



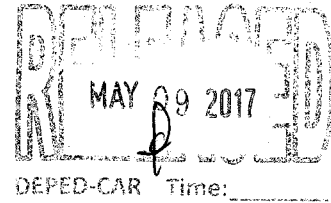
Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Wangal, La Trinidad, Benguet



Regional Memorandum
132-2017

May 5, 2017

To: Schools Division Superintendents
Heads, Public Junior and Senior High Schools
All Divisions

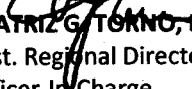


NATIONAL TRAINING OF TRAINERS (APPLIED SUBJECTS)

- In pursuance to Deped Memorandum No. 84 s. 2017, Senior High School Training of Trainers for the K to 12 Curriculum, the Department of Education will be conducting a **National Training of Trainers (Applied Subjects) on May 15 to 19 at Tagaytay International Convention Center, Tagaytay City.**
- The objectives of the training are as follows;
 - Build the capacity of trainers to conduct the MTOT.
 - Familiarize trainers with the training design and session guides.
 - Simulate the conduct of the different sessions
- The following are the participants of the said training;

APPLIED TRACK SUBJECT	NUMBER OF PAX PER REGION	NAMES	DIVISION
English for Academic and Professional Purposes	4	1. Michelle Samuel	Baguio City
		2. Melvin Magsanoc	Baguio City
		3. Thomas Tumpap	Benguet
		4. Bernardo Beronilla	Abra
	1	Patricio T. Dawaton	Regional Office
Filipino sa Piling Larang	4	1. Lourdes Antonio	Tabuk City
		2. Chereleene Commom	Benguet
		3. Adelaida Marquez	Baguio
		4. Mylene Samidan	Baguio
	1	Thelma T. Dalay-on	Regional Office
Practical Research 1	4	1. Gladys Abatteng	Benguet
		2. Noemilyn Madeo	Baguio City
		3. Elma Balacang	Apayao
		4. Virginia Ulatan	Baguio City
	1	Ethielyn E. Taqued	Regional Office
Practical Research 2	4	1. Divina Mendoza	Mt. Province
		2. Emmanuel Ubowan	Tabuk City
		3. Elma Lyne Labio	Ifugao
		4. Leo Peter Dacumos	Baguio City
	1	Romulo B. Basa	Regional Office

- Travel and other expenses of the participants shall be downloaded to the Regional Office, subject to the usual accounting and auditing rules.
- Immediate dissemination of this memorandum is desired.


BEATRIZ G. TOKNO, PhD, CESO IV
Asst. Regional Director
Officer-In-Charge
Office of the Regional Director

CLMD/EMF/jpa

Telephone Numbers:

Office of the Director IV	-422-1318	Budget and Finance Division	-422-5155	Cash Section	-309-3017	Record Section	-309-3015
Fax Machine	-422-4074	Elementary Education Division	-422-7096	Physical Facilities Unit/ICT	-309-3011	Payroll Services Unit	-424-3993
Office of the Director III	-309-3013	Alternative Learning System	-422-5187	Regional Planning Unit	-309-1234	Special Services Division	-424-5167
Administrative Division	-422-1804	Secondary Education Division	-309-3014	Supply Unit	-422-2198	Commission on Audit	-422-7434

Reminders:**National Training of Trainers (Applied Subjects)**

Participants must:

1. register on-line on this site: <http://www.deped.in/NTOTApplied>
2. bring their own laptop with CD rom;
3. present their Travel Authority signed by the Regional Director or Asst. Regional Director. Those who are not in the confirmed list of participants shall only be accommodated if endorsed by the mentioned officials;
4. observe the schedule of the training:

	First Meal	Last Meal	Check-in	Check out
VisMin Cluster (Cebu City)	April 28 (breakfast)	May 2 (Lunch)	April 28 2PM	May 2 12NN
Luzon Cluster (TICC, Tagaytay City)	May 15 (breakfast)	May 19 (Lunch)	May 15 2PM	May 19 12NN

NOTE: Participants must be at the venue at 6:00AM on the first day for the opening program. Those who will arrive a night before or earlier than the first day shall shoulder their own board and lodging.

5. come in proper attire and observe proper decorum at all times;
6. come on time. Session starts at 8AM and ends at 5PM;
7. sign in the Attendance Sheet twice a day for morning and afternoon sessions;
8. attend the Opening and Closing Program. Those who fail to attend the Opening Program shall not be accepted. Early leavers who fail to submit the training outputs shall only receive Certificate of Appearance;
9. evaluate the activity. No Evaluation, No Certificate policy applies, and
10. follow the exact number of regional delegation. Companions like family members, relatives and the like are not allowed in the training. DepEd has a limited budget solely for the official participants.