



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
**CORDILLERA ADMINISTRATIVE REGION**

Wangal, La Trinidad, Benguet, 2601  
Website: [www.depedcar.ph](http://www.depedcar.ph) | Email: [car@deped.gov.ph](mailto:car@deped.gov.ph)



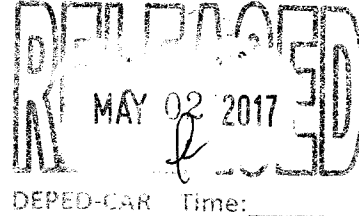
MAY 02 2017

**REGIONAL MEMORANDUM**

No. 125-2017

**SCHOOL READINESS SY 2017-2018**

TO: Schools Division Superintendents  
All Divisions  
All Others Concerned



1. In connection to data gathering on school readiness for SY 2017-2018 which aims to capture complete and accurate data in terms of teachers, classrooms, and seats ratio assessment, this Office requires all Schools Division Offices to submit a complete consolidated report of Elementary, Junior High and Senior High Schools categorized as Ready, Nearly Ready or Not Ready on or before May 5, 2017. A list of school per category will serve as attachments.
2. Data to be used will be based on the available enrollment, teachers, classrooms, and seats collected from SY 2016-2017, LIS, EBEIS, and NSBI soft copies of the assessment tool were sent in advance (April 28, 2017) thru your official email address copy furnished your Planning Officers.
3. Attached is a sample school readiness template for your reference.
4. Immediate dissemination and compliance to this Memorandum is desired.

**SORAYA T. FACULO, Ph.D.**  
Chief Education Supervisor  
OIC, Office of the Assistant Regional Director

Encls.: As stated

PPRD/PDE/rsg

**Contact Numbers (Area Code: 074):**

Office of the Regional Director	422-1318	Administrative Division	422-1804	CLMD	422-7096	HRDD	422-9590
Fax	422-4074	Cash Section	423-2215	LRMDS	422-0615	NEAP-R	422-5500
Office of the ARD	422-9590	Payroll Section	424-3993	ESSD	423-2218	PPRD	422-9590
ICT Unit	422-1318	Records Section	423-2213	Finance Division	422-5155	QuAD	422-5187
Public Affairs Unit	422-1318	Supply Section	422-2198	FTAD	424-5187	COA	422-7434
Legal Unit	423-2214	General Services Unit	422-1804				

Region:	School ID:	
Division:	School Name:	
SY 2016-2017 Enrollment From LIS	Kindar	
	Grade 1-3	
	Grade 4-6	
	Grade 7-10	
	Total	
Total Teachers Standard Ratio 1:45 (Enrollment/Total Teaching Personnel)	Total Teachers	
	Pupil Teacher Ratio	
	Teacher Assessment %	
Classroom Standard Ratio 1:45 (Enrollment/Total Instructional Classrooms)	Total Instructional Classroom	
	Pupil Classroom Ratio	
	Classroom Assessment %	
Standard 1:1 (Total Seats/Enrollment)	Total Seats	
	Pupil to Seat Ratio	
	Seat Assessment %	
Total Textbook for Grades 1-3 Standard 2:5 (Total Textbook/Enrollment)	Total Textbooks	
	Pupil Textbook Ratio	
	Textbook Assessment %	
Total Textbooks for Grades 4-10 Standard 1:8 (Total Textbook/Enrollment)	Total Textbooks	
	Pupil Textbook Ratio	
	Textbook Assessment %	
Final Assessment	Ready: 75% - 100%	
	Nearly Ready: 50% - 74%	
	Not Ready: Below - 50%	
Final Rating		

Department of Education

- Assessment Elements: Enrollment, Teachers (Teaching Positions), Classrooms (Instructional Rooms), Seats and Textbook (which is not yet available)
- All elements are computed based on the pupil ratio. If it meets the standard, it is computed automatically as 100%.
- If not, there will be deductions based on its pro-rated value.
- Each with equal weight, these are used in the computation of overall Assessment Average/Rating
- The **Assessment Average/Rating** determines the School Readiness, depending on the following categories:
- Ready 75-100%, Nearly Ready 50-74.99% and Not Ready Below 50%
- **ALL DATA CAN BE GENERATED FROM THE EXISTING LIS, EBEIS AND NSBI (Except Textbook)**