education Council Secretariat, and  
DepEd Employees' Associations Coordinating Office *

SUBJECT : **CONDUCT OF ADVANCING BASIC EDUCATION IN THE PHILIPPINES  
(ABC+) PROJECT PROFESSIONAL DEVELOPMENT (PD) PROGRAMS  
UPSCALING**

DATE : OCTOBER 14, 2022

1. This office announces the conduct of the Advancing Basic Education in the Philippines (ABC+) Project Professional Development (PD) Programs Upscaling.
2. This activity aims to:
  - a. capacitate the participants on the content and platform to be used in their respective regions and schools division rollouts;
  - b. draft research-based and data-driven project initiatives that will improve learning outcomes of the K to 3 learners in their respective regions; and
  - c. form linkages and share with other regions, schools divisions, and schools noteworthy practices aligned with Instructional Leadership Training (ILT) principles.

3. The details of the activities are as follows:

**a. National Training of Trainers (NTOT)**

Cluster	Date	Venue
1 – South Luzon (Regions IV-A, IV-B, V, and NCR)	Oct 24 to 28, 2022	<b>NEAP – NCR</b> 15 Cepeda Street, Marikina City
2 – Visayas (Regions VI, VII, and VIII)	Nov 07 to 11, 2022	Cebu City
3 – Mindanao (Regions IX, X, XI, XII, and CARAGA)	Nov 14 to 18, 2022	<b>NEAP – Region XII</b> Quirino Avenue, General Santos City
4 – North Luzon (Regions I, II, III, and CAR)	Nov 28 to Dec 02, 2022	Baguio City

**b. Regional Training of Trainers (RTOT)**

Cluster	Date	Venue
1 – South Luzon (Regions IV-A, IV-B, V, and NCR)	January 2023	c/o Regional Offices
2 – Visayas (Regions VI, VII, and VIII)		
3 – Mindanao (Regions IX, X, XI, XII, and CARAGA)	February 2023	
4 – North Luzon (Regions I, II, III, and CAR)		

**c. Division Rollout**

Cluster	Date	Venue
1 – South Luzon (Regions IV-A, IV-B, V, and NCR)	March to April 2023	c/o Schools Division Offices
2 – Visayas (Regions VI, VII, and VIII)		
3 – Mindanao (Regions IX, X, XI, XII, and CARAGA)	May to June 2023	
4 – North Luzon (Regions I, II, III, and CAR)		

4. For the NTOT, the cost of the board and lodging of the participants shall be charged against FY 2022 NEAP HRD funds while travel and other incidental expenses shall be charged to local funds, subject to the usual accounting, budgeting, auditing rules and regulations.
5. Meal and accommodation provisions for the NTOT are as follows:
  - a. South Luzon - October 24 to 28, 2022
  - b. Visayas - November 07 to 11, 2022
  - c. Mindanao - November 14 to 18, 2022
  - d. North Luzon - November 28 to December 02, 2022

Inclusive Dates	Day 0	Day 1	Day 2	Day 3	Day 4	Day 5
	S	M	Tu	W	Th	F
Breakfast		✓	✓	✓	✓	✓
AM Snacks		✓	✓	✓	✓	✓
Lunch		✓	✓	✓	✓	
PM Snacks	✓	✓	✓	✓	✓	
Dinner	✓	✓	✓	✓	✓	

6. The following documents are enclosed for reference:
  - a. Enclosure no. 1 - ABC+ ILT Briefer
  - b. Enclosure no. 2 - List of Participants
  - c. Enclosure no. 3 - NTOT 5-day Training Matrix
7. For the attendance of North Luzon participants, compensatory time-off (CTO) is requested to be granted to them by the Regional Office to compensate their attendance on November 30, which is deemed a regular holiday.
8. To confirm attendance at the NTOT, the listed participants are requested to answer this online registration form: <https://tinyurl.com/ABCNTOT> on or before **October 17, 2022**. Also, the confirmed participants will be automatically enrolled in the Professional Development Information System (PDIS) for tracking purposes.
9. The details for the RTOT and Schools Division Rollouts will be released in a separate issuance by the respective Regions and Divisions.
10. For questions or concerns, please contact **Mr. Dustin Troy R. Josen**, Senior Education Program Specialist of NEAP-PDD via landline number (02) 8715-9919 or email address [pdd.pdi@deped.gov.ph](mailto:pdd.pdi@deped.gov.ph) with the subject, [Region ##] ABC+ ILT NTOT <Insert subject> e.g., [Region III] ABC+ ILT NTOT Clarification
11. Immediate dissemination of and appropriate action on this memorandum is earnestly desired.

[NEAP-PDD/Josen]

ABC+ ILT Briefer



**Instructional Leadership Training**

**INSTRUCTIONAL LEADERSHIP TRAINING (ILT)**

The **Instructional Leadership Training (ILT)** is a training program specially designed for school heads and supervisors. Its contents focus on developing literacy leaders who can foster a positive school climate and conditions such as social and emotional learning (SEL), gender equity and social inclusion (GESI), and developmentally appropriate practices to support quality literacy instruction.

