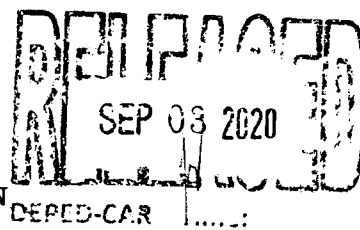




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



September 2, 2020

REGIONAL MEMORANDUM

No. 270-2020

**ENSURING READINESS OF TEACHERS IN THE DELIVERY OF DISTANCE
LEARNING IN THE NEW NORMAL**

TO: Assistant Regional Director
Schools Division Superintendents
All Schools Division Offices
All Others Concerned

1. With reference to the BE-LCP and DepEd-CAR's Learning Continuity Operational Plan, this Office, through the Curriculum and Learning Management Division (CLMD) will be conducting a virtual seminar-workshop to capacitate teachers on the development of weekly home learning plans aligned to the Self-learning Modules in the implementation of the Distance Learning Delivery Modality.
2. This virtual activity shall be conducted via Microsoft Teams on September 7-10, 2020.
3. The activity aims to:
 - a. enhance teachers' mastery on the parts and contents of the weekly home learning plan and self-learning module;
 - b. capacitate teachers on aligning weekly home learning plans with the developed self-learning modules;
 - c. develop confidence of teachers in preparing their weekly home learning plans;
 - d. promote resiliency amid pandemic; and,
 - e. help teachers understand comprehensive sexuality education and cope with health concerns.
4. Maximum participation is expected from all public elementary and secondary schools across the 8 Divisions. School Heads and Master Teachers recommended by the Divisions shall be invited to join the synchronous class discussion through Microsoft Teams. All Teachers, Head Teachers, and other School Heads are required to join the Livestream presentations. Details of participation is presented as:

CLMD/CFW/jca



Address: Wangal, La Trinidad, Benguet, 2601
Telephone No.: (074) 422-1318 | Fax: (074) 422-4074
Website: www.depedcar.ph | Email: car@deped.gov.ph



ISO 9001:2015 Certified
Quality Management System
DE-50500784 QM15



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION

Microsoft Teams Participants (Based on submitted list to be invited through DepEd e-mail address)	No. of Pax
Key Stage 1 Master Teachers (K to 3)	8 per Division
Key Stage 2 Master Teachers (Gr 4 to 6)	8 per Division
Key Stage 3 Master Teachers (Gr 7 to 10)	8 per Division
Key Stage 4 Master Teachers (Gr 11 to 12)	8 per Division
Elementary School Heads	8 per Division
Secondary School Heads	8 per Division
TOTAL	384

Live Stream Participants (Open to all Teachers, Head Teachers, and School Heads)	Division
Live Stream Class A:	Abra, Apayao, Baguio and Benguet
Live Stream Class B:	Ifugao, Kalinga, Mt. Province, Tabuk

- Each SDO is requested to submit the list of Microsoft Teams participants with their DepEd e-mail addresses following the template in Enclosure 2 on September 4, 2020 thru this e-mail address: depedmails@gmail.com.
- Topics in this virtual seminar-workshop are indicated in the attached activity matrix in Enclosure 1. Training management team is attached in Enclosure 3. Participants must ensure a stable internet connection during the activity and are advised to log-in through the following link 15 minutes before 8:00 a.m.
- For inquiries and clarifications, please contact Ms. Jonalyn Ambrona at 09274802989 or Ms. Carmel F. Meris at 09205929554.
- Immediate, wide dissemination of, and strict compliance with this Memorandum is directed.


MAY B. ECLAR, PhD, CESO V
Regional Director

CLMD/CFM/jca



Address: Wangal, La Trinidad, Benguet, 2601
Telephone No.: (074) 422 – 1318 | Fax: (074) 422-4074
Website: www.depedcar.ph | Email: car@deped.gov.ph



