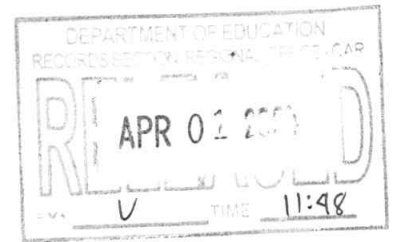




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



1 April 2024

REGIONAL MEMORANDUM
No. 195.2024

**CALL FOR SUBMISSION OF APPLICANTS FOR THE NATIONAL EDUCATORS
ACADEMY OF THE PHILIPPINES (NEAP) REGIONAL PROFESSIONAL
DEVELOPMENT PROGRAM (PDP) EVALUATORS**

To: Assistant Regional Director
Schools Division Superintendents
All Other Concerned

1. Relative to the Guidelines on the Utilization of FY 2024 Human Resource Development (HRD) Fund covered in DM-OUHROD-2024-0427, the Human Resource Development Division (HRDD)-NEAPR, shall conduct the **Screening of PDP Evaluators**.
2. This activity aims to select the composition of the Regional PDP Evaluators to ensure effective and efficient implementation of PD programs in the Region.
3. Applicants to the Regional PDP Evaluators should possess the following qualifications:
 - a. Permanent personnel, preferably Head Teachers, Principals, Education Program Specialists, Senior Education Specialists, Education Program Supervisors, and Public Schools District Supervisors;
 - b. Physically, mentally and emotionally fit;
 - c. Preferably below 60 years of age;
 - d. Must have been trained in either of the following areas: (i) Philippine Professional Standards (PPST, PPSSH, PPSS), (ii) MaTaTaG Curriculum, (iii) National Programs (Reading, Science and Technology, Mathematics, Learning Camp); (iv) Onboarding Programs (IPBT, SHDP, IPBSH, IPBSS); and (v) NEAP PD Quality Assurance Process.
4. Schools Division Offices shall submit and endorse a consolidated folder of all interested applicants to the HRDD the following duly accomplished documents **not later than April 22, 2024**. For online submission, make sure to scan and save the documents in pdf format and send them to **car.neapr@deped.gov.ph** using the file name format **SDOName_NEAPpdpEvaluators**.
 - a. Curriculum Vitae (Enclosure 1);
 - b. Letter of intent and commitment, signifying interest and willingness to train anywhere in the country, endorsed by the applicants' immediate supervisor (Enclosure 2); and
 - c. Photocopy of valid PRC license.

5. Applicants who passed the screening shall undergo the following activities which shall be in detail in succeeding memorandum:
 - a. Assignment of teams;
 - b. Simulation and Interview; and
 - c. Capacity Building

6. For queries and clarifications, please contact the Human Resource Development Division – National Educators Academy of the Philippines in the Region (HRDD-NEAPR) through Rosita C. Agnasi, OIC-HRDD-NEAPR through email address at car.neapr@deped.gov.ph.

7. Immediate and widest dissemination of this Memorandum is directed.


ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/ Regional Director 

/HRDD/RCA/LbL
Submission of NEAP PDP Evaluators

Curriculum Vitae



Republic of the Philippines
Department of Education

National Educators Academy of the Philippines

CURRICULUM VITAE OF RESOURCE SPEAKER/SUBJECT-MATTER EXPERT

RECENT 2X2
PICTURE (color
photo with
white
background)

PROFESSIONAL DEVELOPMENT PROGRAM:
PROFESSIONAL DEVELOPMENT PROGRAM PROVIDER:

Part I. Personal Information

Name:	
Residence Address:	Contact Details
	Landline No.:
Business Address:	Mobile No. 1:
	Mobile No. 2:
	Email Address:
Citizenship:	
<i>Note: NEAP shall be informed of any change/s on resource person/s at least 10 days before the Professional Development program/course offering. Substitute resource person, if any, may submit this duly accomplished form three (3) days before the start of the Professional Development program/course.</i>	

Part II. Track Record

Areas of Specialization/ Expertise	

Relevant Seminars/Training Programs Conducted in the last five (5) years

Date	Title

Relevant Seminars/Training Programs Attended in the last five (5) years

Date	Title

Relevant Publications, Research, and Conference Papers

Date	Title

Major Achievements, Citations, Recognitions, and Awards

Date	Title	Awarding Body

Part III. Education and Employment

Educational Background

Level	Name of School/University	Address	Inclusive Dates	Degree Earned
Undergraduate				
Post-Graduate				

Work Experience: Five (5) most recent

Position	Agency/Company	Inclusive Dates

Part IV. Other Relevant Information (Use separate sheet for additional information.)

Eligibility

Profession/s	License No.	Issued on:	Valid until:

Other Major Affiliations (Professional, Civic, etc.)

Name of Organization	National/Chapter	Position/Nature of Work	Date

<p>I hereby certify that the above information written by me are true and correct to the best of my knowledge and belief. I further authorize NEAP and other agencies to investigate the authenticity of all the documents presented.</p> <p>I am agreeing to the NEAP Privacy Notice and giving my consent to the collection and processing of my personal data in accordance thereto.</p> <p align="center">Signature Over Printed Name Date:</p>	<p>Scanned copy of PRC License</p>
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<Letter Head>

<Date>

ESTELA P. LEON-CARIÑO EdD, CESO III

Director IV/ Regional Director
DepEd CAR, Regional Office
Wangal, La Trinidad, Benguet

Through: ROSITA C. AGNASI
EPS, OIC-HRDD/NEAPR

Dear Director Cariño:

This is to signify my intent and commitment if I qualify as a member of the National Educators Academy of the Philippines (NEAP) Regional PDP Evaluators, and to make myself available for professional development programs, quality assurance and other other activities that may require my expertise and services.

Thank you very much.

Very truly yours,

<Name of Applicant>

Letter Recommendation

<Letter Head>

<Date>

ESTELA P. LEON-CARIÑO EdD, CESO III

Director IV/ Regional Director
DepEd CAR, Regional Office
Wangal, La Trinidad, Benguet

Through: ROSITA C. AGNASI
EPS, OIC-HRDD/NEAPR

Dear Director Cariño:

I would like to recommend _____(Name) to the National Educators Academy of the Philippines (NEAP) Regional PDP Evaluators. He/ She has been with the _____ (Office) as _____ (Position/ Designation) for _____ (number of years).

This Office does not pose any objection to any of her assignments as a Regional PDP Evaluator if he/ she qualifies after the screening process.

Thank you very much.

Very truly yours,

<Immediate Supervisor>

<Schools Division Superintendent>