



Republic of the Philippines  
 Department of Education  
 CORDILLERA ADMINISTRATIVE REGION  
 Wangal, La Trinidad, Benguet



June 1, 2017

**REGIONAL MEMORANDUM**

No. 170 - 2017

To: **Schools Division Superintendents  
 Chiefs of Divisions  
 All concerned**

From: **SORAYA T. FACULO**  
 Officer In-Charge  
 Office of the Assistant Regional Director

**RELEASED**  
 JUN 02 2017  
 pc

DEPED-CAR Time: \_\_\_\_\_

Subject: **SCHEDULE OF TURNOVER CEREMONIES FOR THIRD LEVEL OFFICIALS IN THE REGION**

1. With the issuance of designation orders of Third Level Officials in the Region, the schedule for the turnover ceremonies for the different divisions is as follows:

DATE	PARTICULARS
June 6, 2017, A..M.	SDO Baguio City (SDS Federico P. Martin from SDO Benguet to SDO Baguio City)
June 7, 2017, P.M.	SDO Apayao (ASDS Benedicta B. Gamatero to OIC- ASDS Samuel T. Egsaen, Jr).
June 8, 2017 A.M.	SDO Benguet (SDS Federico P. Martin to SDS Marie Carolyn B. Verano)
June 9, 2017	SDO Mt. Province (OIC SDS Gloria B. Buya-ao to OIC SDS Benedicta B. Gamatero)
June 13, 2017 A.M.	SDO Tabuk City (OIC- SDS Felipe L. Ballitoc to SDS Sally B. Ullalim)
June 13, 2017 P.M.	SDO Kalinga (SDS Marie Carolyn B. Verano to OIC-SDS Gloria B. Buya-ao)
June 16, 2017 A.M.	SDO Ifugao (SDS Sally B. Ullalim to OIC - SDS Felipe L. Ballitoc)
June 16, 2017 P.M.	OIC - Regional Director Beatriz G. Torno to OIC - Regional Director May B. Eclar

2. A meeting shall be conducted on **June 6, 2017 from 2:00 P.M to 5:00 P.M.** at the Regional Office. to be participated in by **Chiefs of Divisions and Heads of Sections/Units** in the **Regional Office** to discuss issues and concerns.

3. Please be guided accordingly.

STF/ea

Telephone Numbers:							
Office of the Director IV	-422-1318	Budget and Finance Division	-422-5155	Cash Section	-309-3017	Record Section	-309-3015
Fax Machine	-422-4074	Elementary Education Division	-422-7096	Physical Facilities Unit/ICT	-309-3011	Payroll Services Unit	-424-3993
Office of the Director III	-309-3013	Alternative Learning System	-422-5187	Regional Planning Unit	-309-1234	Special Services Division	-424-5167
Administrative Division	-422-1804	Secondary Education Division	-309-3014	Supply Unit	-422-2198	Commission on Audit	-422-7434