ISO 9001:2015 Certified
Quality Management System
DE-50500784 QM15



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION

Enclosure 1

Matrix of Activity

Time	Session Title	Resource Person	Facilitator/ Moderator	Technical Support/ Attendance
Day 1 Sept 7, 2020				
9:00 – 9:30	Opening Program	c/o HRDD	Rosita C. Agnasi	Jeremy Kermit Padilla
<i>National Anthem.....AVP</i> <i>Opening Prayer.....John Rex Masadao</i> <i>Cordillera Hymn.....AVP</i> <i>Acknowledgment of Participants.....Elizabeth Calbayan</i> <i>Statement of Purpose.....Carmel F. Meris</i> <i>Welcome Remarks and Message.....RD May B. Eclar, PhD, CESO V</i> <i>Host: Thelma T. Dalay-on</i>				
9:31- 10:30	Ensuring Teachers' Mastery on the Parts and Contents of Weekly Home Learning Plan and Self-Learning Module	Jonalyn C. Ambrona	Rosita C. Agnasi	Jeremy Kermit Padilla
10:31- 12:00	Capacitating Teachers on Aligning Weekly Home Learning Plan with the Developed SLMs: A Sample Learning Plan for Key Stages 1 and 2 (Q1-Week1)	Key Stage 1: Kinder Denia Tarnate Key Stage 2: Grade 5 Patricio Dawaton (Presenter) Jeanie Claire Piggangay Bryan A. Hidalgo Annie Rose Cayasen (ESP & HG)) Jonalyn C. Ambrona Thema Dalay-on Rosita Agnasi Edgar Madlaing	Rosita C. Agnasi	Jeremy Kermit Padilla
12:01- 1:00	Lunch Break			

CLMD/CFM/jca



Address: Wangal, La Trinidad, Benguet, 2601
 Telephone No.: (074) 422 – 1318 | Fax: (074) 422-4074
 Website: www.depedcar.ph | Email: car@deped.gov.ph



ISO 9001:2015 Certified
 Quality Management System
 DE-50500784 QM15



Republic of the Philippines

Department of Education

CORDILLERA ADMINISTRATIVE REGION

1:01-3:30	Capacitating Teachers on Aligning Weekly Home Learning Plan with the Developed SLMs: A Sample Learning Plan for Key Stages 3 and 4 (Q1-Week1)	<p>Key Stage 3: Grade 8 Module Rosita Agnasi (Presenter) Jeanie Claire Piggangay Patricio Dawaton Bryan A. Hidalgo Annie Rose Cayasen (ESP & HG) Jonalyn C. Ambrona Thema Dalay-on Edgar Madlaing</p> <p>Key Stage 4: Grade 11 Bryan A. Hidalgo (Presenter) Jeanie Claire Piggangay Patricio Dawaton Annie Rose Cayasen (ESP & HG) Jonalyn C. Ambrona Thema Dalay-on Rosita Agnasi Edgar Madlaing</p>	Jonalyn C. Ambrona	Jeremy Kermit Padilla
3:31-4:00	Open Forum	CLMD EPS	Jonalyn C. Ambrona	Jeremy Kermit Padilla
Day 2 Sept. 8, 2020				
8:00-8:30	Preliminaries	c/o CLMD	Jeanie Claire Piggangay	Jeremy Kermit Padilla
8:31-11:30	Showcasing of Developed SLMs-Aligned Weekly Home Learning Plan: Presentation with Critiquing (All Learning Areas in Q1-Week 2 with HG for G7-G10)	<p>Key Stage 1: 30 minutes per division (Abra, Tabuk) Key Stage 2: (Apayao, Mt. Province) Key Stage 3: (Benguet, Ifugao) Key Stage 4: (Baguio, Kalinga)</p>	Jeanie Claire Piggangay	Jeremy Kermit Padilla

CLMD/CFM/jca



Address: Wangal, La Trinidad, Benguet, 2601
 Telephone No.: (074) 422-1318 | Fax: (074) 422-4074
 Website: www.depedcar.ph | Email: car@deped.gov.ph



