



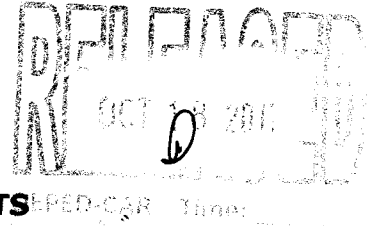
Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION

Wangal, La Trinidad, Benguet, 2601
Website: www.depedcar.ph | Email: car@deped.gov.ph



REGIONAL MEMORANDUM

307-2017



TO : **SCHOOLS DIVISION SUPERINTENDENTS/
ASST. SCHOOLS DIVISION SUPERINTENDENTS/
FINANCE OFFICER
PROCUREMENT OFFICER
PROGRAM OFFICER/COORDINATOR IN-CHARGE OF
PROGRAMS ALL OTHER CONCERNED**

FROM : *M*
MAY B. ECLAR, Ph.D., CESO V
RDC - Regional Director

SUBJECT : **EMERGENCY CONFERENCE ON FY 2017 BUDGET UTILIZATION
AND PROGRAMS DELIVERY**

DATE : **October 10, 2017**

1. In relation to the Emergency Conference on Budget Utilization and Programs Delivery from October 18-30, 2017, it is informed that there will be a conference scheduled on October 25, 2017 for the Luzon-North Cluster. The host region will be Region I (Laoag City).
2. The conference aims to determine the status of Regional and Division Offices budget utilization and available funds that will still be utilized by end of December 2017. During the conference, it is expected that procurement and program implementation bottlenecks, challenges and constraints (BCCs) shall be identified and the agreements on interventions needed to fully obligate available funds by the end of the year.
3. The following major PAPs are to be covered:
 - a. Basic Education Facilities Fund (BEFF)
 - b. School Based Feeding program (SBFP)
 - c. TechVoc Laboratories (TVL)
 - d. Creation of Positions
 - e. Science and Math Equipments
 - f. Textbooks and Instructional Materials
 - g. Alternative Learning System (ALS)

Contact Numbers (Area Code: 074):

Office of the Regional Director	422-1318	Administrative Division	422-1804	CLMD	422-7096	HRDD	422-9590
Fax	422-4074	Cash Section	423-2215	LRMDS	422-0615	NEAP-R	422-5500
Office of the ARD	422-9590	Payroll Section	424-3993	ESSD	423-2218	PPRD	422-9590
ICT Unit	422-1318	Records Section	423-2213	Finance Division	422-5155	QuAD	422-5187
Public Affairs Unit	422-1318	Supply Section	422-2198	FTAD	424-5187	COA	422-7434
Legal Unit	423-2214	General Services Unit	422-1804				

4. The Regional Finance Division Chief shall take charge in the preparation of a 15-minute powerpoint presentation to be presented during the conference. Soft copy of said presentation shall be emailed to epdu@deped.gov.ph on or before October 13, 2017.
5. Expected participants are the following:

Participants	No. of pax
Regional Director May B. Eclar	1
Schools Division Superintendent or Assistant Schools Division Superintendent, but preferably BAC Chair of Schools Division Office	8
Cristina C. Paquit	1
Atty. Sebastian G. Tayaban	1
Engr. Christopher B. Hadsan Michelle B. Andaya Sabado Oayet Edgardo T. Alos Ethielyn E. Taqued Marcelo M. Talamayan	6
TOTAL	17

6. The board and lodging expenses will be shouldered by the Central Office while meals, travel expenses or other expenses related to this event shall be charged against local funds subject to the usual accounting rules and regulations. The final details of the venue will be sent to your email address before the event.
7. Immediate and widest dissemination of this memorandum to all concerned is desired.