



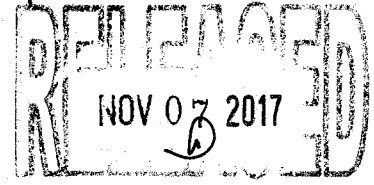
Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION
Wangal, La Trinidad, Benguet



REGIONAL MEMORANDUM
No. 352 . 2017

Orientation on the Use of the TA Mechanism Manual of Operation

To : Schools Division Superintendents
All Divisions
Chiefs/OIC of RO Divisions
All Others Concerned



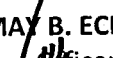
DEPED-CAR Time: _____

1. This is to announce the conduct of the "Orientation on the Use of the Technical Assistance Mechanism Manual of Operation" at the Department of Education, Regional Office on December 12-13, 2017 for Batch I and January 10-11, 2018. The venue shall be announced later.
2. The aim of the activity is to orient the members of the RFTAT and the DFTAT on the use of the manual of operation in the provision of technical assistance and to strengthen collaboration among between and the members of the Regional and Division Field Technical Teams (FTAT).
3. The participants to the activity are the following:

BATCH I		BATCH II	
May B. Eclar	1	May B. Eclar	1
Bettina Aquino	1	Bettina Aquino	1
RO Chiefs	8	FTAD Staff	4
RFTAT	19		
SDOs (Abra, Baguio City, Benguet)		SDOs (Apayao, Ifugao, Kalinga, Mt Prov, Tabuk City)	
Chiefs (SGOD & CID)	6	Chiefs (SGOD & CID)	10
EPS (5)	15	EPS (5)	25
PSDS (5)	15	PSDS (5)	25
SMME	3	SMME	5
HRD	3	HRD	3
School Head	2	School Head	2
TOTAL	73	TOTAL	76

4. Travel expenses of Regional Office participants shall be charged against regional funds while Schools Division Office participants shall be charged against local funds. The supplies and materials, food, accommodation, and incidental expenses shall be charged against regional funds subject to the usual accounting and auditing rules and regulations.

5. Wide dissemination of this memorandum to all concerned is desired.


MAY B. ECLAR, Ph.D., CESO V
Officer-In-Charge
Office of the Regional Director