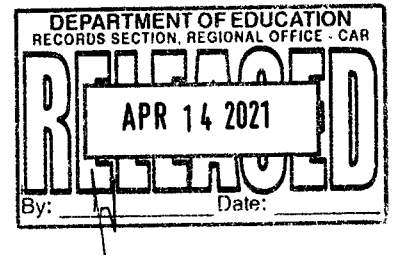




Republic of the Philippines
Department of Education
Cordillera Administrative Region



April 12, 2021

REGIONAL MEMORANDUM
NO. 155-2021

**STRENGTHENING SCHOOL-BASED MANAGEMENT (SBM)
IN DEPED CAR UNDER THE NEW NORMAL**

**TO: Assistant Regional Director
Schools Division Superintendents
SDO SBM Coordinators and PSDSs
Elementary and Secondary School Principals
All Others Concerned**

1. Pursuant to Republic Act 9155 or the Governance of Basic Education Act of 2001 and DepEd Order 83, s. 2021, re: Implementing Guidelines on the Revised School Based Management Framework, Assessment Process and Tool (APAT), and the Regional Memorandum No 278, s. 2019, re: Guidelines on the Utilization of School Based Management Assessment Tool with Contextualized Means of Verification, and the conducted SBM validations in the Cordillera Administrative Region for the past three years, findings warrant a need for strengthening the principles of the school system.
2. The webinar therefore reiterates the objectives of the RM 278 as follows:
 - a. To highlight Cordillera learners as center of the SBM practice
 - b. To encompass the diverse realities of learning context defined and uniquely occurring within specific geographic, social, cultural, economic and environmental make-up of the contemporary society
 - c. To enhanced commitment of education stakeholders at all levels to their responsibilities and accountabilities in realizing education outcomes for Cordillera learners
 - d. To promote shared governance between the school and community
 - e. To integrate accreditation into SBM for a seamless assessment of a school system
 - f. To improve the school system's capacity to be on track in achieving the Sustainable Millennium Goas and sustain performance.
3. The seminar will make use of the Microsoft Teams for online participants and limited face to face for the Divisions of Baguio City and Benguet. Participants of Baguio and Benguet Division shall be required to strictly stay in-house to adhere to General Community Quarantine Health Protocols. The training will be conducted on April 19-21, 2021 from 8:30 AM to 4:30 PM. The list of participants and training matrix are attached as Enclosures 1 and 2.
4. Participants are required to register as confirmation of attendance to the said seminar using the link bit.ly/sbmcar21 on or before **April 15, 2021**. The link shall be sent to the DepED Official email addresses of registered participants.



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5. For queries and additional information, please contact the NEAP-CAR through email rneap.depedcar@gmail.com or the Chief Education Supervisor and Officer In-charge Jennifer P. Ande through the cellular number 09190073814.

6. Immediate and widest dissemination of this Memorandum to all concerned is required.



ESTELA L. CARIÑO EdD, CESO III
Regional Director/Director IV

JAC 9/11/2022

/HRDD/JPA/dean

Enclosure 1: List of Participants

A. Regional Office

PARTICIPANT	POSITION		GENDER
Estela L. Cariño	Regional Director	SBM Chairperson Consultant	Female
Florante E. Vergara	Asst. Regional Director	SBM Co-Chair Consultant	Male
Jennifer P. Ande	CES, OIC NEAP CAR	Overall Training Coordinator	Female
Ethielyn E. Taqued	CES, FTAD	SBM Coordinators and Focal Person Session Resource Speakers	Female
Marjory T. Valdez	EP Supervisor		Female
Alfredo B. Lanas	EP Supervisor		Male
Edgardo T. Also	CAO, Admin.	SBM Task Force and Session Resource Speakers	Male
Carmel F. Meris	CES, CLMD		Female
Edgar H. Madlaing	CES, ESSD		Male
Atty. Sebastian G. Tayaban	CAO, Finance		Male
Sasha Joseph L. Daganos	OIC, HRDD		Male
Aida L. Payang	CES, PPRD		Female
Maksim A. Botilas	OIC, QAD		Male
Dexter B. Andres	SEP Specialist	Training Focal	Male
Laureen B. Likigan	EP Specialist II	Training Co-Focal	Female
Elvira M. Cudli	Admin. Asst.	Session Facilitator	Female
Jefferson A. Villena	Admin. Asst.	Technical Support	Male

B. Schools Division Office

1. Online Participants via Microsoft Teams simultaneous with limited face to face

DIVISION	SDO SBM Coordinator	Public Schools District Supervisor	Elementary School Principal	Secondary School Principal	Total
Abra	1	5	6	6	18
Apayao	1	5	6	6	18
Ifugao	1	5	6	6	18
Kalinga	1	5	6	6	18
Mt. Prov.	1	5	6	6	18
Tabuk	1	5	6	6	18
Total	6	30	36	36	108

2. Limited Face to Face Participants at NEAP CAR Hall

DIVISION	SDO SBM Coordinator	Public Schools District Supervisor	Elementary School Principal	Secondary School Principal	Total
Baguio	1	5	6	6	18
Benguet	1	5	6	6	18
TOTAL	2	10	12	12	36

Total Face to Face Participants: 53

Total Number of Seminar Participants: 161

Enclosure 2: Training Matrix: Strengthening School-based Management April 19-21, 2021

