

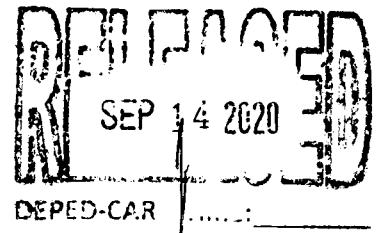


Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region

Office of the Regional Director

September 14, 2020

**REGIONAL MEMORANDUM**  
 No. 292.2020



**To: OIC-Assistant Regional Director  
 Schools Division Superintendents  
 All Divisions  
 All Others Concerned**

**PROJECT S.M.I.L.E**  
**(Scaffolding and Meeting Individualized needs of LSENs towards Equity)**  
**VIRTUAL TRAINING SERIES ON SPECIAL AND INCLUSIVE EDUCATION**

1. In pursuit to excellence and with the thrust of ensuring the continuity of learning in basic education amidst the COVID-19 pandemic, the Regional Office through the Curriculum and Learning Management Division (CLMD) will be launching its Project SMILE through the conduct of a Virtual Training Series on Special and Inclusive Education to Implementers, School Heads, and Parents of Learners with Special Educational Needs (LSENs) commencing this September until November via Google Classroom.
2. The purpose of this activity is to:
  - a. Instill positivity or optimism mentally and emotionally in this time of pandemic;
  - b. Boost the morale of teachers, school heads and parents of LSENs;
  - c. Orient the participants on the Contextualized SPED Framework, Compendium of Competencies, and the Transition Curriculum;
  - d. Guide the participants in describing the different disabilities based on the International Classification of Functioning of the WHO;
  - e. Enlighten the participants on preparing the Weekly Home Learning Plan;
  - f. Apply all inputs gained and share these to fellow educators and parents; and
  - g. Sustain LAC sessions in the schools or districts.
3. The following schedule design shall guide the implementation of Project SMILE:

PHASES	ACTIVITY TITLE	EXPECTED OUTPUT	SCHEDULE (2020)
Phase 1	Scaffolding Stakeholders for the new SY	Enhanced knowledge and skills in dealing with LSENs	September 21 to 25, 28 and 29 Link: <a href="https://meet.google.com/hda-fycm-tei">meet.google.com/hda-fycm-tei</a>
Phase 2	Meeting Individualized	Best Practices in the conduct of	October 27 to 29





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	Needs of LSEs in the New Normal	Distance Learning for SPED and IE	
Phase 3	Attaining Equity in Special and Inclusive Education	Moving forward to opening horizons guided by the universal design for learning	November 17 to 19

4. In between the phases shall be a continuous conduct of technical assistance through coaching or mentoring to the participants through asynchronous classes.
5. There will be the same participants for all phases who are required to share the inputs gained through LAC sessions in their respective schools.
6. Participants from the Regional Office shall be composed of the Regional Director or Assistant Regional Director, CLMD Chief, EPS, and other staff. Each SDO is requested to identify participants composed of **5** School Heads, **15** teachers handling LSEs to come from the SPED Centers, Elementary, and Secondary Schools. The list of recommended participants shall be sent through email at [denia.tarnate@deped.gov.ph](mailto:denia.tarnate@deped.gov.ph) on or before September 17, 2020.
7. For Phase 1, each SDO Focal Person for SPED shall identify **10** parents of Learners with Disabilities to join the webinar on September 21 and 22, 2020. To ensure maximum participation of the parents, the SPED Focal Person shall assist the parents who have connectivity problems. Identified parents may go to the nearby school to be able to access connectivity and participate in the Phase 1 virtual activity. Strict health protocols and limited face-to-face must be observed in this case.
8. Attached with this Memorandum are the following for guidance: **Enclosure 1** or the activity matrix for Phase 1; **Enclosure 2**, template for the list of participants; and **Enclosure 3**, Technical working Group.
9. Immediate dissemination of and compliance with this Memorandum is directed.

