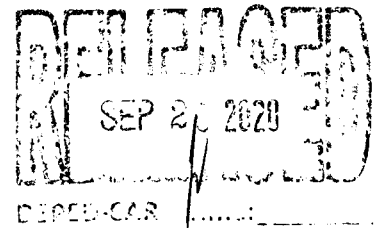




Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region



OFFICE OF THE REGIONAL DIRECTOR

September 28, 2020

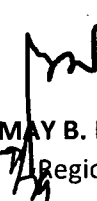
**REGIONAL MEMORANDUM**

No. 309.2020

**MONTHLY AND THIRD QUARTER MEETING OF DRRM COORDINATORS**

To: Schools Division Superintendents  
Regional Office Division Chiefs

1. The monthly meeting for September and Third Quarter Meeting of DRRM Coordinators shall be conducted via google meet on September 30 and October 8, 2020, respectively.
2. Participants to the meetings are the Region and Division PDO II (DRRM), DRRMS Technical Assistant/s in-charge of CAR, ESSD-CAR (DRRM Coordinator-Alternate, Unit Heads for Health & Nutrition, Physical Facilities, and Programs & Projects) and invited participants from within the regional office and partner agencies.
3. Expected reports during the monthly and quarterly meeting shall be on the Status of 2020 downloaded funds, Preparedness activities for the opening of classes, Conduct of the Quarterly National Simultaneous Earthquake Drill, Contingency Plans and other concerns. (Enclosure 1)
4. DRRM coordinators and alternates attending the meeting shall be provided with cell cards worth Five Hundred Pesos (P500.00) to defray internet and other communication expenses during the conduct of the activities, chargeable against the DRRM Planning, Monitoring and Evaluation Program Support Fund of the Regional Office.
4. Links for the monthly and quarterly virtual meetings shall be provided prior to the conduct of the activity.
5. For information and guidance.

  
**MAY B. ECLAR, PhD, CESO V**  
Regional Director

Ref:  
RM no. 163, 2. 2020  
OUA Memo 00-620-0032

DRRM



Republic of the Philippines  
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Enclosure 1 of Regional Memorandum No. 309-2020

Monthly Meeting	Third Quarter Meeting
Weather Situation	Weather Situation
Update on the COVID 19 situation	Update on the COVID 19 situation
Utilization of the 2020 Program Support Fund <ul style="list-style-type: none"><li>• Reproduction of IEC Materials</li><li>• Procurement of PPEs</li></ul>	Updates on the Utilization of the 2020 Program Support Fund <ul style="list-style-type: none"><li>• Reproduction of IEC Materials</li><li>• Procurement of PPEs</li><li>• Status of Distribution of materials</li></ul>
NSED Reports	Activities for the Fourth Quarter <ul style="list-style-type: none"><li>• International Day of Disaster Reduction</li><li>• 4<sup>th</sup> NSED Planning for the 4<sup>th</sup> NSED</li></ul>
RADaR Registration Updates	Accomplishment Reports
COVID-19 Contingency Plans/Public Service Continuity Plans	Updates from partner agencies
Other Issues and Concerns <ul style="list-style-type: none"><li>• Preparedness Activities for the Opening of Classes</li></ul>	Other Issues and Concerns
Updates from the DRRMS	Updates from the DRRMS