



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
CORDILLERA ADMINISTRATIVE REGION

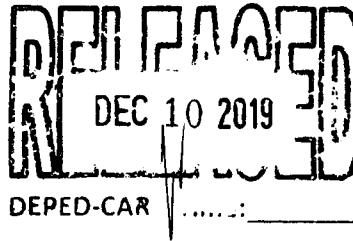
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December 9, 2019

REGIONAL MEMORANDUM

NO. 448.2019



**YEAR-END PROGRAM IMPLEMENTATION REVIEW ON SPECIAL EDUCATION  
CUM PROGRAM PLANNING**

To : Schools Division Superintendents  
Division Focal Persons for SPED  
All Divisions

1. The DepEd CAR through the Curriculum and Learning Management Division will conduct the Year-End Program Implementation Review on Special Education Cum Program Planning on December 18-19, 2019 at Villa Silvina Hotel and Restaurant, 15 Outlook Drive, Baguio City.
2. The activity aims to get updates on program implementation, address issues and concerns related to program policies, and provide technical assistance to the focal persons in program implementation, and synchronize activities in the different division offices and align these to regional targets.
3. Each division through the division focal person for SPED is expected to prepare a 25-minute presentation based on the consolidated report. Enclosure 1 provides the template for the presentation which shall be submitted to the Curriculum and Learning Management Division (CLMD) during the meeting or conference.
4. The participants to this activity are indicated in Enclosure 2.
5. Travel expenses of participants shall be charged to local funds or other sources of funds, while board and lodging and other incidental expenses of participants and the management team shall be charged to the program funds, subject to the usual government accounting and auditing rules and regulations.
6. The first meal to be served is **Dinner** on December 18, 2019 (Wednesday) while the last meal will be **Dinner** on December 19, 2019 (Thursday). Please see Enclosure 3 for the Conference Matrix.
7. Should there be queries regarding the activity, please contact CLMD, attention: Mr. Bryan A. Hidalgo, Education Program Supervisor at CP No. 0920-223-2514 or email at [bryan.hidalgo001@deped.gov.ph](mailto:bryan.hidalgo001@deped.gov.ph).
8. Immediate dissemination of this Memorandum is desired.

**MAY B. ECLAR, PhD, CESO V**  
Regional Director

CLMD/FEV/bah




4. Number of Schools Implementing Gifted and Talented Program

Name of School	Contact Number	Total Number of Enrollees		
		SY 2017-2018	2018-2019	2019-2020

5. Division Led Activities Conducted

Activities	Date	Participants	Physical Output (Actual)	Financial Output (Actual)	Remarks

6. Number of Schools Implementing Transition Program:

Name of School	Contact Number	Total Number of Enrollees		
		SY 2017-2018	2018-2019	2019-2020

7. Transition Program Implementation

Exceptionality/Disability of the Learners (HI, VI, etc.)	Total Number of Learners	School Level		Industry/Workplace Level		
		Skills Training Provided by the School (e.g. Food Preparation, Housekeeping, Laundry, etc.)	Role of the Learner (During the Training)	Workplace (Government or Private Institution)	Employment Period (No. of Weeks/Months)	Nature of Employment (Permanent or Contractual)

8. Learning Resources/References in SPED Program

References	Author	Year of Publication	DepEd LR (Yes or No)

9. Tools and Equipment Used in SPED Program

Tools and Equipment	Year Acquired	Modes of Acquisition

10. Professional Development Attended by Supervisors, School Heads or Teachers on Special Education Program

Title of the Training/Seminar	Year Conducted	Sponsor/Organizer of the Training/Seminar (DepEd or Private Organization)

		<b>Note: Indicate the name of the organizer</b>

11. Strengths and Areas for Improvement on the Implementation of SPED Program

<b>Strengths</b>	<b>Areas for Improvement</b>

12. Researches Conducted on SPED Program (Regional, Division or School Level)

<b>Title of Study</b>	<b>Year Conducted</b>	<b>Level (Regional, Division or School Level)</b>	<b>Results/Findings</b>