DATE / TIME	ACTIVITY / TOPIC	SPEAKER	OBJECTIVE / OUTPUT	COMPETENCY
April 19, 2021 8:30 – 9:00 AM	Opening Program AVP Acknowledgment of Participants Opening Remarks Welcome Message Statement of Purpose	c/o FTAD Marjory T. Valdez Ethielyn E. Taqued RD Estela L. Cariño Jennifer P. Ande		
9:00 – 10:30 AM	School Improvement Plan / School Planning Team / School Governing Council	Florante E. Vergara OIC, ARD	To revisit the aspect of coming up of a School Improvement Plan and what composes the School Planning Team and School Governing Council Improved SIP and Functional SGC	Domain 1: Leading Strategically: 1.1, 1.2, 1.3
10:30 – 10:45 AM	Health Break			
10:45 – 12:00 Noon	Improving of Learning Outcomes	Aida L. Payang CES, PPRD	To discuss the aspects of ACCESSs, Efficiency and Quality as indicators of learning outcomes Higher level of Performance Indicators	Domain 3: Focusing on Teaching and Learning: 3.4, 3.5
12:00 – 1:00 PM	Lunch Break			
1:00 – 2:30 PM	School Report Card and School Monitoring, Evaluation and Adjustment	Maksim A. Botilas OIC, QAD	To present the different areas of accomplishments for school monitoring, evaluation and adjustment Complete documentation of school performance	Domain 3: Focusing on Teaching and Learning: 3.6
2:30 – 2:45 PM	Health Break			
2:45 – 4:15 PM	Child Friendly School and Learners with Special Education Needs	Carmel F. Meris CES, CLMD	To revive the roles of stakeholders in achieving a learner-centered school Collaboration among stakeholders	Domain 5: Building Connections: 5.3
4:15 – 4:30 PM	Wrap up Activities	c/o FTAD		
April 20, 2021				
8:30 – 8:45 AM	Management of Learning	c/o NEAP CAR		
8:45 – 10:15 AM	Contextualization, Council of Elders and Alternative Delivery Modality	Ethielyn E. Taqued CES, FTAD	To emphasize the need for community partnership in the delivery of quality basic education in the context of the community Functional Council of Elders and contextualized Learning Resources	Domain 3: Focusing on Teaching and Learning: 3.1, 3.2

DATE / TIME	ACTIVITY / TOPIC	SPEAKER	OBJECTIVE / OUTPUT	COMPETENCY
April 20, 2021 10:15 – 10:30 AM	Health Break			
10:30 – 12:00 Noon	Stakeholders Involvement and Partnership	Sasha Joseph P. Daganos OIC, HRDD	To rekindle the active partnership with stakeholders in the conduct of school programs, projects and activities especially the parents and community members Active participation of PTA and community members	Domain 5: Building Connections: 5.4, 5.5
12:00 – 1:00 PM	Lunch Break			
1:00 – 2:30 PM	Youth Formation Programs and MOA/MOU	Edgar T. Madlaing CES, ESSD	To revive the functionality of different curricular, co-curricular and extra-curricular programs in partnership with the community organizations and partners Functional YFP and MOA/MOU	Domain 1: Leading strategically: 1.5, 1.6
2:30 – 2:45 PM	Health Break			
2:45 – 4:15 PM	School Resource Management	Edgardo T. Also CAO, Admin Division	To monitor the existing school resources through systematization of practices and processes Functional Resource Management	Domain 2: Managing School Operations and Resources: 2.3
4:15 – 4:30 PM	Wrap Up	c/o NEAP CAR		
April 21, 2021 8:30 – 8:45 AM	Management of Learning	c/o FTAD		
8:45 – 10:15 AM	School Work and Financial Plan / Annual Implementation Plan	Atty. Sebastian G. Tayaban CAO, Finance Division	To emphasize the need for alignment and consistency in the School PAPs and Financial Activities Aligned WFP and AIP	Domain 2: Managing School Operations and Resources: 2.2
10:15 – 10:30 AM	Health Break			
10:30 – 12:00 Noon	Continuous Improvement	Jennifer P. Ande CES, OIC NEAP CAR	To develop strategies in improving and maximizing existing and possible resources indicated in School SIP Continuous Improvement Activities / Projects	Domain 4: Developing Self and Others: 4.5, 4.6
12:00 – 1:00 PM	Lunch Break			
1:00 – 2:00 PM	Document Analysis – Observation and Discussion & SBM Tool	Alfredo T. Lanas Education Program Supervisor, FTAD	To reiterate the need for periodic monitoring and evaluation of SBM Indicators Clear understanding of the Contextualized SBM Tool	Domain 1: Leading Strategically: 1.7

DATE / TIME	ACTIVITY / TOPIC	SPEAKER	OBJECTIVE / OUTPUT	COMPETENCY
2:00 – 3:00 PM	Overview of SBM Validation and Training Needs Assessment	Dexter B. Andres SEPS, NEAP CAR	To provide suggested recommendations based on the Assessment Survey conducted for possible Technical Assistance from SDO and RO	Domain 1: Leading Strategically: 1.7
3:00 – 3:15 PM	Health Break			
3:15 – 4:00 PM Closing Program	Nationalistic Song Insights Closing Remarks Prayer	c/o NEAP CAR SDO SBM Coordinators ARD Florante E. Vergara		