



Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION

Wangal, La Trinidad, Benguet, 2601
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RELEASED
MAR 04 2019
DEPED-CAR

March 4, 2019

REGIONAL MEMORANDUM

080.2019

TO : **ALL SCHOOLS DIVISION SUPERINTENDENTS
ALL SCHOOL HEADS
ALL OTHERS CONCERNED**

**GRADUATION CEREMONY FOR GRADE 6 COMPLETERS IN
SCHOOL YEAR 2018-2019**

1. Attached is a copy of the DepEd Memorandum No. 025, s. 2019 entitled, Graduation Ceremony for Grade 6 Completers in School Year 2018-2019 issued by the Office of the Secretary, Leonor Magtalis Briones dated March 1, 2019.
2. The Memorandum clarifies that the end of school year rites for Grade 6 completers this School Year 2018-2019 shall be a graduation ceremony, as stated in the attached DepEd Order No. 2, s. 2019, issued last February 18, 2019.
3. For information and guidance.

pm
MAYBOLAR, Ph.D., CESO V
Regional Director

ORD/MBE/lyn

Tracking Number:

1571912089

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Office of the Regional Director	422-1318	Administrative Division	422-1804	CLMD	422-7096	HRDD	422-9590
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Office of the ARD	422-9590	Payroll Section	424-3993	ESSD	423-2218	PPRD	422-9590
ICT Unit	422-1318	Records Section	423-2213	Finance Division	422-5155	QUAD	422-5187
Public Affairs Unit	422-1318	Supply Section	422-2198	FTAD	424-5187	COA	422-7434
Legal Unit	423-2214	General Services Unit	422-1804				



Republic of the Philippines
Department of Education

01 MAR 2019

DepEd MEMORANDUM
No. **025**, s. 2019

**GRADUATION CEREMONY FOR GRADE 6 COMPLETERS
IN SCHOOL YEAR 2018-2019**

To: Undersecretaries
Assistant Secretaries
Regional Secretary, ARMM
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Division Chiefs and Unit Heads
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. This Memorandum clarifies that the end of school year rites for Grade 6 completers this School Year 2018-2019 shall be a graduation ceremony, as stated in the attached DepEd Order No. 2, series of 2019, issued on February 18, 2019.
2. The moving-up ceremony instead of a graduation for Grade 6 completers is under discussion by the Executive Committee. Should this be approved, DepEd assures all concerned that this will be announced with sufficient lead time.
3. Apologies are extended for any inconvenience or confusion this may have caused.
4. Immediate dissemination of this Memorandum is desired.


LEONOR MAGTOLIS BRIONES
Secretary

Encl.:
As stated

References:
DepEd Order (No. 002, s. 2019)

To be indicated in the Perpetual Index
under the following subjects:

BASIC EDUCATION
ELEMENTARY EDUCATION
GRADUATION
LEARNERS
SCHOOLS



Republic of the Philippines
Department of Education

18 FEB 2019

DepEd ORDER
No. **002**, s. 2019

**SCHOOL YEAR 2018–2019 K TO 12 BASIC EDUCATION PROGRAM
END OF SCHOOL YEAR RITES**

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Regional Secretary, ARMM
Schools Division Superintendents
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. For School Year (SY) 2018–2019, the Department of Education (DepEd) announces the conduct of the following **End-of-School-Year (EOSY) Rites**:

Grade Level Completers	Ceremony	Proof of Completion
Kindergarten	Moving Up or Completion	Kindergarten Certificate (Enclosure No. 1)
Grade 6	Graduation	Elementary Certificate (Enclosure No. 2)
Grade 10	Moving Up or Completion	Junior High School Certificate (Enclosure No. 3)
Grade 12 learners from: a. Schools with DepEd-approved K to 12 transition plan b. Schools with permit to operate Senior High School since 2014 c. International Schools with K to 12 Program	Graduation	Senior High School Diploma (Enclosure No. 4)

2. The 2019 ceremonies shall focus on the theme *Pagkakaisa sa Pagkakaiba-iba: Kalidad na Edukasyon para sa Lahat* (Unity in Diversity: Quality Education for All). Schools, schools divisions or regional offices may translate the theme into their respective Mother Tongues. This theme highlights the role of the K to 12 Basic Education Program in developing an educated society where the challenges and benefits of diversity are embraced and welcomed by every Filipino.

3. As announced in Enclosure No. 2 of DepEd Order (DO) No. 25, s. 2018 entitled **School Calendar for School Year 2018–2019**, the EOSY rites should be scheduled not earlier than **April 1, 2019**, but not later than **April 5, 2019**. Schools, divisions or regions with an extended SY shall be guided by their approved revised school calendar.