The ILT is initially implemented in Regions V and VI under ABC+: Advancing Basic Education in the Philippines (ABC+) project in partnership with the Department of Education (DepEd) and funded by the U.S. Agency for International Development (USAID). ABC+ and DepEd through the National Educator's Academy of the Philippines (NEAP) now offer ILT nationwide to capacitate more national trainers who can implement quality literacy instructions in their respective regions.

**PROFESSIONAL DEVELOPMENT**

The ILT is recognized and certified by NEAP and is accredited by the Professional Regulation Commission (PRC).



**ILT THEMES**

**Fostering Learning Conditions that contribute to Literacy Instruction**  
Interrelationship of School Climate: SEL/GESI/Well-being

**Supporting Literacy Instruction through Evidence-based Literacy Leadership**  
Strategies and Mechanisms for Feedback and Technical Assistance on Early Literacy



**TRAINING DELIVERY**

**Blended Learning Modality**  
Online and Modular

Tech tools and platforms used



Training features

- Training Groups
- Real-time Support
- Lead a Project Initiative
- Portfolio Submission
- Digital & Online
- Learning Resource Kit

**TRAINING SCHEDULE**

**National Training of Trainers (NTOT)**  
October - November 2022

**Regional Training of Trainers (RTOT)**  
January - February 2022



**Advancing Basic Education in the Philippines (ABC+)** is a project of the Department of Education (DepEd) in partnership with the U.S. Agency for International Development (USAID) and implemented by RTI International, together with The Asia Foundation, SIL LEAD, and Florida State University. It seeks to improve basic life skills of children in the early grades (K-3) by supporting DepEd in implementing innovative approaches to ensure access to a quality education.



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*Enclosure 3*

**NTOT 5-day Training Matrix**

<b>Time</b>	<b>Day 0</b>	<b>Day 1</b>	<b>Day 2</b>	<b>Day 3</b>	<b>Day 4</b>	<b>Day 5</b>
08:00 a.m. – 08:30 a.m.	Travel Time from Residence to Venue	Management of Learning	Management of Learning	Management of Learning	Management of Learning	Management of Learning
08:30 a.m. – 10:00 a.m.		<b>Training Groups:</b> Peter Senge’s Characteristics of a Learning Organization	<b>Training Groups:</b> Guideline of formulating SMART Goals	<b>Training Groups:</b> Presentation of proposed shared vision and SMART goals	<b>Training Groups:</b> <ul style="list-style-type: none"> <li>• Qualities of an effective leader</li> <li>• 3 essential components to a high-quality literacy instructional program</li> <li>• Overview on Domains of Literacy</li> <li>• Balanced Literacy Approach a Framework for Effective</li> <li>• Literacy</li> </ul>	<b>Training Groups:</b> <ul style="list-style-type: none"> <li>• Coaching Cycle</li> <li>• Coaching Model</li> </ul>

					<ul style="list-style-type: none"> <li>• Language Experience Approach as a strategy for Literacy Development</li> </ul>	
10:00 a.m. – 10:30 a.m.	Morning Break					
10:30 a.m. – 12:00 p.m.		<b>Training Groups:</b> Shared Vision Statement on Literacy Leadership  Reminders for the afternoon session	<b>Training Groups:</b> <ul style="list-style-type: none"> <li>• Well-being</li> <li>• Social Emotional Learning (SEL)</li> <li>• Gender Equity and Social Inclusion (GESI)</li> <li>• Capacity to Care</li> <li>• Growth Mindset</li> <li>• Collaborative Problem-Solving</li> </ul> Reminders for the afternoon session	<b>Training Groups:</b> Project Initiative Plan Content  Reminders for the afternoon session	<b>Training Groups:</b> <ul style="list-style-type: none"> <li>• Gender Equality and Social Inclusion guidelines for learning materials</li> <li>• Framework for literacy instruction</li> <li>• Language experience approach</li> </ul> Reminders for the afternoon session	<b>Final Consultation for final draft of PIP</b>  Closing Program  <b>Check-Out</b>
12:00 p.m. – 01:00 p.m.	Lunch Break					Travel Time from Venue to Residence
01:00 p.m. – 03:00 p.m.	<b>Check-In</b> Registration	<b>Self-Paced Task:</b> Crafting of Shared Vision	<b>Workshop:</b> Development of SMART Goals	<b>Self-paced Work:</b> Revision of Shared	<b>Workshop:</b> Use of Monitoring Checklist	



				Vision and SMART Goals		
03:00 p.m. – 03:15 p.m.	Afternoon Break = Program Evaluation					
03:15 p.m. – 05:00 p.m.	<ul style="list-style-type: none"> <li>• PMT Briefing (Final preparations and check)</li> <li>• Coordination of arrival of participants</li> <li>• Briefing with Regional Core Management Team and Co-Facilitators</li> </ul>	<b>Consultation:</b> Shared Vision task	<b>Consultation:</b> SMART Goals tasks	<b>Self-paced Work:</b> Development of Project Initiative Plan	<b>Consultation:</b> Finalization of draft Project Initiative Plan	
07:00 p.m. – 08:00 p.m.	Program Management Team Debriefing					