*MW*  
**MAY B. ECLAR, PhD, CESO V**  
 Regional Director  
*9/17*

CLMD/CFM/dot



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**Enclosure 1 Activity Matrix**

**Day 1: September 21, 2020**

Time	Session Title	Session Objectives	Methodology	Expected Output	Facilitator	Participants	Remarks
8:00 – 8:15	Registration and Preparation						
8:16 – 8:45	Opening Program and Statement of Purpose						
8:46 – 10:00	Ensuring health and safety of Learners with Disabilities with the Aid of Parents, Teachers and School Heads during and beyond the Pandemic	For the participants to ensure and effectively deal with the health and safety of LWDs during and beyond the Pandemic	Discussion	Ensured and effectively Dealt with the health and safety of LWDs during and beyond the Pandemic	c/o PHU Baguio General Hospital and Medical Center	School Heads and Teachers in the SPED Centers and Regular Schools handling LWDs; and Parents of LWDs	
10:01 – 10:15	Open forum	To provide enlightenment on some concerns on mental resiliency	Question and Answer	Issues and Concerns were clarified	Denia O. Tarnate		
10:16 – 11:30	Understanding the Child's Stages of Development and Learning Abilities	For the participants to be oriented/guided on the development and learning abilities of a child	Discussion/sharing	Well oriented/guided participants on the topic discussed/shared	c/o PHU Baguio General Hospital and Medical Center		
11:31 – 11:45	Open Forum	To provide enlightenment on some	Question and Answer	Issues and Concerns were clarified	Denia O. Tarnate		



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<b>Office of the Regional Director</b>		concerns about the topic discussed/shared			
11:45 – 12:00		Giving of Announcements			
EM/CEE		Marina Tabangcura EPS, Baguio City			

**Day 2: September 22, 2020**

Time	Session Title	Session Objectives	Methodology	Expected Output	Facilitator	Participants	Remarks
8:30 – 8:45	Preliminaries: MOL c/o SDO Abra						
8:46 – 9:00	Attendance and Preparation						
9:01 – 10:30	Dealing with my own burn out as a parent	For the participants to display/instill positivity mentally and emotionally despite the challenges brought about by the pandemic	Discussion	Displayed positivity mentally and emotionally despite the challenges brought about by the pandemic	c/o PHU Baguio General Hospital and Medical Center	School Heads and Teachers in the SPED Centers and Regular Schools handling LWDs; and Parents of LWDs	
10:31 – 10:45	Open forum	To provide enlightenment on some concerns on the topic discussed	Question and Answer	Issues and Concerns were clarified	Elma Balacang EPS, Apayao		
10:46 – 11:45	Pushing the Boundaries	To enhance the knowledge and skills of the participants in accommodating the	Lecture and Discussion	Enhanced KSAs in accommodating the learners with	Marina D.Tabangcura EPS, Baguio City		



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<b>Office of the Regional Director</b>		Learners with difficulties / disabilities	difficulties / disabilities
11:45 – 12:00	Giving of Announcements		
EMCEE	Pedro Talingdan, Jr. EPS, Abra		

**Day 3: September 23, 2020**

Time	Session Title	Session Objectives	Methodology	Expected Output	Facilitator	Participants	Remarks
7:45 – 8:00	Attendance and Preparation						
8:01 – 8:15	Preliminaries: MOL c/o SDO Apayao						
8:15– 8:30	The Contextualized Framework and Competencies: A guide towards our vision	For the participants to be oriented on the framework in the implementation of SPED/ Inclusive Education	Discussion	Well oriented participants on the implementation of SPED/ Inclusive Education	Denia O. Tarnate EPS, CLMD	School Heads and Teachers in the SPED Centers and Regular Schools handling LWDS (Elementary and High School)	
8:31 – 11:45	Transition Curriculum for Learners with Disabilities	For the participants to be oriented on the Transition Curriculum for LWDS	Discussion	Well oriented participants on the Transition Curriculum Framework for LWDS	Teodoro P. Dicos SPET III Marina Tabangcura EPS, Baguio City  Pedro B. Talingdan, Jr. EPS, Abra		



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						Elma Balacang EPS, Apayao Nancy Rosado School Head Cresencia Na-oy EPS, Tabuk City		
11:31 – 11:45	Open forum	To provide enlightenment on some concerns on the Contextualized Framework and Competencies and Transition Curriculum	Question and Answer	Issues and Concerns were clarified				
11:45 – 12:00					<i>Giving of Announcements</i>			
EMCEE					<i>Ruby Belgica EPS, Kalinga</i>			

**Day 4: September 24, 2020**

Time	Session Title	Session Objectives	Methodology	Expected Output	Facilitator	Participants	Remarks
8:00 – 8:15			Attendance and Preparation				
8:16 – 8:30		Preliminaries: MOL c/o SDO Baguio City					
8:31 – 11:30	Understanding Categories of	For the participants to be oriented and guided	Discussion	Well oriented and guided	Joy B. Fernandez	School Heads and Teachers	



