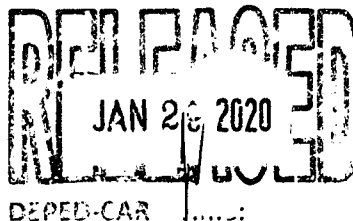


January 28, 2020



**REGIONAL MEMORANDUM**

No. 035.2020

**CONDUCT OF CONVERGENCE OF K – 12/IPED IMPLEMENTERS**

**TO: Schools Division Superintendents  
 All Others Concerned  
 All Divisions**

1. To ensure the attainment of goals and produce quality output of programs, projects, and activities, the Regional Office through the Curriculum Learning and Management Division will conduct a Convergence of K – 12/IPED Implementers on February 4 – 5, 2020 at NEAPR, DepEd – CAR, Wangal, La Trinidad, Benguet.

2. The activity aims for the participants to:

- a. share collaborative and concerted efforts and identify issues and concerns of each program leading to planned interventions.
- b. harmonize regional and division curriculum efforts to achieve quality in curriculum implementation and learning delivery.
- c. make agreements towards the successful delivery of tasks.

3. Attendance is highly expected from the following Regional and Division personnel:

Participants	No. of Participants		
	Regional Office	SDOs	TOTAL
Regional Director	1		1
Assistant Regional Director	1		1
CLMD Chief and EPS	12		12
CID Chief/SDO		8	8
Education Program Supervisor per SDO on the following areas: English                      Araling Panlipunan Filipino                      Kindergarten Science                      TVL Mathematics              ALS MAPEH                      LRMD EsP		11	88
Documentation/Facilitation (CLMD)	3		3
QuAME Monitor	1		1

CLMD/cfm/dot

**Contact Numbers (Area Code: 074):**

Office of the Regional Director	422-1318	Administrative Division	422-1804	CLMD	422-7096	HRDD	422-9590
Fax	422-4074	Cash Section	423-2215	LRMDS	422-0615	NEAP-R	422-5500
Office of the ARD	422-9590	Payroll Section	424-3893	ESSD	423-2218	PPRD	422-9590
ICT Unit	422-1318	Records Section	423-2213	Finance Division	422-5155	QuAD	422-5187
Public Affairs Unit	422-1318	Supply Section	422-2198	FTAD	424-5187	COA	422-7434
Legal Unit	423-2214	General Services Unit	422-1804				

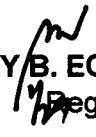
<b>TOTAL</b>			<b>114</b>
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4. Each CID Chief and EPS per subject area shall bring with them their 2020 OPCR and target programs, projects, and activities, laptop, and extension cord.
5. Attached is Enclosure 1, Activity Matrix and Enclosure 2, Terms of Reference, for your guidance.
5. Travel expenses of participants shall be charged against their respective local funds while meals, board and lodging for two (2) nights shall be charged against IPED Funds subject to usual accounting and auditing rules and regulations.

**Provision of Accommodation and Meals**

Particulars	February 3, 2020	February 4, 2020	February 5, 2020
Breakfast		/	/
AM Snack		/	/
Lunch		/	/
PM Snack		/	/
Dinner	/	/	
Accommodation	/	/	

6. Immediate dissemination of and strict compliance to this Memorandum is directed.

  
**MAY B. ECLAR, Ph.D., CESO V**  
 Regional Director

**Convergence of K-12/IPED Implementers**

**Terminal Objectives:** After the convergence, all the participants are expected to:

1. Share collaborative and concerted efforts and identify issues and concerns of each program leading to planned interventions.
2. Harmonize regional and division curriculum efforts to achieve quality in curriculum implementation and learning delivery.
3. Make agreements towards the successful delivery of tasks.

February 3, 2020

Time	Session Title	Session Objective/s	Methodology	Expected Output	Facilitator	Remarks
12:00 – 6:00		Arrival and Registration of Participants				
6:01 – 7:30			Dinner			

February 4, 2020

Time	Session Title	Session Objective/s	Methodology	Expected Output	Facilitator	Remarks
8:30 – 9:00			Preliminary Activities			
9:01 – 10:00	Statement of Purpose and Overview on the summary of programs, projects, and activities of CLMD as per KRA	To orient participants on the purpose of the activity and summary of programs, projects and activities of CLMD	Discussion	Participants were aware/informed on the purpose of the activity and summary of programs of PPAs of CLMD	Carmel F. Meris	
10:01 – 12:00	Presentation of each SDO Chiefs on their Programs, Projects, and Activities	For the CID chiefs to present their SDOs PPAs	Presentation Discussion/sharing of thoughts	Participants were informed on the PPAs of the eight SDOs	Annie Rose B. Cayasen	
12:01 – 1:00			<b>Lunch Break</b>			

1:01 – 3:00	Right Alignment Towards successful PPAs implementation: Alignment of PPAs of CLMD and CID per KRA	For the participants to align their PPAs for a successful program implementation	Group discussion Workshop Presentation	Aligned PPAs	Patricio T. Dawaton	
3:01 – 5:00	Presentation of output per SDO	For each SDO to present their output	Presentation Discussion	Presentations/slide decks of each SDO		
5:01 – 6:00			Ways Forward			

February 5, 2020

Time	Session Title	Session Objective/s	Methodology	Expected Output	Facilitator	Remarks
8:30 – 9:00			MOL			
9:01 – 12:00	Right Alignment Towards successful PPAs implementation: Alignment of PPAs per subject area	For the participants to align their PPAs for a successful program implementation	Group discussion Workshop	Aligned PPAs	Per Focal	
12:01 – 1:00			<b>Lunch Break</b>			
1:01 – 3:00				Ways Forward and Closing Program		
3:01 - onwards				Home Sweet Home		

**Enclosure 2 to RM** 035 . 2020

<b>Committees</b>	<b>Terms of Reference</b>	<b>Members</b>
Registration, Attendance, Opening Program	Handles the registration and attendance for the activity  Prepares opening program	Denia O. Tarnate Warly E. Kindiawan Elizabeth Calbayan Fely B. Badival
Facilitators	Facilitates the smooth conduct of the activity	Carmel F. Meris Annie Rose Cayasen Patricio T. Dawaton
Evaluation Team	Take down important notes/highlights of each CIDs presentation  Make clarifications as regards presentation	Chairperson: Clemente D. Bandao Edgar H. Madlaing Thelma T. Dalay-on Jeanie Claire Y. Piggangay Ethielyn E. Taqued
Timers	Ensures that time is followed during each presentation  Give time signal to each presenter	Denia O. Tarnate Warly Kindiawan
Meals	Ensures that all meals are served on time and in sufficient quantities  Ensures that all participants are well served	Angela K. Apopot Bryan Hidalgo

**Notes:**

Each presenter is given a total of 15 minutes broken down into:

- a. 10 minutes presentation
- b. 5 minutes clarifications and highlights of observations