



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
CORDILLERA ADMINISTRATIVE REGION

Wangal, La Trinidad, Benguet, 2601

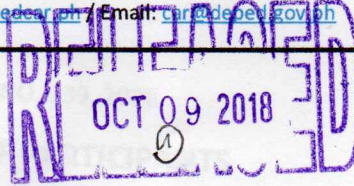
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October 3, 2018

REGIONAL MEMORANDUM

NO.: 339-2018




DEPED-CAR

WORKSHOP ON THE PREPARATION OF THE  
FISCAL YEAR 2019 BED 2

To: Schools Division Superintendents  
All Others Concerned

1. The Policy, Planning, and Research Division (PPRD), this Office, will conduct a workshop on the preparation of the FY 2019 BED 2 on November 13-15, 2018 at a venue to be announced later. This activity will be hosted by the Division of Benguet.
2. This activity aims to convene the Regional and Division Planning and Budget Officers to prepare the FY 2019 BED 2. The output in the said activity shall be consolidated and submitted to the Department of Budget and Management – Cordillera Administrative Region (DBM-CAR) on or before November 30, 2018, and copy furnish the Policy and Programming Division-Planning Service (PPD-PS) of the Central Office and the Commission on Audit – Cordillera Administrative Region (COA-CAR).
3. The list of participants to this workshop is attached as Enclosure 1.
4. Each participant is advised to bring his/her own extension cord, laptop, tablet, desktop, and WIFI or any other gadget that can access the internet.
5. Board and lodging of all the participants, tokens, supplies, and materials shall be charged against Regional Office Funds (within WFP) downloaded to the host division (Benguet). Travel and incidental expenses relative to the attendance of participants to the said workshop shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
4. Immediate and wide dissemination of this Memorandum is desired.

  
MAY B. ECLAR, Ph.D., CESO V  
Regional Director

**LIST OF PARTICIPANTS****WORKSHOP ON THE PREPARATION OF THE 2019 BUDGET EXECUTION DOCUMENT (BED 2)****NOVEMBER 13-15, 2018****To be hosted by Benguet Division**

	NAME	DIVISION	SEX	
			M	F
1	May B. Eclar	ORD		✓
2	Bettina Daytec-Aquino	ORD		✓
3	Pio D. Ecuán	PPRD	✓	
4	Janet M. Ambucay	PPRD		✓
5	Dumas D. Aban	PPRD	✓	
6	Erniely D. Godoy	Finance Division		✓
7	Maksim Botilas	QAD	✓	
8	Jumar B. Yago-an	ORD - ICTU	✓	
9	Vandolph B. Flora	ORD - ICTU	✓	
10	Meldie M. Damian	SDO - Abra		✓
11	Geraldine A. Pelobello	SDO - Apayao		✓
12	Olivia O. Gomez	SDO - Baguio City		✓
13	Jeaneatte I. Kiong	SDO - Benguet		✓
14	Margarita N. Ngikit	SDO - Ifugao		✓
15	Estrelita R. Lacuesta	SDO - Kalinga		✓
16	Jasmin Angela A. Calngan	SDO - Mt. Prov.		✓
17	Efren Y. Danag	SDO - Tabuk City	✓	
18	Elmer V. Batondo	SDO - Abra	✓	
19	Odelyn B. Montero	SDO - Apayao		✓
20	Belen R. Tomin	SDO - Baguio City		✓
21	Florabel Buclay	SDO - Benguet		✓
22	Joda N. Balog	SDO - Ifugao		✓
23	Irene S. Moron	SDO - Kalinga		✓
24	Arlene Frances K. Ateo-nan	SDO - Mt. Prov.		✓
25	Nilda T. Mendoza	SDO - Tabuk City		✓
26	Lorna L. Llana	SEPS – M & E SDO Abra		✓
27	Arlyn M. Ventura	SEPS – M & E SDO Apayao		✓
28	Virginia Basatan	SEPS – M & E SDO Benguet		✓
<b>TOTAL</b>			<b>7</b>	<b>21</b>