



April 13, 2016

Regional Memorandum
No. **118-2016**

2016 FIRST QUARTER REGIONAL MONITORING, EVALUATION, AND PLAN ADJUSTMENT (RMEPA)

To : Schools Division superintendent
All Divisions

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- This is to announce that the 2016 First Quarter Regional Monitoring, Evaluation and Plan Adjustment shall be conducted at the NEAP-R, DepED, CAR, Regional Office on May 12th, 2016.
- The objectives of the said activity are the following:
 - Review, gather, and document issues and concerns in the implementation of the 2015 and 2016 first quarter programs/projects/activities.
 - Prepare the regional calendar of activities to minimize the overlapping of activities both in the Region and SDOs.
 - Gather and document data on the implementation of the 2016 first quarter programs/projects and activities both in the Region and SDOs
- The following are the expected participants to the activity:

Names	Positions/Functions	Names	Positions/Division
1. Ellen B. Donato, Ed.D	Director	27-34 All Division Offices	Chief, SGOD
2. Francis Cesar Bringas CESO VI	Asst. Regional Director	35-42 All Division Offices	Planning Officer
3. Agustin Gumuwang	Chief, ESSD	43. Janet Ambucay	Planning Officer
4. Elfred Dalang	OIC-Chief, FTAD	44. Rafaela Gawigawen	PPRD
5. Edgardo Alos	Chief, Admin	45. Daniel Gonayon	QAD
6. Pio Ecuán	Chief, PPRD	46. Florence Balictan	QAD
7. Atty. Sebastian Tayaban	Chief, Finance	47. Sabado Oayet	CLMD
8. Evelyn Gabot	Chief, CLMD	48. Marjory Valdez	FTAD
9. Lilia B. Goc-oban	OIC-Chief, QAD	49. Thelma Dalay-on	CLMD
10. Soraya Faculo	Chief, HRDD	50. Yves Sixto	QAD
11-18 All Division Offices	SDS or their representative	51. Archie Baluyo	QAD
19-26 All Division Offices	Chief, CID	52. Jennilyn Kitongan	PPRD

- The participants are requested to bring with them soft and hard copies:
 - 2016 Action Plan/Work and Financial Plan
 - 2016 first quarter accomplishment report
- Travel expenses of participants shall be charged against local fund while meals and snacks, accommodation of Schools Division participants (except for the Divisions of Benguet and Baguio City), supplies and materials, and other incidental expenses shall be charged against regional funds subject to existing rules and regulations. The first meal shall be served breakfast of May 12 and the last meal shall be dinner of May 13.
- Wide dissemination of this memorandum is desired.

ELLEN B. DONATO
ELLEN B. DONATO, Ed.D., CESO III
Director IV