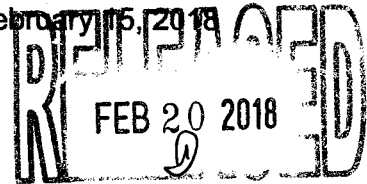




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Wangal, La Trinidad, Benguet



February 15, 2018



REGIONAL MEMORANDUM
No. 064.2018

DEPED-CAR Time: _____

**REGIONAL TRAINING OF TRAINERS OF NEAP LEARNING FACILITATORS –
CORDILLERA ADMINISTRATIVE REGION**

To: School Division Superintendents
Chiefs/OIC RO Divisions
All Others Concerned

1. The Department of Education, Cordillera Administrative Region through the Human Resource Development Division (HRDD) shall conduct the **Regional Training of Trainers (RTOT) of NEAP Learning Facilitators** on February 25 – March 1, 2018 at Brentwood Apartelle, Baguio City.
2. The training aims to enhance learning facilitators who are responsible of delivering quality and cost-effective training for continuous professional development.
3. The participants to the said training are the following:

Participants	Number
RD & ARD	2
Regional NEAP Facilitators:	
▪ Team A	5
▪ Team B	5
▪ Team C	10
▪ Team D	20
▪ Team E	29
Division NEAP Facilitators:	
▪ Abra	3
▪ Apayao	3
▪ Baguio	2
▪ Benguet	2
▪ Ifugao	3
▪ Kalinga	3
▪ Mountain Province	2
▪ Tabuk City	3
HRDD	5
Resource Speakers	5
Total	102

4. Submission of confirmed participants shall be emailed to hrdd.depedcar@gmail.com on or before February 23, 2018 using the format below:

NAME	M	F	GENDER PREFERENC E	DIVISION	POSITION

5. Meals and accommodation shall be charged to the HRTD funds while transportation and incidental expenses shall be charged against local funds subject to existing auditing rules and regulations.

Check - In	Check - Out	First Meal	Last Meal
2pm Feb. 25, 2018	12NN March 1, 2018	PM snack Feb. 25, 2018	Lunch March 1, 2018

6. Immediate dissemination of this Memorandum is desired.


MAY B. ECLAR, Ph.D., CESO V
 Regional Director