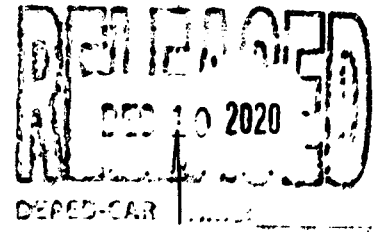




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



December 9, 2020

REGIONAL MEMORANDUM
No. 400.2020

**DOWNLOADING OF DISTRIBUTION FUNDS FOR THE PROVISION OF
LEARNING RESOURCES IN THE IMPLEMENTATION OF THE
BASIC EDUCATION LEARNING CONTINUITY PLAN**

**TO: OIC-Assistant Regional Director
Schools Division Superintendents
All Others Concerned**

1. Please be informed that the total amount of Twenty-three million, and two hundred seventy-eight thousand pesos (23,278,000.00) from the BLR was downloaded to this Region for the provision, printing and delivery of learning resources for Kinder to Grade 3 learners for Quarters 3 and 4, and provision of replacement for damaged learning resources to the different schools/learning centers brought about by the recent typhoons.
2. Specific amounts Schools Division Office shall be downloaded based on latest enrolment data for Kindergarten to Grade 3.
3. The release and use of said fund and the procedure for procurement shall be pursuant DO No. 18, s. 2020 and Memorandum OUF-2020-0614 with the following specific instructions:

A. Provision of Learning Resources for Kinder to Grade 3

- A.1. The downloaded fund shall be utilized for procurement and delivery of Self-Learning Modules (SLMs) for Quarter 3 and Quarter 4 for Kinder to Grade 3 levels, subject to the minimum technical standards as prescribed under DM-CI-2020-00245; and
- A.2. The downloaded funds may be utilized for the procurement of Universal Serial Bus (USB) or other similar storage devices or purchase of tablets, subject to the limitations prescribed under Memorandum No. OUF-2020-0614 and that the intended beneficiaries shall be limited to **Kinder, Grade 1, Grade 2 and Grade 3 learners.**

CLMD/CFM/rca



Address: Wangal, La Trinidad, Benguet, 2601
Telephone No.: (074) 422-1318 | Fax: (074) 422-4074
Website: www.depedcar.ph | Email: car@deped.gov.ph



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B. Provision for the Replacement of Damaged Learning Resources

B.1. Schools Division Offices that reported significant number of damaged Learning Resources due to the recent typhoons and calamities shall receive additional funding for the replacement of LR for **all grade levels**.

C. Provision for the Printing and Delivery of Self Learning Modules

C.1. The amount specifically used for the printing and delivery of SLMs shall be used to implement Section 10, paragraph (n) of Republic Act No. 11494, otherwise known as "Bayanihan to Recover as One Act," which provided for DepED's implementation of Digital Education, Information Technology (IT) and Digital Infrastructure and Alternative Learning Modalities, "including printing and delivery of SLMs".

4. Attached are the following Enclosures for your guidance:

Enclosure 1: Fund Allotment per Schools Division

Enclosure 2: DM-CI-2020-00245

Enclosure 3: Memorandum No. OUF-2020-0614

5. Utilization and liquidation of the downloaded funds shall adhere to existing budgeting, accounting, auditing, and procurement rules and procedures.

6. For inquiries and clarifications, please contact CLMD Chief Carmel Meris at carmel.meris@deped.gov.ph or Supervising Administrative Officer Cristina Paquit at cristy.paquit@deped.gov.ph.

