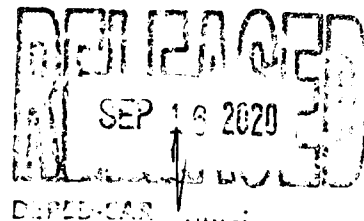




Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region



September 15, 2020

**REGIONAL MEMORANDUM**

No. 295-2020

**ORIENTATION ON AND DISTRIBUTION OF KOTOBEE AUTHOR LICENSES**

TO: Schools Division Superintendents  
 Chief, Curriculum and Learning Management Division  
 Chief, Curriculum and Instruction Division  
 All Others Concerned

1. In reference to OUA Memorandum 00-0920-0020 entitled *Orientation on and Distribution of Kotobee Author Licenses*, the following personnel from our region will be given with Kotobee Author Licenses:

Name	Position	Office
Rosita Agnasi	Education Program Supervisor	Regional Office
Elizabeth Calbayan	Teaching Aids Specialist	Regional Office
Rynwalter A. Paa	Project Development Officer II	SDO Abra
Christian Mark A. Julian	Project Development Officer II	SDO Apayao
Christopher David Oliva	Project Development Officer II	SDO Baguio City
Antionette Sacyang	Project Development Officer II	SDO Benguet
Jovita Namingit	Education Program Supervisor	SDO Ifugao
Sharon Rose Boguen	Project Development Officer II	SDO Kalinga
Andres Cuyasan	Project Development Officer II	SDO Mt. Province
Loriet L. Iyadan	Project Development Officer II	SDO Tabuk City

2. Orientation on and distribution of said licenses shall be on September 18, 2020 at 3:30PM – 5:30PM via Zoom.
3. These recipients will support the development of interactive e-books and digitization/conversion of learning materials to various digital learning formats which are to be uploaded in the local LR Portals and in the DepEd Commons.
4. During the orientation, the recommended recipients will be asked to present/share the following:
  - draft learning materials (at least three literacy resources per recipient) for K-3 in Mother Tongue, English or Filipino;
  - proposal for enhancements to be made with the licensed version;
  - agreement to quality assurance practices and processes to be provided by ACR-Philippines;
  - committed timeline on the delivery of the final learning resources; and

• agreement to terms and conditions specified by the Region on

Address: Wangal, La Trinidad, Benguet, 2601

Telephone: (074) 422-4238 (Fax No. (074) 422-4074)

Website: [www.depedcar.ph](http://www.depedcar.ph) | Email Address: [car@deped.gov.ph](mailto:car@deped.gov.ph)



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 DE-50500784 QM15



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5. For any concerns relative to the online orientation on and distribution of the licenses, please email Saddam Bazer of ACR-Philippines at [sbazer@rti.org](mailto:sbazer@rti.org) cc [ictu.depedcar@gmail.com](mailto:ictu.depedcar@gmail.com).
6. Immediate dissemination of and strict compliance with this memorandum is directed.

  
**MAY B. ECLAR, PhD, CESO V**

Regional Director

