



Republic of the Philippines  
 DEPARTMENT OF EDUCATION  
 CORDILLERA ADMINISTRATIVE REGION  
 Wangal, La Trinidad, Benguet  
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REGIONAL MEMORANDUM  
 No. 344-2018

October 12, 2018  
**RECEIVED**  
 OCT 10 2018  
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To: Schools Division Superintendents  
 Baguio City and Tabuk City Schools Divisions

**PLANNING MEETING AMONG THE PRINCIPALS/SCHOOL HEADS  
 OF THE MADRASAH EDUCATION PROGRAM (MEP) IMPLEMENTING SCHOOLS**

- In line with the Capability Building Program for the asatidz and principals, the Regional Office through the Curriculum and Learning Management Division will hold a two-day planning meeting and workshops among the principals of the MEP implementing school on October 12 & 13, 2018 at a venue to be announced later. (preferably in a Resort and outside Baguio or Benguet)
- The activity aims to:
  - Plan activities and prepare session guides for the intensive training-workshops to ALIVE teachers/asatidz on appropriate pedagogies in teaching ALIVE subjects to be conducted on October 24-26, 2018;
  - Plan activities and prepare session guides on the Arabic Emergent Reading and Culture Awareness (AERCA) trainings to the Principals of the MEP implementing school to be conducted on November 5-9, 2018 for the Basic Level (BL) and on November 19-23 for the Intermediate Level (EL).
  - Organize Technical Working Committees in-charge per session/workshop.
- The participants to this planning conference are the following:

NAME	DIVISION/ SCHOOL	DESIGNATION
1. Emilia M. Faustino	CLMD, R.O.	Chief
2. Angela K. Apopot	CLMD, R.O.	EPS, RAC
3. Theima T. Dalay-on	CLMD, R.O.	EPS, Alternate
4. Warly Kindiawan	CLMD, R.O.	ADAS
5. Patricio Dawaton	CLMD, R.O.	EPS, English (Foreign Language)
<b>SDO, Baguio City:</b>		
6. Mark Malidom	CID, D.O.	DAC
7. Esther K. Lilit	Baguio CS	Principal
8. Proserpina M. Estacio	Josefa Cariño ES,	Principal
9. Castro P. Canuto	Apolinario Mabini ES	Principal
10. Corazon Amlag	Emilio Aguinaldo ES	Principal
11. Wilma S. Biteng	Manuel Roxas ES	Principal
12. Josepha A. Estigoy	Lucban ES	Principal
13. Luz F. Soriano	Ramon Magsaysay ES	Principal
14. Leonila C. Catungal	Crystal Cave ES	Principal
15. Juliet R. Mamaril	San Vicente ES	Principal
16. Jackson T. Caya-os	Jose Rizal ES	Principal
17. Romulo M. Flora	Baguio City NHS	Principal
18. Eticia I. Sab-it	Pines City NHS	Principal
<b>SDO, Tabuk City:</b>		
19. Nickacio Sumarita	CID, Tabuk City	DAC
20. Prisca Kawis	Tabuk City Central School	Principal

- Breakfast will be served at 7:30 to 8:00 A.M on October 12, 2018 and dinner will be served 5:30 P.M on October 13, 2018 after the closing Program.
- Be informed that on November 12, at exactly 6:00 A.M., all participants will be fetched by the 2 hired van in-front of the Insular Building below City Hall, Baguio to travel to the venue; the hire of the 2 vans and travel expenses of the participants from Tabuk City to Baguio City will be charged to local funds subject to the usual accounting rules and regulations.
- Participants are entitled to one-day Compensatory Time-Off (CTO).
- Please be guided accordingly.

**MAY B. ECLAR, Ph. D., CESO V**  
 Regional Director