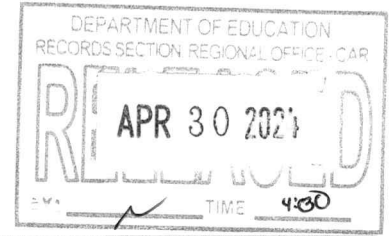




Republic of the Philippines
Department of Education
Cordillera Administrative Region



29 Apr 2024

REGIONAL MEMORANDUM
No. 250-2024

**CONDUCT OF PHASE 3 – FINALIZATION OF DIGITAL MATERIALS ON LITERACY,
NUMERACY AND SCIENCE FOR KEY STAGE 1 LEARNERS FOR
PROJECT CLASS-IN CONNECT**

To: Assistant Regional Director
Schools Division Superintendents
All Others Concerned

1. Relative to the upcoming implementation of the **Project Class-In Connect** in the region starting SY 2024 – 2025, this Office through the Curriculum and Learning Management Division (CLMD) announces the conduct of the **Phase 3 – Finalization of Digital Materials on Literacy, Numeracy and Science Materials for Key Stage 1 Learners** on May 28 to 31, 2024 at SNC Hall, DepEd – CAR, Regional Office, Wangal, La Trinidad, Benguet.
2. The activity aims to finalize the completion of the digital materials in Literacy, Numeracy and Science for Key Stage 1 learners for the implementation of the Class-In Connect Project.
3. Please find Enclosure 1 for the complete list of participants.
4. Participants shall bring their laptops and extension cords for the said activity. Expected arrival at the venue will be on **May 27** in the evening. First meal to be served is **dinner Day 0 (May 27)** and last meal is PM snack of **Day 3 (May 31)**. Additional participants include the Technical Working Group from the Curriculum and Learning Management Division.
5. This Office interposes no objection on the participation of the master teachers provided that time-on-task policy shall be observed based on DepEd Order No. 09, s. 2005 to ensure that learning shall not be disrupted and continued for the benefit of the learners. In particular, there shall be relieving teachers to handle the classes of the teacher-participants.
6. Travel expenses and other incidental expenses of the participants shall be charged against the local funds subject to the usual accounting, budgeting and auditing rules and regulations.
7. Participants shall be granted **Compensatory Time Off (CTO)** for non-teaching in lieu of overtime pay in accordance with Civil Service Commission and

Department of Budget and Management Joint Circulars No. 02, 2004, No. 2-A, s. 2005 and No. 1., s. 2015 and **Service Credits** to teachers based on DepEd Order Nos 53 and 84, s. 2003 for services rendered on holidays, Saturdays and Sundays.

8. For inquiries or concerns, please contact CES Jennifer P. Ande at the Curriculum and Learning Management Division (CLMD) through landline number (074) 422-7096 or email address: car.clmd@deped.gov.ph

9. Immediate dissemination of and strict compliance with this Memorandum is desired.


ESTELA P. LEON-CARIÑO EdD, CESO III

Director IV / Regional Director


Reference: As stated

CLMD/JPA/nkm/acm/wcb/Conduct of Learning Delivery Design
04/29, 2024

LIST OF PARTICIPANTS

May 28-31, 2024, SNC Hall, DepEd – CAR, Regional Office

No	Name	Position
REGIONAL OFFICE		
16	Technical Working Group (TWG)	
ABRA		
1	Dominga G. Alcaide	MT II
2	Marivic B. Regalado	MT II
3	Catherine A. Baruela-Codiamat	P-I
4	Sanny B. Borja	MT I
5	Ria T. Arthuro	MT I
6	To be identified by SDO	
APAYAO		
1	Nerissa O. Padeway	School Principal II
2	Michelle A. Bayaua	MT II
3	Debbie L. Ferrer	MT II
4	Janet O. Tomas	MT I
5	Annabel E. Velasco	MT I
6	To be identified by SDO	
BAGUIO		
1	Samuel Lachica	HT I
2	Michel B. Buclao	MT I
3	Lydia L. Chaguna	MT I
4	Claydee O. Acong	MT II
5	Ricelene S. Sacayanan	MT I
6	To be identified by SDO	
7	To be identified by SDO	
BENGUET		
1	Norwin B. Pingo	T-III
2	Desa A. Castillo	MT I
3	Jomelyn S. Quidmas	MT II
4	Marlene O. Naboye	MT I
5	Laarni G. Demot	MT II
6	To be identified by SDO	
7	To be identified by SDO	
IFUGAO		
1	Ramel Vicente	P I
2	Jane J. Gallo	MT I
3	Sharolyn B. Buhong	MT I
4	Yvonne Shane N. Batuna	MT I
5	Marivel G. Wigan	MT I
6	To be identified by SDO	
KALINGA		
1	Cherry I. Duclawit	MT I
2	Marisa T. Manaing	MT I
3	Marilou L. Antonio	MT I
4	Quanae May S. Daguio	MT I
5	To be identified by SDO	

6	To be identified by SDO	
MT PROVINCE		
1	Jemma P. Timario	MT I
2	Lolita P. Ballocan	MT I
3	Naty E. Macario	MT I
4	Maryle G. Guevarra	MT I
5	To be identified by SDO	
6	To be identified by SDO	
TABUK CITY		
1	Judy S. Gallardo	HT 3
2	Armilene B. Balacang	MT I
3	Imelda C. Uboan	MT I
4	Jancie Q. Nonog	MT I
5	Abegail H. Laquiao	MT I
6	To be identified by SDO	