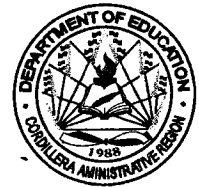




Republic of the Philippines
 Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 Wangal, La Trinidad, Benguet



REGIONAL MEMORANDUM:

No.: **145-2016**

RELEASED
 MAY 24 2016

DEPED-CAR Time: _____

To: ALL SCHOOLS DIVISION SUPERINTENDENTS

From: 
ELLEN B. DONATO, Ed.D., CESO III
 Regional Director

Date: May 24, 2016

Subject: **SUBMISSION OF TENTATIVE ENROLMENT FOR SY 2016-2017**

1. The Tentative Enrolment for SY 2016-2017 as of June 17, 2016 shall be submitted in hard and soft copies to this Office, Attention Policy, Planning, and Research Division (PPRD) on or before June 20, 2016. The soft copy in Excel file shall be emailed to rpucar@yahoo.com while the hard copy with approval and signature of the Schools Division Superintendent shall be submitted thru the Records Section, DepED-CAR, Wangal, La Trinidad, Benguet.

3. Enclosed hereto are the Templates for your guidance.

4. For any related inquiries and further clarifications, please contact Janet M. Ambucay at 074-423-2193 or email to janet.ambucay@deped.gov.ph.

4. For compliance.

Encl.: As Stated

Telephone Numbers:

Office of the Director IV	-422-1318	Budget and Finance Division	-422-5155	Cash Section	-309-3017	Record Section	-309-3015
Fax Machine	-422-4074	Elementary Education Division	-422-7096	Physical Facilities Unit/ICT	-309-3011	Payroll Services Unit	-424-3993
Office of the Director III	-309-3013	Alternative Learning System	-422-5187	Regional Planning Unit	-309-1234	Special Services Division	-424-5167
Administrative Division	-422-1804	Secondary Education Division	-309-3014	Supply Unit	-422-2198	Commission on Audit	-422-7434

