

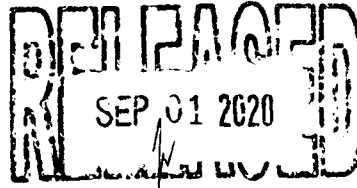


OFFICE OF THE REGIONAL DIRECTOR

August 26, 2020

REGIONAL MEMORANDUM

No. 262 s. 2020



DepEd-CAR's KaAKiBat Program: Launching of the CPA, KaLingA Center, IRI-LABID and PANSIGDAN cum MOA Signing with Partner Agencies/Stakeholders

To: Schools Division Superintendents
Chiefs of Divisions
All others Concerned

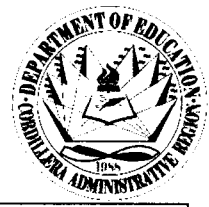
1. In line with the organization/establishment of the CPA (Cordilleran Parents' Academy), online DepEd-CAR KaLingA (Karamay, Lingap at Aruga) Center, the IRI-LABID (Interactive Radio Instruction as Learning Alternative-Based Instruction Delivery) and PANSIGDAN (Professional Advancement to Nurture Service Innovations for Growth and Development to Address the New Normal) Project, the Regional Office through the Human Resource Development Division (HRDD) in collaboration with the Education Support Services Division (ESSD), Curriculum Learning, Management and Development Division (CLMD), Legal Unit, Public Affairs Unit (PAU) and ICTU shall conduct a Virtual and onsite Launching of the above mentioned programs cum Memorandum of Agreement (MOA) signing with partner agencies and stakeholders on September 8, 2020 from 9:00AM to 12:00NN at the R-NEAP Hall, DepEd-CAR Regional Office Compound, Wangal, La Trinidad, Benguet
2. The objectives of the activity are the following:
 - a) Generate favorable & genuine support of stakeholders'/partner agencies through Pledge of Commitment and MOA signing.
 - b) Intensify partnership and commitment of stakeholders with DepEd
 - c) Launch the above mentioned programs and project
3. The participants to the launching are the following :

No.	Activity	Division/Office	Position/Designation	No. of Participants
Onsite Participants				
1		RO	RD and ARD	2
2		RO	Chiefs of Functional Divisions	8
3		SDO Baguio City & Benguet	Schools Division Superintendent/ASDS	2
3	Cordilleran Parents' Academy	Baguio City	Regional & Division Federation PTA Officers and Partnership Coordinators	7
		Benguet		7
4	IRI-LABID	Baguio City	5 Teacher Broadcaster; 4	11
		Benguet	School Heads & 2 EPS	11



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No.	Activity	Division/Office	Position/Designation	No. of Participants
5	DepEd-CAR KaLingA Center	Baguio City	Guidance Counselors/ Guidance Designates & Youth Formation Coordinators	10
		Benguet	Joven Agtani, Rolando Malafu; Guidance Counselors/ Guidance Designates	10
4	PANSIGDAN –A Professional Development Project	SLU	President/representatives; Dean: Graduate School/ Coordinator, Dean: STELA	3
5	All activities	Legal Unit	Attorney IV	1
6		Public Affairs Unit		2
7		ICT Unit		2
8		ESSD	Partnership Coordinator	1
9		RO	HRDD Staff & TWG	23
Total				100
Online Participants				
	CPA	All Divisions except Baguio City and Benguet	CPA Officers & Members	10 per Division
	IRI-LABID		5 Teacher Broadcasters , 4 School Heads & 2 EPS	11 per Division
	DepEd-CAR KaLingA Center		KaLingA Center Officers, Guidance Counselors/Designates & Youth Formation Officers	10 per Division

4. The participants from the Schools Division Offices who will be participating online are requested to register with the following link: <https://tinyurl.com/reglaunching>.
5. On line participants are requested to have their own laptops and ensure a stable internet connectivity during the activity.
6. Communication expenses of participant shall be charged to HRTD fund and shall be downloaded to the concerned SDOs. The computation shall be based on the maximum amount allowable provided that the scheduled activity is a part of their Work From Home arrangement.





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7. It is further requested that a copy of the Work From Home (WFH) Arrangement of participants and accomplishment report relative to their participation to the activity shall be submitted to this office for reference.
8. For inquiries and clarifications, please contact Jennifer Ande; Emmanuela M. Gabol Sasha Joseph Daganos and Dexter Andres from the HRDD through email address: jennifer.ande@deped.gov.ph; emmanuela.gabol@deped.gov.ph sashajoseph.daganos@deped.gov.ph and dexter.andres@deped.gov.ph
9. Immediate and widest dissemination of and strict compliance to this memorandum is desired.