ISO 9001:2015 Certified
 Quality Management System
 DE-50500784 QM15



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION

11:30-12:00	Open Forum	CLMD EPS	Jeanie Claire Piggangay	Jeremy Kermit Padilla
Day 3 Sept. 9, 2011				
8:00-8:30	Preliminaries	c/o CLMD	Denia Tarnate	Jeremy Kermit Padilla
8:31-10:30	Understanding the Comprehensive Sexuality Education	Commission on Population Officer	Denia Tarnate	Jeremy Kermit Padilla
10:31-11:30	Dealing with Health Concern	Department of Health Officer	Denia Tarnate	Jeremy Kermit Padilla
11:30-12:00	Open Forum	Commission on Population/ Department of Health Officers	Denia Tarnate	Jeremy Kermit Padilla
Day 4 Sept. 10, 2020				
8:00-8:30	Preliminaries	c/o CLMD	Elizabeth Calbayan	Jeremy Kermit Padilla
8:31-11:00	Promoting Resiliency Amid Pandemic	Rolando Malafu, RGC Cordillera Regional Science HS	Elizabeth Calbayan	Jeremy Kermit Padilla
11:01-11:30	Open Forum	Rolando Malafu	Elizabeth Calbayan	Jeremy Kermit Padilla
11:31-12:00	Closing Program	c/o HRDD & CLMD	Elizabeth Calbayan	Jeremy Kermit Padilla
<i>Nationalistic Song.....AVP Prayer.....Participant Challenge.....ARD Florante E. Vergara Acceptance of Challenge.....Participants (1 SH, 1 MT) Virtual awarding of Certificates.....Carmel F. Meris Closing Song and Prayer.....Jeanie Claire Piggangay Virtual Photo Opportunity Host: Denia Tarnate</i>				

Enclosure 2

List of Participants (8 per key stage)
 Send this template at depedmails@gmail.com

CLMD/CFM/jca



Address: Wangal, La Trinidad, Benguet, 2601
 Telephone No.: (074) 422 – 1318 | Fax: (074) 422-4074
 Website: www.depedcar.ph | Email: car@deped.gov.ph



ISO 9001:2015 Certified
 Quality Management System
 DE-50500784 QM15



Republic of the Philippines

Department of Education

CORDILLERA ADMINISTRATIVE REGION

Subject: Division_WHLP Pax (e.g. Abra_WHLP Pax)

Division: _____

Microsoft Teams Participants	DepEd E-mail Address
Key Stage 1 Master Teachers (K to 3)	
1	
2	
3	
4	
5	
6	
7	
8	
Key Stage 2 Master Teachers (Gr 4 to 6)	
1	
2	
3	
4	
5	
6	
7	
8	
Key Stage 3 Master Teachers (Gr 7 to 10)	
1	
2	
3	
4	
5	
6	
7	
8	
Key Stage 4 Master Teachers (Gr 11 to 12)	
1	
2	
3	
4	
5	
6	
7	
8	
Elementary School Heads	
1	
2	

CLMD/CFM/jca



Address: Wangal, La Trinidad, Benguet, 2601
Telephone No.: (074) 422-1318 | Fax: (074) 422-4074
Website: www.depedcar.ph | Email: car@deped.gov.ph



ISO 9001:2015 Certified
Quality Management System
DE-50500784 QM15



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION

3	
4	
5	
6	
7	
8	
Secondary School Heads	
1	
2	
3	
4	
5	
6	
7	
8	
TOTAL	384

Enclosure 3

Training Management Team

Task	Personnel
-------------	------------------

CLMD/CFM/jca



Adress: Wangal, La Trinidad, Benguet, 2601
Telephone No.: (074) 422 – 1318 | Fax: (074) 422-4074
Website: www.depedcar.ph | Email: car@deped.gov.ph



ISO 9001:2015 Certified
Quality Management System
DE-50500784 QM15



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION

Consultants	RD and ARD
Coordinator	CLMD CES
Resource Speakers	10 CLMD EPS
Focal Person	Jonalyn Ambrona
Technical Support/Attendance	Jeremy Kermit Padilla
Certificates	Warly Kindiawan
Facilitators/Moderators	John Rex Masadao (Livestream A)
	Elizabeth Calbayan (Livestream B)
	Fely Badival
Invited Resource Speakers	Rolando Malafu
	DOH Officer
	Commission on Population Officer

CLMD/CFM/jca



Adress: Wangal, La Trinidad, Benguet, 2601
Telephone No.: (074) 422 – 1318 | Fax: (074) 422-4074
Website: www.depedcar.ph | Email: car@deped.gov.ph



ISO 9001:2015 Certified
Quality Management System
DE-50500784 QM15