4. In line with the government's austerity program, DepEd reiterates the following policies:

- a. Graduation rites should be simple but meaningful to encourage civil rights, a sense of community, and personal responsibility. While these rites mark a milestone in the life of the learners, these should be conducted without excessive spending, extravagant attire or extraordinary venue;
- b. Moving Up or Completion Ceremonies should be simple, involving only the learners, their parents and the school; and
- c. Nonacademic projects such as attendance to field trips, film showing, Junior-Senior promenade, and other school events should not be imposed as requirements for graduation or completion.

For Public Schools only

- d. Expenses relative to the activity should be charged to the school Maintenance and Other Operating Expenses subject to existing guidelines. **No DepEd personnel shall be allowed to collect any kind of contribution or fee for graduation/moving up/completion ceremony.**

5. The use of the enclosed completion certificate and diploma templates are as follows:

For private elementary and secondary schools, technical and vocational institutions (TVIs), and higher education institutions (HEIs), including state universities and colleges (SUCs) and local universities and colleges (LUCs)	The use of the enclosed completion certificate and diploma templates is optional. The signature of the school head is required, while the signature of the schools division superintendent is not required.
For public elementary and secondary schools	The use of the enclosed completion certificate and diploma templates is required

6. Awarding of honors to learners from Grades 1 to 12 shall follow the guidelines in DO 36, s. 2016 entitled **Policy Guidelines on Awards and Recognition for the K to 12 Basic Education Program.**

7. Further, the EOSY rites and moving up or completion ceremony shall be conducted in an appropriate solemn ceremony befitting the learners and their parents and **shall not be used as a political forum.** DepEd reiterates the strict compliance with DO 48, s. 2018 entitled **Prohibition of Electioneering and Partisan Political Activity.**

8. For more information, please contact the **Bureau of Learning Delivery-Teaching and Learning Division**, 4th Floor, Bonifacio Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City at telephone nos. (02) 638-4799 and (02) 687-2948, or email at bld.od@deped.gov.ph.

9. Immediate dissemination of and strict compliance with this Order is directed.


LEONOR MAGTOLIS BRIONES
Secretary

Encls.:

As stated

References:

DepEd Order Nos.: (25 and 48, s. 2018; 36, s. 2016) and 6, s. 2018

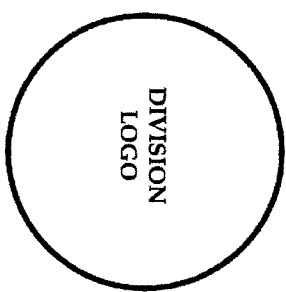
To be indicated in the Perpetual Index
under the following subjects:

BASIC EDUCATION
CERTIFICATE
DIPLOMA
GRADUATION
JUNIOR HIGH SCHOOL
KINDERGARTEN EDUCATION
LEARNERS
POLICY
SCHOOLS
SENIOR HIGH SCHOOL

SAMPLE TEMPLATE FOR KINDERGARTEN CERTIFICATE



Republika ng Pilipinas
Republic of the Philippines
Kagawaran ng Edukasyon
Department of Education



REHIYON XXX
REGION XXX
SANGAY NG XXXXXXXXX
DIVISION OF XXXXXXXXX
PUROK NG XXXXXXXX
DISTRICT OF

XXXXXX ELEMENTARY SCHOOL

Pinatutunayan nito na si
This certifies that

JUAN A. DELA CRUZ

Learner Reference Number (LRN): xxxxxxxxxxxx

ay kasiya-siyang nakatupad sa mga kinakailangan sa Kurikulum ng Kindergarten na itinakda
has satisfactorily completed the requirements of the Kindergarten Curriculum as prescribed
ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong
by the Department of Education and is therefore awarded this

**KATUNAYAN
CERTIFICATE**

Nilagdaan sa XXXXXXXXXX, Pilipinas nitong ika-____ ng Abril 2019.
Signed in XXXXXXXXX, Philippines on the ____th day of April 2019.

