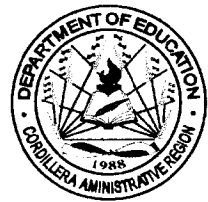




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Wangal, La Trinidad, Benguet



October 11, 2016

REGIONAL MEMORANDUM NO. ----- **294.2016** S. 2016

OCT 11 2016

TO: Schools Division Superintendents

SUBJECT: First Regional Technical Conference for 2017 CARAA Meet

1:42 pm

1. In preparation for the smooth conduct of the 2017 CARAA Meet, to be hosted by the Local Government of Baguio City and the Department of Education Baguio City Division on February 6-10, 2017, a Regional Technical Conference will be conducted at the Quezon Elementary Social Hall, Baguio City at 8:00 AM to 5:00 PM on October 14, 2016.
2. The Agenda are the following:
 - a. Updates on the preparation of the 2017 CARAA Meet. (Playing & billeting venues, etc.)- Host Division
 - b. Sharing of best practices (LGU support to sports program) Sports Coordinator, LGU, Baguio City
 - c. Guidelines on the Eligibility of Athletes & correct athletes' forms to be submitted- Chairperson, RSAC
 - d. Sports Events to be competed- ESSD
 - e. Updates on the Tournament Guidelines and Competition Formats- Tournament Managers
 - f. Guidelines for Selecting the officiating officials- ESSD
 - g. Guidelines for the Selection of athletes and coaches to the Palarong Pambansa-ESSD
 - h. Other matters
 - i. Visitation of the billeting and playing venues
3. The participants are the Division Sports Coordinator or Education Program Supervisor for MAPEH, Education Program Supervisor for SGOD , CARAA Screening Committee member, SGOD Chief of Baguio City, and the Provincial/City Sports Coordinator, ESSD personnel and PAU. The School Division Offices are advised to coordinate with the Provincial/City Local Government Office for the participation of the Provincial/City Sports Coordinator.
4. Breakfast, Lunch and snacks will be charged to the Regional Office while transportation and other incidental expenses to be incurred by the participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
5. Attendance to this meeting is enjoined.

SORAYA T. FACULO
Chief Education Supervisor
OIC Assistant Regional Director