13. Challenges Encountered and Resolutions on the Implementation of the SPED Program

<b>Challenges</b>	<b>Resolutions</b>

14. Other Significant Information/Concerns



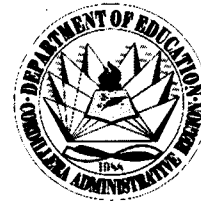
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Division SPED Focal Person  
(Signature over Printed Name)



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**Enclosure 2**

**Number of Slots to Attend the Year-End Program Implementation Review  
on SPECIAL EDUCATION Cum Program Planning on December 18-19, 2019 at  
Villa Silvina Hotel and Restaurant, 15 Outlook Drive, Baguio City**

Division	SDO Focal Person for SPED	SPED Center Principal	SPED Teacher	Total
Abra	1	1	1	3
Apayao	1	1	1	3
Baguio City	1	1	1	3
Benguet	1	1	1	3
Ifugao	1	1	1	3
Kalinga	1	1	1	3
Mt. Province	1	1	1	3
Tabuk City	1	1	1	3
QAD Representative				1
Regional EPS for SPED				1
Regional Participants				2
			Overall Total	22



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Enclosure 3

**YEAR-END PROGRAM IMPLEMENTATION REVIEW ON SPED CUM PROGRAM PLANNING**  
on December 19-20, 2019

**CONFERENCE MATRIX**

**Terminal Objectives:** The conference intends to:

1. get updates on Special Education Program implementation per SDO.
2. address issues and concerns related to Special Education Program policies.
3. provide technical assistance to SDO focal persons in Special Education Program implementation.
4. synchronize activities in the different division offices and align these to regional targets.

Day 0: December 18, 2019			
Time	Session Title	Speaker/Facilitator/ Person In-charge	Remarks
8:00 am – 6:00 pm	Arrival and Registration of Participants	Training Team	
6:00 pm – 7:00 pm	Dinner	Training Team	

Day 1: December 19, 2019			
7:30 – 8:30	<ul style="list-style-type: none"> <li>○ Arrival and Registration of Participants</li> <li>○ Breakfast</li> </ul>	Training Team	
8:30 – 9:00	Opening Program <ul style="list-style-type: none"> <li>○ National Anthem</li> <li>○ Prayer</li> <li>○ Regional Hymn</li> <li>○ Energizer</li> <li>○ Welcome Remarks</li> <li>○ Message</li> <li>○ Statement of Purpose</li> <li>○ Presentation of Participants &amp; House Rules</li> </ul>	Training Team  Florante E. Vergara OIC-Asst. Regional Director/ OIC-Chief Educ. Supervisor, CLMD  May B. Eclar, PhD, CESO V Regional Director  Bryan A. Hidalgo Regional EPS for SPED  Bryan A. Hidalgo Regional EPS for SPED	
9:00 – 9:25	Presentation of Program Implementation Report	SDO Abra	





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9:25 – 9:50	Presentation of Program Implementation Report	SDO Apayao	
9:50 – 10:15	Presentation of Program Implementation Report	SDO Baguio City	
10:15 – 10:45	Health Break		
10:45 – 11:10	Presentation of Program Implementation Report	SDO Benguet	
11:10 – 11:35	Presentation of Program Implementation Report	SDO Ifugao	
11:35 – 12:00	Presentation of Program Implementation Report	SDO Kalinga	
12:00 – 1:00	Lunch Break		
1:00 – 1:25	Presentation of Program Implementation Report	SDO Mt. Province	
1:25 – 1:50	Presentation of Program Implementation Report	SDO Tabuk City	
1:50 – 3:30	Program Planning	Training Team	
3:30 – 4:00	Health Break		
4:00 – 5:00	Closing Program	Training Team	
5:00 – 6:00	Dinner	Training team	