HRDD/emma


MAY B. ECLAR, PhD., CESO V
Regional Director 



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Enclosure 1 to RM No. 262.2020

TECHNICAL WORKING GROUP

COMMITTEE	NAME	TERMS OF REFERENCE
Consultant/Advisers	May B. Eclar, PhD.,CESO V Regional Director	<ul style="list-style-type: none"> Approves policies, AR, PR and Memo for the conduct of the Activity Leads in the overall conduct of the activity
	Florante E. Vergara OIC, Office of the ARD	
Overall Training Manager	Jennifer P. Ande Chief, HRDD	<ul style="list-style-type: none"> Recommends approval of the conduct of the Activity Manage/supervise the overall conduct of the Activity
Chairman, Planning and Implementation/Focal for DepEd-CAR Kalinga Center	Emmanuela M. Gabol EPS II	<ul style="list-style-type: none"> Plans for the details and organize the conduct of the Activity Prepares AR, PR, Memo for approval Coordinates with concerned Units/Division/ agencies/persons involve for the conduct of the activity Prepares materials needed for the conduct of the activity Prepares Activity Completion report Ensures readiness of MOA/pledge of Commitment before the activity
Chairman, Planning and Implementation/Focal for Cordilleran Parents' Academy	Sasha Joseph Daganos EPS	
Chairman, Planning and Implementation/Focal for the IRI-LABID	Dexter B. Andres SEPS	
Chairman, Planning and Implementation/Focal for PANSIGDAN Project	Lauren Likigan EPS II	
Legal Unit	Atty. Vanessa B. Flora	<ul style="list-style-type: none"> Review/edit and recommend changes for improvement of the Memorandum of Agreement/Memorandum of Understanding





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Facilitators/Moderators of the Activity	Cresencio T. Gamay PDO IV- ESSD	<ul style="list-style-type: none"> Motivate interest of participants and establish high momentum until the end of the activity. Introduce participants Create and maintain a moment of safe and open environment for sharing of ideas. Responsible for keeping the activity on track Provide acknowledgment of participants for actively participating.
	Jumar B. Yagoan ITO II	
	Georaloy Palao-ay AO V	
	Margie B. Gardingan EPS II	
	Laureen B. Likigan EPS II	
QAME	Quality Assurance Division	<ul style="list-style-type: none"> Ensures the monitoring and evaluation of the activity Provide links for the QAME Provide copy of the results of the M & E to the program owner
Ushers/Usherettes	Mathemar Montes Charline Balahyas Letecia Ramos Karyl Paz de Leon Dumas Aban Melandro Payang Marty Deon Jerick Mangmangan	<ul style="list-style-type: none"> Greet participants with smiles and ushers them to their seats Provide lei/bouquet to guests Ushers guests/persons involved in the MOA signing to their designated seats Assist to the needs of guest/participants to the activity
Documentation and Publicity	PAU	<ul style="list-style-type: none"> Captures activity actions through photo documentation Provide photo documentation to program owner Promote and advertise the launching activity



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<p>Logistics & Stage Decoration</p> <p>Food Committee</p>	<p>Cynthia Harada Agosto Bacod Junario Cagusana Jefferson Villena Emmanuela Gabol Margie Gardingan</p>	<ul style="list-style-type: none"> • Ensures that the venue is ready for the activity • Take charge for the physical arrangement of the venue including facilities to be used during the activity – sound system, LCD, microphones, extensions wires, etc. • Ensures the on time and complete provisions of food to the participants
<p>Technical Support/ICT Support</p>	<p>Lauren Likigan Margie Gardingan Emmanuela Gabol Jefferson Villena Charline Balahyas Glenn Papa Jeremy Kermit Padilla</p>	<ul style="list-style-type: none"> • Prepares program layout and finalize program paper • Ensures readiness of sound system, LCD and other ICT Facilities needed during the activity • Create and provide links of the google meet / or any appropriate apps to other management team members, and online participants • Create and provide links of the attendance sheet and ensure completeness of the same • Documents proceedings of the activity • Provide needed technical assistance on ICT matters during the overall conduct of the activity
<p>Secretariat</p>	<p>Evelyn Pasul Jefferson Villera Charline Balahyas</p>	<ul style="list-style-type: none"> • Ensure readiness and completeness of the attendance sheet specially on site participants • Ensure readiness and distribution of the certificate of appearance for field onsite participants • Assists to the needs of participants

"Sustaining Excellence Through Creative, Active, and Resilient Governance"



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MANAGEMENT SYSTEMS SOLUTIONS