



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
CORDILLERA ADMINISTRATIVE REGION

Wangal, La Trinidad, Benguet, 2601  
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Regional Memorandum  
**240.2018**

July 20, 2018

To: Schools Division Superintendents  
Heads, Public Elementary, Junior & Senior High Schools  
All Divisions

**SUBMISSION OF LIST OF PARTICIPANTS TO THE NATIONAL ASSEMBLY OF  
EDUCATION LEADERS**

1. In line with the conduct of The National Assembly of Education Leaders with the theme "Hold IT in Trust: Leading in the Time of Industry 4.0" on September 25 to 27, 2018 at the Manila Marriott Hotel Grand Ballroom, Pasay City, DepEd CAR, Regional Office request the **Submission of List of Participants to the National Assembly of Education Leaders**.
2. The expected participants are the Regional Director, Schools Division Superintendents, division chiefs of the regional and division offices, regional, division and district supervisors, school heads and Career Executive Service Written Examination (CESWE) passers. A total of 200 participants from the region are expected to attend the said assembly with 23 participants from each SDO and 16 participants from the Regional Office. The distribution of participants is as follows;

	Schools Division Offices	No. of Expected Participants
1	SDS/ASDS	1
2	Division Chiefs	2
3	PSDSs/EPSS	10
4	School Heads	10
	Regional Office	
5	RD May B. Eclar	1
6	ARD Bettina Aquino	1
7	Division Chiefs/OIC	8
8	Education Program Supervisors (CLMD, QuAD, FTAD, HRDD, PPRD)	6

2. Division Offices are requested to submit the list of participants on or before August 6, 2018 thru the following email address; [car@deped.gov.ph](mailto:car@deped.gov.ph) or [hrdd.depedcar@gmail.com](mailto:hrdd.depedcar@gmail.com).
3. A registration fee of six thousand pesos (P 6,000.00) shall be charged to each participant on a live-out basis. The fee shall cover the following to cover the cost of meals (lunch and snacks), rental of venue, and honoraria of resource persons, kits, including supplies and materials and other expenses.

**Contact Numbers (Area Code: 074):**

Office of the Regional Director 422-1318  
Fax 422-4074  
Office of the ARD 422-9590  
ICT Unit 422-1318  
Public Affairs Unit 422-1318  
Legal Unit 423-2214

Administrative Division 422-1804  
Cash Section 423-2215  
Payroll Section 424-3993  
Records Section 423-2213  
Supply Section 422-2198  
General Services Unit 422-1804

CLMD 422-7096  
LRMDS 422-0615  
ESSD 423-2218  
Finance Division 422-5155  
FTAD 424-5187

HRDD 422-9590  
NEAP-R 422-5500  
PPRD 422-8580  
QuAD 422-5187  
COA 422-7434

4. The registration fee, board and lodging, travel and other incidental expenses shall be charged against school or other local funds subject to the usual accounting rules and regulations.
5. Payment of registration fee shall be accepted until August 10, 2018 through the following bank details:  
  
Bank name: Landbank of the Philippines  
Account name: Association of DepEd Directors Inc.  
Account Number: 3342-1014-52
6. The participants are advised to register online at <http://bit.ly/NAEducationLeaders> on or before August 24, 2018.
7. The Indicative Program Matrix is enclosed.
8. Immediate dissemination of this Memorandum is desired.

**MAY B. ECLAR, PhD, CESO V**  
Regional Director

(Enclosure to DepEd Memorandum No. 116, s. 2018)

**National Assembly of Education Leaders**  
**Theme: Hold IT in Trust: LEADING in the Time of Industry 4.0**  
**September 25-27, 2018**  
**Manila Marriott Hotel Grand Ballroom, Pasay City**

**Indicative Program Matrix**

<b>Time</b>	<b>Day 1</b>	<b>Day 2</b>	<b>Day 3</b>
8:00-8:15	<b>Registration of Participants</b>	<b>Preliminaries</b>	<b>Preliminaries</b>
8:15-10:00		<b>Plenary Session 2:</b> <i>Leadership as Stewardship</i>  Panel Discussion	<b>Plenary Session 6:</b> <i>Key Elements that Make for a Good Public Servant</i>  Panel Discussion
10:00-10:15		<b>HEALTH BREAK</b>	
10:15-12:00		<b>Plenary Session 3</b> <i>Leadership and Public Accountability</i>  Panel Discussion	<b>Closing Program</b>
12:00-1:00		<b>LUNCH BREAK</b>	
1:00-2:00	<b>Opening Program</b>	<b>Plenary Session 4:</b> <i>Integrity as the Cornerstone of Leadership</i>  Panel Discussion	<b>HOME SWEET HOME</b>
2:00-3:00	<b>Keynote Address</b> Leonor Magtolis Briones Secretary		
3:00-3:15	<b>HEALTH BREAK</b>		
3:15-5:00	<b>Plenary Session 1:</b> <i>Leadership in the Digital Age</i>  Panel Discussion	<b>Plenary Session 5:</b> <i>Trust in Leadership: Why It Matters</i>  Panel Discussion	