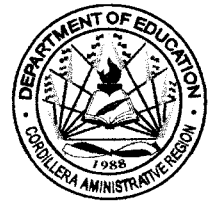




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Wangal, La Trinidad, Benguet



Regional Memorandum
191-2017



June 22, 2017

DEPED-CAR Time: _____

MASS TRAINING OF SENIOR HIGH SCHOOL TEACHERS IN THE ACADEMIC TRACKS

**TO: Schools Division Superintendents
Heads, Public Secondary and Senior High Schools
All Others Concerned**

1. In line with Republic Act (RA) No. 10533 or the Enhanced Basic Education Act of 2013 and the implementation of the K to 12 Basic Education Program, the Department of Education, Cordillera Administrative Region through the Curriculum and Learning Management Division and in partnership with Don Mariano Marcos Memorial State University will conduct the Grade 12 Mass Training of Teachers (MTOT) in the Academic Tracks at Don Mariano Marcos State University- South Luzon Campus, Agoo, La Union from July 2 to 19, 2017.
2. The objective of this activity is to provide teachers with concrete understanding of the Curriculum Frameworks, Learning Standards and Competencies, Teaching Plans and Assessments.
3. Participants to this activity are all Grade 12 Senior High School Teachers and including those who were not trained previously in the Academic Tracks training. The following are the number of participants from the SDOs:


	Division	Total
1	Abra	47
2	Apayao	31
3	Baguio	27
4	Benguet	65
5	Ifugao	11
6	Kalinga	8
7	Mt. Province	22
8	Tabuk City	39
Total		250

4. Participants are expected to prepare and submit Learning Plan Modules to the School Head to be used by filler teachers in their absence during the conduct of the training. Schools Division Offices are directed to strictly monitor the implementation of this provision.
5. The participants are expected to finish the number of days intended for the training (9 days, 15 days and 18 days) and that failure to do so would be sufficient ground for him/her to refund whatever amount has been paid by the government in favor of his/her training (Please see attached enclosure on Training Contract to be **STRICTLY** submitted during Day 0 of the scheduled training). They are also requested to bring Curriculum Guides on their specific learning area, pocket wifi, laptop and other important materials and references for the training.

6. The CLMD, HRDD and QuAD are requested to join the Regional Management Team and conduct Monitoring and Evaluation using NEAP Forms/ Quality Assurance Tool. The participants are as follows:

Regional Training Management Team				
No	CLMD	HRDD	QuAD	Date
1	Emilia Faustino Jennifer Ande Ethielyn Taqued Sabado Oayet	Rosmarie Dalang/Edgar Madlaing	Aida Payang/Florence Balictan	July 1 to July 6, 2017
2	Patricio Dawaton Thelma Dalay-on Jennifer Ande	Emmanuela Gabol	Maxsim Botillas	July 7 to July 12, 2017
3	Jeanie Claire Piggangay Romulo Basa Jennifer Ande	Rosmarie Dalang/Margie Gardingan	Florence Balictan/Yves Sixto	July 13 to July 19, 2017

7. Furthermore, the participants and the training management staff of the Regional Office shall be entitled to service credits or compensatory time off (CTO) as per CSC and DBM Joint Circular No. 2, s. 2015 in lieu of July 1, 2, 8, 9, 15 and 16, 2017 which are Saturdays and Sundays.
8. Meals, snacks, accommodation, and training materials shall be charged against downloaded HRTD Funds, while the transportation expenses and other incidental expenses shall be charged against school or other local funds subject to the usual accounting rules and regulations.
9. The first meal to be served will be dinner of July 1, 2017 and the last meal will be lunch of July 19, 2017.
10. Immediate and widest dissemination of this Memorandum to all concerned is desired.


MAY B. ECLAR, PhD, CESO V
 Officer -In-Charge
 Office of the Regional Director



Enclosure No 3 to Regional Memorandum 191.2017

MEMORANDUM OF AGREEMENT
(Training Contract)

The Department of Education, Cordillera Administrative Region with principal office at Wangal, La Trinidad Benguet herein represented by **MAY B. ECLAR, PhD, CESO V, Officer-In-Charge, Office of the Regional Director;**

and

Name of Trainee

Position

School/ Division

Principal

Superintendent

in consideration of the privilege to attend the training on official time with pay of the Grade 12 Mass Training of Teachers on Academic Tracks

do hereby agree to the following obligations of the trainee:

1. Punctual attendance to the Grade 12 Mass Training of Teachers in the Academic Tracks at Don Mariano Marcos State University, South Luzon Campus, Agoo, La Union for the period of _____ which will be the duration of the training.
2. Maintain the minimum standards of the training and that failure to do so would be sufficient ground for him/her to refund whatever amount has been paid by the government in favor of his/her training.
3. Prepare and submit Learning Modules to the School head to be used by filler teachers in her absence during the conduct of the 18 days training.
4. Immediately report to his/her station and assume his/her function right after the completion of the training.
5. Shall refund in full to DepEd all expenditures incurred on board and lodging, travel and other incidental expenses for failure to comply with the foregoing conditions, through neglect, absences or other causes within his/her control. For reasons beyond the trainee's control, the conditions do not apply provided all documentary requirements including doctor's certification are submitted and are acceptable by DepEd.
6. Shall strictly live up to the terms and conditions of the training.

IN WITNESS HEREOF, the parties hereto sign this AGREEMENT this _____ day of _____ 2017.

Trainee

Witnesses:

School Principal

Schools Division Superintendent

MAY B. ECLAR, PhD, CESO V
OIC, Regional Director

CLMD/EMF/jpa

Telephone Numbers:

Office of the Director IV	-422-1318	Budget and Finance Division	-422-5155	Cash Section	-309-3017	Record Section	-309-3015
Fax Machine	-422-4074	Elementary Education Division	-422-7096	Physical Facilities Unit/ICT	-309-3011	Payroll Services Unit	-424-3993
Office of the Director III	-309-3013	Alternative Learning System	-422-5187	Regional Planning Unit	-309-1234	Special Services Division	-424-5167