



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
**CORDILLERA ADMINISTRATIVE REGION**

Wangal, La Trinidad, Benguet, 2601  
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**REGIONAL MEMORANDUM**

NO. 017.2018

January 11, 2018  
**RELEASED**  
JAN 12 2018  
DEPED-CAR Time:

**ADDENDUM TO RM 004 S. 2018 "1<sup>st</sup> REGIONAL MANAGEMENT COMMITTEE MEETING"**

To: **School Division Superintendents  
Chiefs of RO Functional Divisions  
SDO Division Sports Coordinators  
All Others Concerned**

1. Relative to the conduct of the 1<sup>st</sup> Regional Management Committee Meeting on January 15-16, 2018 to be hosted by SDO Abra, ManCom Members are advised of the following:
  - a) The ManCom Meeting shall be held at Ryjel Hotel, Cassamata Hill, Bangued, Abra;
  - b) Agenda shall be the following:
    - b.1 2017 BUR
    - b.2 DBM-FDU Report
    - b.3 Approved budget per Division for 2018
    - b.4 Significant provisions of the GAA
    - b.5 Issues and concerns on financial and administrative matters
    - b.6 Filling up of Positions
    - b.7 Regional Calendar of Activities
    - b.8 2018 CARAA
    - b.9 HRDD Updates on SHS/TVL Training
    - b.10 Issues on the delivery of TVL and Furniture
    - b.11 CLMD Updates
    - b.12 RMEA Results
    - b.13 Presentation of proposed PMES policy
    - b.14 Reporting of School Visits
    - b.15 Other issues and concerns from the SDOs
  - c) EPS Clemente D. Bando, Jr. will join the ManCom Meeting to discuss on the proposed policy on Participatory Monitoring and Evaluation System for Private Basic Education Schools in DepEd-CAR and Ms. Manilyn Botilas to replace Ms. Daisy P. Eswat as Secretariat;
  - d) The Regional Office ManCom Members will start on January 15, 2018 at 6:00AM;
2. Enclosed are the program of activities for reference and the schools and playing venues to be visited;
3. For information and guidance.

**MAY B. ECLAR, Ph.D., CESO V**  
OIC-Regional Director

**Contact Numbers (Area Code: 074):**

Office of the Regional Director	422-1318	Administrative Division	422-1804	CLMD	422-7096	HRDD	422-9590
Fax	422-4074	Cash Section	423-2215	LRMDS	422-0615	NEAP-R	422-5500
Office of the ARD	422-9590	Payroll Section	424-3993	ESSD	423-2218	PPRD	422-9590
ICT Unit	422-1318	Records Section	423-2213	Finance Division	422-5155	QuAD	422-5187
Public Affairs Unit	422-1318	Supply Section	422-2198	FTAD	424-5187	COA	422-7434
Legal Unit	423-2214	General Services Unit	422-1804				

**1<sup>st</sup> Regional Management Committee Meeting**  
 Ryjel Hotel, Cassamata Hill, Bangued, Abra  
 January 15-16, 2018

Time	Particulars/Agenda	Person In-Charge	Remarks
10:00-11:00AM	Arrival/ early lunch/ registration	SDO Abra/ Secretariat	
11:00AM onwards	School Visit & inspection of billeting areas and playing venues	c/o SDO Abra	
Jan. 16, 2018			
6:30-7:30	Breakfast	c/o SDO Tabuk City	
8:00AM-8:15	<b>Preliminaries</b> Nationalistic Song ..... Opening Prayer ..... Cordillera Hymn ..... Welcome Remarks ..... Opening Statement.....	c/o SDO Abra  May B. Eclar, PhD., CESO V OIC-Regional Director	
	<b>ManCom Proper</b>		
8:15AM onwards	<b>Roll Call</b>	Secretariat	
	<b>Call to Order</b>	ARD Bettina Daytec-Aquino	
	a. a.1 Review of the previous minutes a.2 Matters arising from the previous minutes	Secretariat ARD Bettina Daytec-Aquino	
	b. Adoption of the agenda: 1. 1.1 Presentation of Budget Utilization 1.2 DBM-FDU Report 1.3 Approved budget per Division for 2018 1.4 Significant provisions of the GAA 1.5 issues and concerns on financial and administrative matters	Atty. Sebastian G. Tayaban <i>Chief, Finance Division</i>	For discussion For information
	2. 2.1. Report on the filling up of teaching and non-teaching positions	Edgardo T. Alos <i>Chief, Admin. Division</i>	For discussion
	3. 3.1 Calendar of Regional Activities	Pio D. Ecuán <i>Chief, PPRD</i>	For Information
	4. 4.1 Conduct of the 2018 CARAA	Agustin B. Gumuwang <i>Chief, ESSD</i>	For Discussion
	5. 5.1 HRDD Updates on SHS/TVL Training	Jennifer P. Ande OIC-Chief, HRDD	For information
	6. 6.1 Issues on TVL & Furniture delivery		For discussion
	7. CLMD Updates	Emilia M. Faustino <i>Chief, CLMD</i>	For information
	8. RMEA Results	Aida L. Payang Chief, QuAD	For Information
	9. Presentation of proposed PMES policy.	EPS Clemente D. Bandao, Jr.	For discussion
	c. Reporting of School Visits d. Other issues and Concerns from the SDOs	Teams SDSS	
	Adjournment /Closing Prayer	SDO Representative	

Members		Schools & Playing Venues to be Visited	Supervisor In-Charge
OIC-RD May B. Eclar, Ph.D., CESO V OIC-SDS Irene S. Angway Pio D. Ecuang, Chief, PPRD Manilyn Botilas, Secretariat Tabuk City Sports Coordinator Apayao Sports Coordinator		Gaddani National High School Tayum Gymnasium ASIST Lagangilang Gym Barbarit Shooting Range	Emmanuel Bugtong
ARD Bettina Daytec-Aquino Jennifer P. Ande, OIC-HRDD OIC-SDS Felipe L. Ballitoc Glenn P. Papa – Secretariat Benguet Sports Coordinator		Sinalang ES Agtangao ES Bangued Town Plaza Capitol Atrium and Social Hall	Marlene Abaoag
Edgardo T. Alos – Chief, Admin OIC-SDS Gloria B. Buya-ao SDS Marie Carolyn B. Verano Atty Sebastian C. Tayaban – Chief, Finance Ifugao Sports Coordinator Mountain Province Sports Coordinator		Pidigan CS Suyo NHS Suyo ES Pennarubia Gymnasium	Bhenjo Agaloos
Aida L. Payang – Chief, QuAD Emilia Faustino – Chief, CLMD OIC-SDS Benedicta B. Gamatero SDS Ronald B. Castillo Baguio Sports Coordinator		Bangued East CS and Gymnasium Abra High School and Gymnasium Abra High School Gymnasium Abra Sports Complex and Gymnasium	Mijurodel Rifareal
Agustin B. Gumuwang – Chief, ESSD Patricia K. Dumaguing – Secretariat SDS Federico P. Martin SDS Sally B. Ullalim Abra Sports Coordinator		Divine Word College ASIST Gymnasium and Ground Bangued West CS and Gymnasium	Jun Aguyos