7. Immediate dissemination of and strict compliance with this Memorandum is desired.


ESTELA L. CARIÑO EdD, CESO III
Director IV/Regional Director 



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Enclosure 2: DM-CI-2020-00245



Republic of the Philippines
Department of Education
UNDERSECRETARY FOR CURRICULUM AND INSTRUCTION

MEMORANDUM
DM-CI-2020-00245

TO : BARM-MBHE Minister
Regional Directors
Schools Division Superintendents

FROM : 
DIOSDADO M. SAN ANTONIO
Undersecretary

SUBJECT: TECHNICAL SPECIFICATIONS FOR THE PRINTING OF
QUARTER 2 SELF-LEARNING MODULES (SLMs)

DATE : September 9, 2020

DepEd Order No. 18, s. 2020 provided the guidelines for the provision of learning resources as well as the release, utilization, and liquidation of support funds for the printing and delivery of self-learning modules and other learning resources in light with the implementation of the Basic Education Learning Continuity Plan.

As contained in Item 5.4 of the said issuance, the Schools Division Offices (SDOs) are given the flexibility to determine the standard technical specifications in the procurement or in-house/by administration of printing and delivery of SLMs.

In the succeeding quarters of the school year however, an addendum to these guidelines may be issued to ensure uniform technical specifications.

This addendum pertains to the printing and delivery of Quarter 2 SLMs where the SDOs are given options to consider procurement subject to compliance with R.A. 9184, otherwise known as the "Government Procurement Reform Act" and its Implementing Rules and Regulations (IRR) and other GPPB issuances of in-house/by administration.

However, Quarter 2 printing of SLMs should comply with the minimum technical standards to ensure uniformity in the procurement or in-house/by administration printing and delivery of SLMs (please see enclosure)



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DM-CL-2020-00245

Enclosure 1

**Minimum Standard Technical Specifications for Printing and Delivery
of Quarter 2 SLMs**

1. For procurement

Number of pages	32	
Size	8.25" x 10.75" Portrait	10.75" x 8.25" Landscape Note: technical specifications for SLM in landscape orientation
Paper Type Inside: Cover:	Uncoated paper (book paper) 70gsm Fold cote #10/self cover	
Color Inside: Cover:	1 Color/4 colors, if any 4 Colors/1 color with UV coating	
Binding	Saddle Stitch	

2. For in-house/by administration

Number of pages	32	
Size	8.27" x 10.69" (A4 - Portrait) 10.69" x 8.27" (A4 - Landscape)	
Paper Type Inside : Cover :	Uncoated paper (book paper) 70 gsm Self cover	
Color Inside : Cover :	1 color (black and white) 1 color (black and white)	
Binding	Stapled (triple)	



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Republic of the Philippines
Department of Education
 Office of the Undersecretary


MEMORANDUM
 OUF-2020-0614

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 10:29 AM
 10/10/2020

FOR: UNDERSECRETARIES
 ASSISTANT SECRETARIES
 BUREAU AND SERVICE DIRECTORS
 REGIONAL DIRECTORS
 SCHOOL DIVISION SUPERINTENDENTS
 PROGRAM MANAGERS AND LOCAL PERSONS
 ALL OTHERS CONCERNED

FROM: 
 ANNALYN M. SEVILLA
 Undersecretary for Finance


 DIOSDADO M. SAN ANTONIO
 Undersecretary for Curriculum and Instruction


 JESUS E. R. MATEO
 Undersecretary for Planning, Human Resource and Organization
 Development

SUBJECT: CLARIFICATIONS ON DEPED ORDER 18, S. 2020 (POLICY GUIDELINES FOR THE PROVISION OF LEARNING RESOURCES IN THE IMPLEMENTATION OF THE BASIC EDUCATION LEARNING CONTINUITY PLAN) AND DEPED ORDER 32, S. 2020 (GUIDELINES ON THE ENGAGEMENT OF SERVICES OF LEARNING SUPPORT AIDES TO REINFORCE THE IMPLEMENTATION OF THE BASIC EDUCATION LEARNING CONTINUITY PLAN IN TIME OF COVID-19 PANDEMIC)

DATE: November 9, 2020

This Memorandum is issued to clarify DepEd Order (DO) No. 18, S. 2020 which enumerates the list of eligible activities that may be charged against the funds downloaded to the field for the provision of the Learning Resources for the implementation of Basic Education Learning Continuity Plan (BELCP) and DO No. 32, S. 2020 which provides the funding source for the payment of remuneration for the engagement of services of Learning Support Aides (LSAs) having been issued in relation to DO 17, S. 2020 (Adoption of the Basic Education Learning Continuity Plan for School Year 2020-2021 in the light of the COVID-19 Public Health Emergency).



