



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Wangal, La Trinidad, Benguet



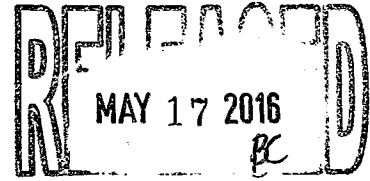
May 17, 2016

REGIONAL MEMORANDUM

No. 138-2016

5th REGULAR REGIONAL MANAGEMENT COMMITTEE MEETING

TO: Schools Division Superintendents
Assistant Schools Division Superintendents
Regional Office Division Chiefs
All Concerned



DEPED-CAR Time: _____

1. The 5th Regular Regional Management Committee Meeting will be conducted on May 26, 2016 at 1:00PM to be hosted by the Schools Division Office of Abra. The venue shall be announced later.
2. Participants to this meeting are the following. Strictly NO PROXY. Failure of any identified participants to attend should need a strong acceptable justification from the SDS concerned.

No.	Regional Office	No.	Division Office
1	RD Ellen B. Donato		Abra Division
2	OIC-ARD Francis Cesar B. Bringas	24	SDS Ronald B. Castillo
3	Soraya T. Faculo – Chief, HRDD	25	Hedwig Belmes , CID Chief
4	Lilia B. Goc-oban – OIC-Chief, QuAd	26	Apayao
5	Cristina L. Paquit - SAO, Finance	27	OIC-SDS Amador D. Garcia
6	Cornelia A. Dulnuan – SAO, Admin	28	Gilbert F. Villanueva, SGOD Chief
7	Rosita T. Sakiwat – AO V, Supply	29	Joy D. Saleng, CID Chief
8	Eleonora A. Albidas – AO V, Personnel	30	Baguio City
9	Janet M. Ambucay – Planning Officer	31	OIC-ASDS Atty. Agustin P. Laban III
10	Michelle B. Andaya – ND II	32	Elma D. Donaal , SGOD Chief
11	Atty. Vanessa B. Flora – Attorney IV	33	Rachel M. Bugtong, CID Chief
12	Sabado D. Oayet – OIC- CLMD /SHS Coordinator	34	Benguet
13	Edgardo T. Alos – Chief, Admin	35	SDS Federico P. Martin
14	Pio D. Ecuán – Chief, PPRD	36	Lucio B. Alawas, SGOD Chief
15	Agustin B. Gumuwang – Chief, ESSD	37	Rizalyn T. Guznian, CID Chief
16	Elfredo C. Dalang – OIC- FTAD	38	Ifugao
17	Atty. Sebastian G. Tayaban- Chief, Finance	39	SDS Sally B. Ullalim
18	Engr. Christopher B. Hadsan- Engr. III	40	Jacqueline C. Lunag, SGOD Chief
19	Georaloy I. Palao-ay- AO V, PAU	41	Marciana M. Aydinan, CID Chief
20	Jumar B. Yago-an, ITO	42	Kalinga
21	Crisanta P. Pantaleon – Secretariat	43	SDS Marie Carolyn B. Verano
22	Cyril Gaye Miranda – Secretariat	44	Rodolfo Ballog, SGOD Chief
23	Daisy S. Polon-Eswat – Secretariat		Mt. Province
			OIC-SDS Gloria B. Buya-ao
			Virginia A. Batan, SGOD Chief
			Khad Layag, CID Chief
			Tabuk City
			OIC-SDS Felipe Ballitoc

Telephone Numbers:

Office of the Director IV	-422-1318	Budget and Finance Division	-422-5155	Cash Section	-309-3017	Record Section	-309-3015
Fax Machine	-422-4074	Elementary Education Division	-422-7096	Physical Facilities Unit/ICT	-309-3011	Payroll Services Unit	-424-3993
Office of the Director III	-309-3013	Alternative Learning System	-422-5187	Regional Planning Unit	-309-1234	Special Services Division	-424-5167
Administrative Division	-422-1804	Secondary Education Division	-309-3014	Supply Unit	-422-2198	Commission on Audit	-422-7434

3. Agenda are the following:

1. Division SHS Plan Presentation;
2. Conduct of the Brigada Eskwela kick-off;
3. Report on the filling up of extension positions and SHS items;
4. Region and SDOs Updates/Reports;
5. Director's Hour;
6. Other matters

4. Please see attached Program of activities for your reference.

5. It is reiterated for Division hosts of ManCom meeting to invite their Division EPS/PSDSs, and recognized Association Presidents to join in the meetings as observers. They can pick up vital information from the proceedings for their enlightenment in the delivery of services.

6. Funding for the food (lunch, PM snacks & dinner) and accommodation will be downloaded to SDO Abra, while travel and other incidental expenses shall be charged against local funds subject to usual accounting and auditing rules and regulations.

7. For information, guidance and compliance of all concerned.


ELLEN B. DONATO, ED.D., CESO III
Regional Director

5th Regular Regional Management Committee Meeting

Venue: To be announced later

May 26, 2016 @ 1:00 PM

Program of Activities

Time	Particulars/Agenda	Person In-Charge
May 26, 2016		
11:30-12:30 Noon	Arrival/billeting/lunch/Registration of participants	c/o SDO Abra ManCom Secretariat
1:00-1:15PM	Opening Program	c/o SDO Abra
MANCOM PROPER		
1:15PM onwards	<p>Start of the Meeting & Call to Order</p> <ul style="list-style-type: none"> *Review of the Minutes of the previous Meeting *Business arising from the previous meeting * Adoption of the proposed agenda: <ol style="list-style-type: none"> 1. Division SHS Plan Presentation; 2. Conduct of the Brigada Eskwela Kick-off; 3. Report on the filling up of extension positions and SHS items; 4. Region and SDOs Updates/Reports; 5. Director's Hour; 6. Other matters 	<p>OIC-ARD Francis Cesar B. Bringas</p> <p>10 minute reporting of SDSs ESSD/SDO Abra</p> <p>SDSs, SDSs, Reg'l Division Chiefs RD Ellen B. Donato OIC-ARD Francis Cesar B. Bringas</p>
	-Adjournment/Dinner	
May 27, 2016	Brigada Eskwela Kick off	