



September 19, 2017

Regional Memorandum
 No. 280.2017

RELEASED
 SEP 26 2017
 DEPED-CAR Time: _____

THREE-DAY SEMINAR WORKSHOP ON MONITORING, EVALUATION AND ADJUSTMENT (MEA) TECHNOLOGY

TO: Schools Division Superintendent
 Assistant Schools Division Superintendent
 Public Schools District Supervisors
 CID & SGOD Chiefs
 Others Concerned

1. This is to announce the conduct of the three-day Seminar -Workshop on Monitoring, Evaluation and Adjustment (MEA) Technology on September 27-29, 2017 at H100 Ecolodge, Resurrection Church Compound, Magsaysay Avenue, Baguio City.
2. The seminar-workshop aims to:
 - a. capacitate the schools and the division offices on the processes involved in conducting the MEA technology;
 - b. utilize the benefits of MEA technology.
3. The participants to this activity are the following:

Participants	Number	Participants	Number
Regional Director	1	SMME	8
QAD Staff	6	PSDS(1per SDO)	8
SDS/ASDs	8	Elementary School Heads (1 per SDO)	8
CID & SGOD Chiefs	16	Secondary School Heads (1 per SDO)	8
TOTAL			63

4. Travel expenses shall be charged against local funds while lodging and meals shall be charged against Regional Office Funds subject to existing rules and regulations. This covers two (3) breakfast, three (3) lunch two (3) dinner and six (6) snacks. The first meal will be dinner on September 26 while the last meal will be PM snack on September 29, 2017. Lodging shall be provided to all SDOs except Baguio City and Regional Office participants.
5. Immediate dissemination and compliance of this Memorandum is desired.

MAY B. ECLAR
MAY B. ECLAR, Ph.D., CESO V
 Office of the Regional Director