



Republic of the Philippines
 Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 Wangal, La Trinidad, Benguet



June 8, 2017

REGIONAL MEMORANDUM
 NO. 178-2017

RELEASED
 JUN 10 2017
 DEPED-CAR Time: _____

To : Schools Division Superintendents
 Chiefs, Regional Office Divisions
 All others Concerned

From : **MAY B. ECLAR, Ph.D., CESO V**
 Officer-In-Charge
 Office of the Regional Director

Subject: CONFERENCE- WORKSHOP ON THE DEVELOPMENT OF ASSESSMENT TOOL FOR
 THE RECOGNITION OF BEST PRACTICES

1. The DepED-CAR through the Field Technical Assistance Division shall conduct a Two-day workshop on the development of assessment tool for best practices at the Stephen N. Capuyan Hall, Regional Office, Wangal, La Trinidad, Benguet, on June 21-22, 2017.
2. The activity aims to: a) develop regional criteria and standards for the assessment of best practices; b) address issues and concerns relative to the selection and recognition of best practices in the region; c) review and/or improve the assessment tool in the selection of best practices; d) evaluate the best practices submitted by the SDOs during the previous years and; e) identify next steps to be done in the recognition and replication of best practices in the region.
3. The participants to the activity are the following:

Office	Participants	Number
Regional Office	Chiefs of Divisions	8
	2 EPS/staff	16
	ORD	2
	FTAD	3
Division Office	SGOD Chiefs	8
Total		37

Telephone Numbers:

Office of the Director IV	-422-1318	Budget and Finance Division	-422-5155	Cash Section	-309-3017	Record Section	-309-3015
Fax Machine	-422-4074	Elementary Education Division	-422-7096	Physical Facilities Unit/ICT	-309-3011	Payroll Services Unit	-424-3993
Office of the Director III	-309-3013	Alternative Learning System	-422-5187	Regional Planning Unit	-309-1234	Special Services Division	-424-5167
Administrative Division	-422-1804	Secondary Education Division	-309-3014	Supply Unit	-422-2198	Commission on Audit	-4227434

4. Board and lodging expenses of participants and materials needed during the activity shall be charged against regional office funds while transportation and other incidental expenses of participants from the SDOs shall be charged against local funds subject to the usual accounting and auditing rules and regulations. However, participants from the regional office shall be entitled to lunch and 2 snacks during the two- day activity.

5. The participants from the Division Offices except Baguio City and Benguet divisions are requested to make arrangements with the RO through the FTAD (c/o JEFF VILLENA @ 074 4245167 or email ftad.depedcar@gmail.com) on the day of their arrival for better coordination with NEAP dorm and canteen for their board and lodging concerns.

6. Immediate dissemination of this memorandum is desired.

Ftad/ecd/lbg