



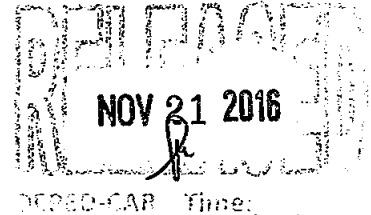
Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Wangal, La Trinidad, Benguet



Regional Memorandum
No. 354.2016

To: **Schools Division Superintendents
Divisions of Baguio City, Benguet, and Tabuk City**

From: 
**EDGARDO T. ALOS
Chief Administrative Officer
Officer In-charge**



Subject: **Participants to the 5-Day Workshop on the Braille Transcription of Texts, Illustrations, Tables, Diagrams, Photos, and Graphs in the K to 12 Printed Learning Resources**

Date: **November 21, 2016**

1. As per Memorandum numbered DM-CI-2016-00189 from the Office of the Undersecretary for Curriculum and Instruction, *Usec. Dina S. Ocampo* and in compliance with the mandate of the Bureau of Learning Resources which is to provide quality, cost-effective, and accessible learning resources in public schools and learning centers, the BLR-Central Office will conduct the **5-Day Workshop on the Braille Transcription of Texts, Illustrations, Tables, Diagrams, Photos, and Graphs in the K to 12 Printed Learning Resources**, at the **Baguio City Teacher's Camp** on **December 4 to 9, 2016** (inclusive of travel time).
2. The objective of the said activity is to transcribe all existing K to 12 LR that are not in the Braille format for nationwide distribution.
3. The following participants have been identified for this activity:
 - a. Sheryline T. Bustarga – SPED Teacher, Baguio SPED Center
 - b. Janet Pascua – Teacher, Pines City High School, Baguio City
 - c. Violeta B. Santos – SPED Teacher, Benguet SPED Center, Division of Benguet
 - d. Mesenia P. Laquiao – SPED Teacher, Benguet SPED Center, Division of Benguet
 - e. Thea Shivonne T. Baculi – SPED Teacher, Kalinga SPED Center, Tabuk City
 - f. Melanie B. Bateria – SPED Teacher, Kalinga SPED Center, Tabuk City
4. The Central Office will recognize all participants on the copyright page of the materials they have transcribed. Also, they will be awarded Certificates of Recognition upon submission of the transcribed LR.
5. Schools Division Offices are requested to give service credit to the SPED teacher participants.
6. Expenses relative to transportation allowance, per diem, and meals of the participants shall be charged against BLR funds subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of and strict compliance to this memorandum is directed.



Republic of the Philippines

Department of Education

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Undersecretary for Curriculum and Instruction

MEMORANDUM

DM-CI-2016-00100

FOR : ELLEN B. DONATO, Director IV, DepEd-CAR
PONCIANO A. MENGUITO, Director IV, DepEd-NCR
ALMA RUBY C. TORIO, Director IV, DepEd-RO1
DESTELA L. CARINO, Director IV, DepEd-R02
MALCOLM S. GARMA, Director IV, DepEd-R03
DIOSDADO M. SAN ANTONIO, Director IV, DepEd-R04A

ATTENTION : SCHOOLS DIVISION SUPERINTENDENTS CONCERNED

FROM : DINA S. OCAMPO
Undersecretary for Curriculum and Instruction

SUBJECT : Participation of the Special Education Teachers in the 5-Day Workshop on the Braille Transcription of Texts, Illustrations, Tables, Diagrams, Photos, and Graphs in the K to 12 Printed Learning Resources

DATE : November 7, 2016

In compliance with the mandate of the Bureau of Learning Resources which is to provide quality, diverse, cost-effective and accessible learning resources (LRs) in public schools and learning centers, this Office will conduct a Five-Day Workshop on the Braille Transcription of Texts, Illustrations, Tables, Diagrams, Photos, and Graphs in the K to 12 Learning Resources at Teacher's Camp, Baguio City on December 4-9, 2016 (inclusive of travel time). The objective of the said activity is to transcribe all existing K to 12 LR that are not in Braille format for nationwide distribution.

To date, the DepEd Central Office has not provided majority of the K to 12 LR to our visually impaired learners. Since the BLR-PD has no enough manpower to do the task, this Office requests the technical assistance of SPED teachers who are competent in transcribing the text, photos, illustrations, tables, graphs, and diagrams (using Duxbury and NEMETH software and tactile) of the K to 12 LR.

Relative to this, we would like your office to recommend SPED teachers who can perform the abovementioned tasks. We would appreciate receiving the names or before November 16, 2016. Below is the breakdown of the expected number of participants per region. May we request the participants to bring their own laptop for use during the workshop.

1. NCR (PNSB) = 15
2. NCR (SPED Centers) = 15
3. CAR = 6
4. Region I = 6
5. Region II = 6
6. Region III = 6
7. Region IV-A = 6

This Office would like to inform you that participants will be recognized on the copyright page of the materials they transcribed. Also, we will award them Certificate of Recognition upon submission of the transcribed LRs. However, may we request that the Division Offices give Service Credit to SPED teacher participants.

Expenses relative to transportation allowance, per diem and meals of the participants shall be charged against BLR funds subject to the usual government accounting and auditing rules and regulations.

We are looking forward to this partnership.

Thank you.