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Time	Learners with Disabilities Based on ICF	in assessing and identifying disabilities of LSEs	Question and Answer	participants in assessing and identifying disabilities of LSEs	SPET III and Lourdes Belandres SPET I	in the SPED Centers and Regular Schools handling LWDs (Elementary and High School)
11:31 – 11:45	Open Forum	To provide enlightenment on some concerns regarding the topic discussed/shared	Question and Answer	Issues and Concerns were clarified	Erlinda Quinu-an EPS, Benguet	
11:45 – 12:00	<i>Giving of Announcements</i>					
EMCEE	<i>Rose Kiser</i> <i>EPS, Mt. Province</i>					

**Day 5: September 25, 2020**

Time	Session Title	Session Objectives	Methodology	Expected Output	Facilitator	Participants	Remarks
8:45 – 9:00	Attendance and Preparation						
9:01 – 9:15	Preliminaries: MOL c/o SDO Benguet						
9:16 – 10:15	Assessing and Reporting Progress through	For the participants to be guided in assessing	Discussion	Well guided participants in assessing and	Nino Tibangay	School Heads and Teachers in the SPED	



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Office of the Regional Director		Checklists and Anecdotal Records	and reporting the progress of LSEs	Discussion/ Sharing	reporting the progress of learners	PSDS, Baguio City	Centers and Regular Schools
10:16 – 11:15	Planning for Interventions through the IEP	For the participants to be guided in planning interventions to LSEs	For the participants to be guided in planning interventions to LSEs	Well guided participants in planning interventions to LSEs	Mesenia P. Laquiao Master Teacher I,	Centers and Regular Schools handling LWDs (Elementary and High School)	
11:16 – 11:30	Open Forum	To provide enlightenment on some concerns on in assessing and reporting the progress of Learners	Question and Answer	Issues and Concerns were clarified	Marilou Yogyog EPS, Ifugao		
11:30 – 12:00							
EMCEE							

*Fleurdeliza Tegui-in*  
 SPET I, Ifugao

**Day 6: September 28 and 29, 2020**

Time	Session Title	Session Objectives	Methodology	Expected Output	Facilitator	Participants	Remarks
8:45 – 9:00		Attendance and Preparation					
9:01 – 9:15		Preliminaries: MOL c/o SDO Ifugao					
9:16 – 10:30	Weekly Home Learning Plan for the Self – contained classes	For the participants to be guided in the preparation of their	Discussion	Well guided participants in the preparation of their Weekly	Leah Grabe Tuliao SPET I	SPED Center School	



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	Weekly Home Learning Plan	Question and Answer	Home Learning Plan	Home Learning	Heads and Teachers	
10:30 - 10:45	To provide enlightenment on some concerns on the Weekly Home Learning Plan		Issues and Concerns were clarified	Rosita Agnasi EPS, CLMD	Heads and Teachers handling LWDS	
	The Google Classroom	Presentation and Simulation	Guided participants	ICTU		
10:46 - 11:45	To provide orientation and simulation on the google classroom to be used in between phases for task assignments and coaching To boost morale of Parents, SPED Center School Heads and Teachers	Discussion/ Sharing	Inspired participants	Carmel F. Meris Chief, CLMD		
11:45 - 12:00	<i>Ways Forward and Closing program</i>					
EMCEE	<i>Elizabeth Calbayan TAS, CLMD</i>					



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**Enclosure 2**

**TEMPLATE FOR LIST OF PARTICIPANTS**

**DIVISION:**

Name	Position	Office/School	Email Address

Prepared by:

\_\_\_\_\_

**Enclosure 3**



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**TECHNICAL WORKING GROUP IN THE CONDUCT  
OF THE VIRTUAL TRAINING SERIES**

<b>Committee</b>	<b>Responsibilities</b>	<b>Roles</b>
Training Series Mentors	Provide over-all direction in the virtual training series	Mentor: Carmel F. Meris Co-Mentor: Denia O. Tarnate
Class Tech Support	Create and announce the classroom link, prepare attendance and certificates for the activity, records the session per day and assist the speakers during their sessions	Focal: Warly Kindiawan Co-Focal: Rex Masadao
Class Advisers	<p><u>For in-class sessions:</u> manage the daily sessions, ensure presence of speakers, introduce speakers, award the certificates virtually</p> <p><u>For asynchronous sessions:</u> provide weekly tasks, check or evaluate given tasks, coach participants assigned to their class, provide timely feedback</p>	Marina Tabangcura Pedro Talingdan, Jr. Erlinda Quinu-an Ruby Belgica Rosa Kiser Marilou Yogyog/Fleurdaliza Tegui-in Rosita Agnasi/Elizabeth Calbayan
Chat box Moderators during in-class sessions	Filter questions from the chat box, read the questions for the speaker/facilitator to answer	Focal: Elizabeth Calbayan Co-Focal: Fely Badival



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