XXXXXXXXXXXXX
Punongguro
Principal

XXXXXXXXXXXXX
Pansangay na Tagapamanihala ng mga Paaralan
Schools Division Superintendent

SAMPLE TEMPLATE FOR GRADE 6 ELEMENTARY CERTIFICATE



Republika ng Pilipinas

Republic of the Philippines

Kagawaran ng Edukasyon

Department of Education

REHIYON XXX

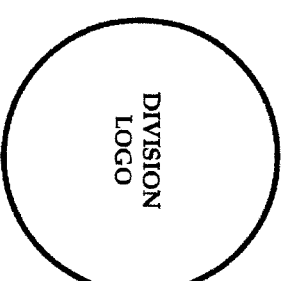
REGION XXX

SANGAY NG XXXXXXXXXX

DIVISION OF XXXXXXXXX

PUROK NG XXXXXXXX

DISTRICT OF



XXXXXX ELEMENTARY SCHOOL

Pinatutunayan nito na si

This certifies that

JUAN A. DELA CRUZ

Learner Reference Number (LRN): xxxxxxxxxxxx

ay kasiya-siyang nakatupad sa mga kinakailangan sa Kurikulum ng Elementarya na itinakda
has satisfactorily completed the requirements of the Elementary Curriculum as prescribed
ng Kagawaran ng Edukasyon, kaya pinagkaloooban siya nitong
by the Department of Education and is therefore awarded this

KATUNAYAN

CERTIFICATE

Nilagdaan sa XXXXXXXXXXXX, Pilipinas nitong ika-___ ng Abril 2019.

Signed in XXXXXXXXX, Philippines on the ___th day of April 2019.

XXXXXXXXXXXXXX

Punongguro

Principal

XXXXXXXXXXXXXX

Pansangay na Tagapamanihala ng mga Paaralan

Schools Division Superintendent

SAMPLE TEMPLATE FOR GRADE 10 CERTIFICATE OF COMPLETION



Republika ng Pilipinas

Republic of the Philippines

Kagawaran ng Edukasyon

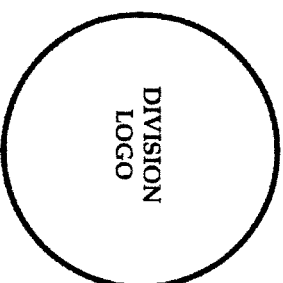
Department of Education

REHIYON XXX

REGION XXX

SANGAY NG XXXXXXXXXX

DIVISION OF XXXXXXXXX



XXXXXX HIGH SCHOOL

Pinatutunayan nito na si

This certifies that

JUAN A. DELA CRUZ

Learner Reference Number (LRN): xxxxxxxxxxxx

ay kasiya-siyang nakatupad sa mga kinakailangan sa Kurikulum ng Junior High School na itinakda para sa
has satisfactorily completed the requirements of the Junior High School Curriculum prescribed for
Mataas na Paaralan ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong
Secondary Schools of the Department of Education and is therefore awarded this

**KATUNAYAN
CERTIFICATE**

Nilagdaan sa XXXXXXXXXXXX, Pilipinas nitong ika-____ ng Abril 2019.

Signed in XXXXXXXXX, Philippines on the ____th day of April 2019.

XXXXXXXXXXXXX

Punongguro

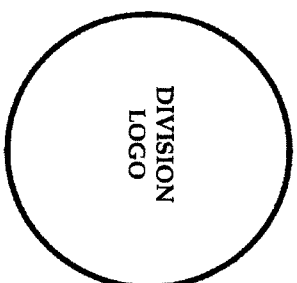
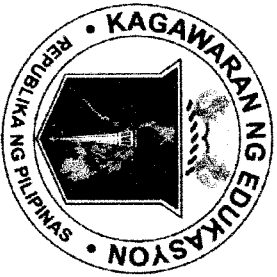
Principal

XXXXXXXXXXXXX

Pansangay na Tagapamanihala ng mga Paaralan

Schools Division Superintendent

SAMPLE TEMPLATE FOR GRADE 12 DIPLOMA



Republika ng Pilipinas

Republic of the Philippines

Kagawaran ng Edukasyon

Department of Education

REHIYON XXX

REGION XXX

SANGAY NG XXXXXXXXX

DIVISION OF XXXXXXXXX

XXXXXX HIGH SCHOOL

Pinatutunayan nito na si

This certifies that

JUAN A. DELA CRUZ

Learner Reference Number (LRN): xxxxxxxxxxxx

ay kasiya-siyang nakatupad sa mga kinakailangan sa pagtatapos ng Senior High School
has satisfactorily completed the requirements for graduation in Senior High School

TRACK

STRAND

na itinakda para sa Mataas na Paaralan ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong
prescribed for Secondary Schools of the Department of Education and is therefore awarded this

KATIBAYAN

DIPLOMA

Nilagdaan sa XXXXXXXXXX, Pilipinas nitong ika-___ ng Abril 2019.

Signed in XXXXXXXXX, Philippines on the ___th day of April 2019.

XXXXXXXXXXXX

Punongguro

Principal

XXXXXXXXXXXX

Pansangay na Tagapamanihala ng mga Paaralan
Schools Division Superintendent