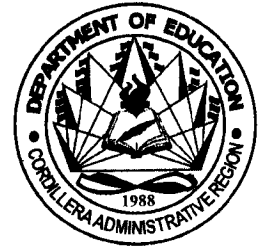


Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Wangal, La Trinidad, Benguet



December 12, 2016

REGIONAL MEMORANDUM

No. **867-2016**

9th REGULAR REGIONAL MANAGEMENT COMMITTEE MEETING

TO: Schools Division Superintendents
Assistant Schools Division Superintendents
Regional Office Division Chiefs
All Concerned

DEC 13 2016

1. The 9th Regular Regional Management Committee Meeting will be conducted on December 15, 2016 at 9:00AM onwards to be hosted by the Schools Division Office of Benguet. The venue of the meeting shall be announced later.
2. Participants to this meeting are the following Regional ManCom Regular Members and to include the SDOs SGOD Chiefs and CID Chiefs.

No.	Regional Office	No.	Division Office
1	OIC-RD Beatriz G. Torno, Ph.D., CESO IV	20	Apayao OIC-SDS Amador D. Garcia
2	OIC-ARD Soraya T. Faculo	21	Acting ASDS Benedicta Gamatero
3	Edgardo T. Alos – Chief, Admin	22	Gilbert F. Villanueva, SGOD Chief
4	Emilia Faustino – Chief, CLMD	23	Joy D. Saleng, CID Chief
5	Agustin B. Gumuwang – Chief, ESSD	24	Baguio City OIC-SDS Atty. Agustin P. Laban III
6	Atty. Sebastian G. Tayaban- Chief, Finance	25	Elma D. Donaal , SGOD Chief
7	Lilia B. Goc-oban – Chief, FTAD	26	Rachel M. Bugtong, CID Chief
8	Rosmarie Dalang –OIC- HRDD	27	Benguet SDS Federico P. Martin
9	Pio D. Ecuán – Chief, PPRD	28	OIC-ASDS Nestor Bolayo
10	Daniel Gonayon– OIC, QuAD	29	Lucio B. Alawas, SGOD Chief
11	Eleonora A. Albidas – AO V, Personnel	30	Rizalyn T. Guznian, CID Chief
12	Atty. Vanessa B. Flora – Attorney IV	31	Secretariat
13	Georaloy I. Palao-ay- AO V, PAU	32	Ifugao SDS Sally B. Ullalim
14	Jumar B. Yago-an, ITO	33	OIC-ASDS Geraldine Gawi
15	Patricia K. Dumaguig – Secretariat	34	Jacqueline C. Lunag, SGOD Chief
16	Daisy S. Polon-Eswat – Secretariat	35	Marciana M. Aydinan, CID Chief
	Abra Division	36	Kalinga SDS Marie Carolyn B. Verano
17	SDS Ronald B. Castillo	37	OIC-ASDS Alfonso S. estolas
18	OIC-ASDS Aida L. Payang	38	Rodolfo Ballog, SGOD Chief
19	Hedwig Belmes, CID Chief	39	Romulo Galnawan, CID Chief

Telephone Numbers:

Office of the Director IV	-422-4074	Budget and Finance Division	-422-5155	Cash Section	-309-3017	Record Section	-309-3
Fax Machine	-422-1318	Elementary Education Division	-422-7096	Physical Facilities Unit/ICT	-309-3011	Payroll Services Unit	-424-3
Office of the Director III	-309-3013	Non Formal Education Division	-422-5187	Regional Planning Unit	-309-1234	Special Services Division	-424-5
Administrative Division	-422-1804	Secondary Education Division	-309-3014				
		Supply Unit	-422-2198				

	Mt. Province Division	44	Tabuk City	OIC-SDS Felipe Ballitoc
40	OIC-SDS Gloria B. Buya-ao	45		OIC-ASDS Irene Angway
41	OIC-ASDS BEnilda M. Daytaca	46		Sally Feken, SGOD Chief
42	Virginia A. Batan, SGOD Chief	47		Lorraine Tubban, CID Chief
43	Khad Layag, CID Chief			

3. Agenda are the following:

Part I.

1. Presentation of Year End Accomplishments	10 minute power point (graphical) presentation from each of the RO Chiefs 10 Minute presentation of the status of the SDOs
2. OPCRf	10 mins OIC-ARD
3. CARAA Preparations	10 mins SDO Baguio
4. PALARO Preparations	5 mins ESSD
5. NSPC, NFOT and other national contests announcements	5 mins CLMD
6. Alliance of Concerned Teachers (ACT) issues	c/o Atty. Vanessa B. Flora

Part II.

Christmas Party c/o SDO Benguet. Please bring a gift worth 300.00 and above for exchange gift.

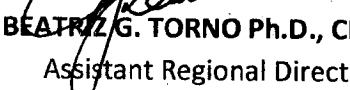
4. Schools Division Superintendents and Regional Office Division Chiefs are expected to prepare reports on the aforementioned agenda;

5. Please see attached Program of activities for your reference.

6. It is reiterated for Division hosts of ManCom Meeting to invite their Division EPSs/PSDSs, and recognized Association Presidents to join in the meeting as observers. They can pick up vital information from the proceedings for their enlightenment in the delivery of services.

7. Funding for the food and accommodation will be downloaded to SDO Benguet, while travel and other incidental expenses shall be charged against local funds subject to usual accounting and auditing rules and regulations.

8. For information, guidance and compliance of all concerned.


BEATRIZ G. TORNO Ph.D., CESO IV
 Assistant Regional Director
 Officer-In-Charge
 Office of the Regional Director

9th Regular Regional Management Committee Meeting

Venue: to be announced later

December 15, 2016 @ 9:00 AM

Program of Activities

Time	Particulars/Agenda	Person In-Charge
8:30-9:00AM	Arrival/billeting Registration of participants	ManCom Secretariat
9:00-9:15AM	Opening Program	c/o SDO Benguet
9:15AM onwards	DIRECTOR'S TIME	OIC-RD Beatriz G. Tortio
	MANCOM PROPER	
	Start of the Meeting & Call to Order *Review of the Minutes of the previous Meeting *Business arising from the previous meeting * Adoption of the proposed agenda:	OIC-ARD Soraya T. Faculo
	Part I. a. Presentation of Year End Accomplishments; b. OPCRF; c. CARAA Preparations; d. PALARO Preparations; e. Other National activities (NPSC, NFOT); f. Other reminders/matters; g. Adjournment	Regional Div. Chiefs / SDSs OIC-ARD Soraya T. Faculo SDO Baguio City EESD Chief CLMD OIC-ARD Soraya T, Faculo
	Part II. Christmas Party	c/o SDO Benguet