



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
**CORDILLERA ADMINISTRATIVE REGION**

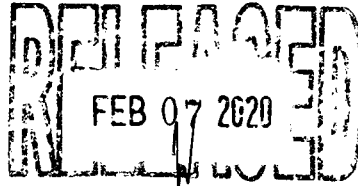
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February 3, 2020

**REGIONAL MEMORANDUM**

No. 044 - 2020




DEPED-CAR

**TWO DAY ORIENTATION-WORKSHOP OF THE REGIONAL OFFICE AND SCHOOLS  
DIVISION OFFICE GENDER AND DEVELOPMENT (GAD) FOCAL PERSON AND  
SECRETARIAT IN THE IMPLEMENTATION OF THE 2020 GPB**

To: All Chiefs of the Functional Divisions  
All Schools Division Superintendents

1. To ensure the implementation of the crafted 2020 GAD Plan and Budget (GPB), the Regional GFPS shall conduct the **TWO DAY ORIENTATION-WORKSHOP OF THE REGIONAL OFFICE AND SCHOOLS DIVISION OFFICE GAD FOCAL PERSON AND SECRETARIAT IN THE IMPLEMENTATION OF THE 2020 GPB** at the **SNC Function Hall, DepED CAR Regional Office, Wangal, La Trinidad, Benguet on February 19-20, 2020.**
2. The objectives are to assist and guide the Regional and Schools Division Office GAD Focal Person and Secretariat in implementing the 2020 Gender and Development Plan and Budget (GPB).
3. List of participants are the following:
  - 8 - SDO GAD Focal
  - 8 - SDO GAD Secretariat
  - 2 - RO GAD Focal/Secretariat
  - 2 - HRDD staff
  - 1 - Resource Person

21 - Total
4. Check-in time of participants is in the afternoon of February 18, 2020 while check-out time is in the afternoon of February 20, 2020. First meal shall be dinner of day 0 and last meal shall be PM snacks of Day 2.
5. Board and lodging expenses shall be charged to the 2019 HRTD funds while the travelling expenses of SDO participants shall be charged to their local funds subject to the usual accounting and auditing rules and regulations.
6. For information, dissemination and compliance to this Memorandum is earnestly required.

  
**MAY B. ECLAR, Ph.D., CESO V**  
Regional Director

HRDD/JPA/mbg  
02.03.2020