

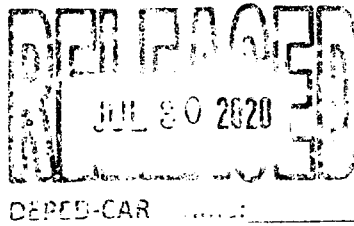


Republic of the Philippines
Department of Education
 Cordillera Administrative Region

OFFICE OF THE REGIONAL DIRECTOR

July 28, 2020

REGIONAL MEMORANDUM
 No. 214-2020



DOWNLOADING OF PROGRAM SUPPORT FUNDS FOR THE REPRODUCTION OF INFORMATION, EDUCATION AND COMMUNICATION (IEC) MATERIALS FOR COVID-19 AND DISASTER PREPAREDNESS

TO: Schools Division Superintendents
 Division DRRM Coordinators

1. The current pandemic has prompted a declaration of a state of public health emergency in the country and the enactment of the Bayanihan to Heal as One Act. As its contribution to the state's response to combat COVID-19, the Department of Education downloaded funds to the regional offices to be used for the reproduction of Information, Education and Communication (IEC) materials. The reproduction of IEC materials shall reinforce relevant lessons, guidelines and information to strengthen the resilience and preparedness of learners and personnel within the region.


2. Considering that the region is still on Modified General Community Quarantine (MGCQ) and that travel restrictions are still imposed within the region, the Regional Office is downloading the funds to the Schools Division Offices for them to reproduce and distribute the IEC materials in their own divisions, as follows:

DIVISION	AMOUNT
Abra	₱116,155.00
Apayao	₱73,515.00
Baguio	₱24,995.00
Benguet	₱156,955.00
Ifugao	₱96,305.00
Kalinga	₱70,943.00
Mt. Province	₱97,407.00
Tabuk	₱37,125.00
Total	₱673,400.00

3. Seventy percent (70%) of the downloaded fund shall be allotted for IEC materials on COVID-19 while the Thirty percent (30%) shall be for IEC materials on disaster preparedness.

4. Attached are the general guidelines to ensure the proper, efficient and effective use of the funds.

5. For information and guidance.


MAY B. ECLAR, PhD, CESO V
 Regional Director

Incl:
 As stated

Reference:
 OUA MEMO 00-0620-0016

ESSD/drrm



GENERAL GUIDELINES:

1. The fund support be for the reproduction of COVID-19 and other disaster-related IEC materials to be distributed to schools.
2. Seventy percent (70%) of the fund shall be utilized for the reproduction of IEC materials on COVID-19 while thirty percent (30%) shall be used for the reproduction of IEC materials on disaster preparedness.
3. The following IEC materials on COVID-19 and disaster preparedness may be reproduced using the downloaded fund:
 - a. Available and existing IEC materials on disaster preparedness and COVID-19 materials released by the DepEd and DepEd PAS
 - b. COVID-19 and disaster-related IEC materials from credible sources such as World Health Organization, Department of Health, PAG-ASA and PHILVOCS
 - c. IEC materials may also be reproduced in the local language provided that it is properly translated and the context of the material is retained.
4. Reproduction of IEC materials may include, but not limited to the following forms:
 - a. Booklets (including Fostering Wellness, Solidarity and Service/MHPSS Booklet and/or its local translations
 - b. Brochures
 - c. Posters
 - d. Tarpaulin/Tarpapel (Banner Cloth)
5. Division Offices shall furnish the regional office a copy of the reproduced IEC materials.
6. Divisions are accountable for the obligation and disbursement of fund support for the reproduction of IEC materials on COVI-19 and Disaster Preparedness. A status report of Fund Utilization (Enclosure 2) following the required accounting and auditing procedures shall be submitted to the Regional Office .
7. Judicious utilization of the funds is expected. Obligation and disbursement shall be completed by 31 December 2020. Misuse and/or mismanagement of these funds for the purpose other than those authorized in this guideline is strictly prohibited. Any violation committed by any individual or group will be dealt in accordance with existing government regulations.