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Part V - Policy Implementation, Section B - Other activities (see the Allocation, Release, and Utilization of Funds), Paragraphs (a) to (d) (D.O. No. 10, s. 2017)

Expenses related to the conduct of activities, including (but not limited to) procurement or purchase (by administration and/or partnership with local government units, LGUs) and other entities for the printing and delivery of SLMs and other learning resources such as locally developed SLMs, manuals, worksheets, and activity sheets, and other expenses to cover supplies for the development of video and radio scripts, lessons, or lessons of video or audio, as possible, for it, and development of internet connectivity, may be charged against this fund. **Other expenses related to the implementation of the different learning modalities may also be charged against this fund. The priority, however, shall be provided for the printing and delivery of the SLMs.** xxx (Emphasis supplied)

In this regard, subject to existing budgeting, accounting, auditing, and procurement rules and regulations, other expenses which may be charged against this fund shall be determined by the Regional Director (RD) based on the contextualized implementation of the RLCI and the assessment of the learning resources requirements of the region. These other expenses may include, but not limited to, the following:

1. Procurement of Universal Serial Bus (USB) or other suitable data storage devices for storing digital learning resources of learners and teachers; and
2. Purchase of tablets for teachers and learners. xxx (Emphasis supplied) (D.O. No. 2020-01-01) In the purchase of Capital Outlay items (e.g. computer, gadgets, software, or any item costing ₱50,000.00 and above per unit). Nonetheless, purchase of tablets for teachers and learners using this fund may be allowed provided that each purchase is approved by the RD based on the approved implementation plan of the Region, as exemplified by: (1) If the total number of tablets does not exceed the amount of ₱100,000.00, the purchase of the tablets does not exceed the ₱10,000.00 threshold, it shall be considered as Capital Outlay. The procurement and use of tablets shall also be subject to the existing guidelines on the acquisition, distribution, and/or issuance, use, and return of non-expendable supplies and equipment.

On the procurement of SLMs and tablets for learners and teachers, the Regional Office (RO) and the Schools Division Office (SDO) may refer to O.A. Memorandum (2019-01-01) Minimum Specifications for RLE Equipment and Internet Services to Be Provided to Schools, Teachers and/or Learners, Microsoft Licensing and Activation Matters for the recommended minimal specification of gadgets. In addition, the ROs are hereto directed to issue a Region-wide Memorandum outlining the criteria to be used by the SDOs in identifying the recipients of the USBs and tablets to ensure the equitable distribution of the said gadgets and devices. ROs and SDOs are advised to refer to O.A. Memorandum (2019-02-01) Guidelines on the Use of Desktop Computers, Laptops, Tablets, PCs, and Smartphones at Home, Office, and COWI-22



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Learning Support and Self-Aided Modules (LSAMs) Guidelines on the Use of Services Provided by Learners

This Memorandum also provides clarification on the fund allocation of funds (P200,000.00) for the engagement of services of Learning Support Aides (LSAs) in the following states:

In identifying the need to engage the services of Learning Support Aides (LSAs) and the schools shall observe the following parameters:

xxx

7. The MSB shall determine the corresponding fund allocation to be applied to, subject to existing and available funds.

xxx

8. Other programs of DepEd and other government and non-government organizations, such as through Adopt-A-School Program, subject to rules, orders, and issuances, including its products.

The other programs of DepEd and other government and non-government organizations shall be subject to the implementation of the B.E.C.P. This program of contract rate for the services of LSAs shall be subject to the implementation of the B.E.C.P.

For guidance and compliance: