



September 12, 2017

REGIONAL MEMORANDUM

No. 316.2017

TO: Schools Division Superintendents
 Chief Education Supervisors, RO Functional Divisions
 Others Concerned

OCT 24 2017

SUBJECT: Conduct of the Third Quarter (July-September, 2017) Regional Monitoring, Evaluation and Adjustment (RMEA) Conference

1. The Third Quarter (July-September) Regional Monitoring, Evaluation and Adjustment (RMEA) Conference will be conducted on November 8-9, 2017 here at the RNEAP Hall, Regional Office Compound, Wangal, La Trinidad, Benguet.


2. Following are the participants to this conference:

Participants	Number
a. Regional Director	1
b. Chiefs, RO Functional Divisions	8
c. Heads, RO Units (Legal, ICT, PAU)	3
d. QAD Staff	5
e. SDO SDSs or ASDSs	8
f. SDO Chief, SGOD or CLMD	8
g. SDO SEPS-M&E	8
h. SDO Planning Officer	8
i. RMET Members	6
Total	55

3. Attached to this memorandum are the conference matrix and the reporting template for your reference.

4. Lodging for the evening of Day 0 and Day 1 of the participants from the SDOs except Divisions of Baguio City and Benguet, meals and snacks of all participants shall be charged to Regional Funds while transportation and other incidental expenses incurred by the participants shall be charged against Local Funds subject to usual accounting and auditing rules. First meal is breakfast of Day 1 and last meal is PM snack of Day 2.

5. For information and guidance of all concerned.


MAY B. ECLAR, Ph.D., CESO V
 Officer-In-Charge
 Office of the Regional Director

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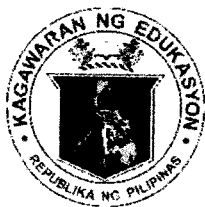
Contact Numbers (Area Code: 074):

Office of the Regional Director 422-1318
 Fax 422-4074
 Office of the ARD 422-9590
 ICT Unit 422-1318
 Public Affairs Unit 422-1318
 Legal Unit 423-2214

Administrative Division 422-1804
 Cash Section 423-2215
 Payroll Section 424-3993
 Records Section 423-2213
 Supply Section 422-2198
 General Services Unit 422-1804

CLMD 422-7096
 LRMDS 422-0615
 ESSD 423-2218
 Finance Division 422-5155
 FTAD 424-5187

HRDD 422-9590
 NEAP-R 422-5500
 PPRD 422-9590
 QuAD 422-5187
 COA 422-7434



Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION

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3RD Quarter Regional Monitoring, Evaluation and Adjustment(RMEA) Conference
November 8-9, 2017
RNEAP Hall, RO Compound, Wangal, La Trinidad, Benguet

Conference Objectives:

- To assess the physical accomplishments of SDOs vis-à-vis targets indicated in their OPCRf, AIP/DEDP or other plans.
- To assess the fiscal accomplishments of SDOs vis-à-vis their targets reflected in their Work and Financial Plan (WFP)
- To identify gaps, cause/s of the gaps and possible solution to these gaps where Technical Assistance/s is/are necessary.
- To identify effective and replicable practices for benchmarking and policy recommendation.

GEBNERAL MATRIX

Regional Monitoring, Evaluation and Adjustment (RMEA) Conference		
Time	Activities/Topics	
	Day 1	Day 2
7:30-8:30 AM	Registration – Yves Sixto	
8:30-9:00 AM	Opening program – Clemente Bandao	MOL
8:30-10:00AM	SDO reports (achievements, ICP)	Planning and adjustment workshop
10:00-10:20AM	Break	
10:20-11:20 AM	SDO reports (achievements, ICP)	
11:20- 12:00 NN		
12:00-1:00 PM	Lunch Break	Lunch Break
1:00-1:30 PM	SDO reports (achievements, ICP)	Presentation and Enhancement of Outputs
1:30-3:00PM		
3:00-3:20PM	Break	
3:20-4:30 PM	SDO reports (achievements, ICP)	Closing program (Daniel Gonayon)
4:30-5:00 PM		

Facilitators: Maksim Botilas – Day 1
Florence Balictan – Day 2
ICT : Yves Sixto

Opening Program – Clemente Bandao
Closing Program - Daniel Gonayon

Contact Numbers (Area Code: 074):

Office of the Regional Director	422-1318	Administrative Division	422-1804	CLMD	422-7096	HRDD	422-9590
Fax	422-4074	Cash Section	423-2215	LRMDS	422-0615	NEAP-R	422-5500
Office of the ARD	422-9590	Payroll Section	424-3993	ESSD	423-2218	PPRD	422-9590
ICT Unit	422-1318	Records Section	423-2213	Finance Division	422-5155	QuAD	422-5187
Public Affairs Unit	422-1318	Supply Section	422-2198	FTAD	424-5187	COA	422-7434
Legal Unit	423-2214	General Services Unit	422-1804				