REGIONAL MEMORANDUM
NO. 230 , 2016
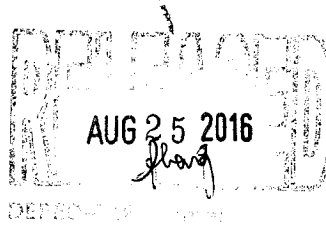
To: All Schools Division Superintendents
           All Regional Division Chiefs

From: BEATRIZ G. TORNO, Phd., CESO IV
           Regional Director

                                                      AUG 2 5 2016

Date: August 22, 2016

Subject: **2016 SEARCH FOR THE MOST FUNCTIONAL LRMDC IN THE REGION**

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1. Relative to the pursuit for a better support to coordinated and integrated access to quality resources by the Schools Division Offices (SDOs), it is imperative that a Functional Learning Resources Management and Development Center (LRMDC) is established and fully functional at the division level;

2. To recognize division efforts in achieving the goal, this is to announce the *2016 Search for the Most Functional Learning resources and Management Center (LRMDC);*

3. The search aims to :
   a. Showcase the Learning Resources found in the LRMDC of the Division.
   b. Uphold the functionality of the LRMDC to support the implementation of the K to 12 Curriculum by implementing effectively the four LRMDS sub-systems;
   c. Engage the different community stakeholders in supporting all efforts aimed at advancing the implementation of LRMDC ; and
   d. Present Initiatives/Best Practices

4. **Timeline of Submission:**
   a. October 17, 2016 –Submission of documents to the Regional Office ; Pre-evaluation of documents by the Committee
   b. November 2016 – Validation of Centers in the Divisions; Final Evaluation of documents at the Regional Office
   c. December 9, 2016 – Recognition of the 3 Most Functional Learning Resource and Management Centers

5. The Search is open to the eight (8) LRMDCs in the Eight (8) SDOs in the Region.

6. Criteria for judging the 2016 Search for Functional Learning Resource and Management Development Center (LRMDC) are specified in Enclosure #001;

7. The Regional Office, through the CLMD, using a structured committee composed of the CLMD, - LRMDS Manager and two (2) Supervisors (one from QuA and one from CLMD) will compose the three men screening committee for this search to evaluate the papers and verify the veracity of the documents.

8. The Committee will visit all 8 divisions in November 2016.

9. Based on the criteria set, the committee will rank the top three divisions who will be declared as Most Functional LRMDC.

10. Dissemination of this Regional Memorandum is highly encouraged.

CLMD/SDO/LRMDS/eet

2016 SEARCH FOR THE MOST FUNCTIONAL LEARNING RESOURCE AND MANAGEMENT CENTER (LRMDC)

CRITERIA	PERCENTAGE
I.PHYSICAL	**20%**
A. Structure • Center should be a permanent structure suitable for displays and collections and friendly to visitors	*10%*
B. Equipment • Presence of Basic equipment as Printers, Photocopiers, Computers (does not include tables, chairs as these are expected) exclusive use for LRMDC	*10%*
II.FUNCTIONALITY	**40%**
Development Evidence that development of LRs are needs based and permitted by the Division	*10%*
Quality assurance Accomplished national QA tools and contextualized/ cultural assessment tools and involvement of ICCs	*10%*
Production Number QA LRs reproduced in the division per subject area	*10%*
Distribution Number of QA LRS distributed to the Schools including LRs for Grade 5 and SHS from the BLR	*10%*
III.STAFFING	**10%**
Existence of filled items on LRMDS Manager, PDO, Librarian	
IV. EXISTENCE OF FUNCTIONAL LIBRARY HUB Presence of log book- In and Out , Borrowers logbook	**10%**
V. EXISTENCE OF ADVOCACY MATERIALS/ COMMUNICATION	**10%**
-Brochures, leaflets, pamphlets	*5%*
-Facebook linked to LRMDC CAR account	*5%*
VI.EXISTENCE OF INTERNET CONNECTION	**5%**
- Evidence of Source of funds from DepEd/other Agency	*2.5%*
- Minimum Speed of 4-5 MBPS and Stability	*2.5%*
VII.OTHER INITIATIVES OF THE LRMDC As innovations/ best practices	**5%**
Total	**100%**