

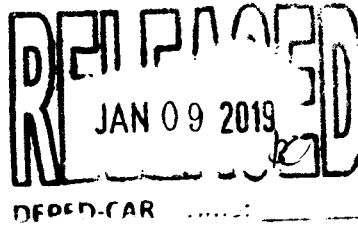


Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Wangal, La Trinidad, Benguet



January 7, 2019

Regional Memorandum
No. 012-2019



**ORIENTATION ON METROBANK FOUNDATION OUTSTANDING FILIPINOS –
AWARDS FOR TEACHERS**

To: **Schools Division Superintendents
All Others Concerned
All Divisions**


1. In support to the Search of Metrobank Foundation Outstanding Filipinos – Awards for Teachers, the Regional Office through the Human Resource Development Division will conduct a one - day orientation on January 29, 2019 at the NEAPR, DepEd – CAR, Wangal, La Trinidad, Benguet.
2. Objectives of this activity are for the HRDD and Metrobank personnel to give technical assistance to prospective men and women nominees and focal persons in each SDOs relative to the activity; enhance basic understanding of nominees and focal persons in the preparation of documents; and increase participation of men and women teachers in the said search for Outstanding teachers.
3. Attendance is highly expected from the following Regional and Division/School personnel:

Participants	No. of Participants	
	Regional Office	Division Office
Regional Director	1	
Assistant Regional Director	1	
HRDD	7	
Focal Person for scholarship from each Division		8
Teacher Nominees (10 participants from each division)		80
Facilitator/Speakers		5
QuAME Monitor		1
TOTAL		103

Tracking Number:

047-0452-41

4. Accommodation and meals (dinner, breakfast, lunch, morning and afternoon snacks) for one day will be charged to Regional funds while travel and incidental expenses will be charged to local funds subject to the usual accounting and auditing rules and regulation. First meal will be dinner of Monday, January 28, 2019 and last meal will be lunch and afternoon snacks of Tuesday, January 29, 2019. Lodging of all participants from Abra, Apayao, Benguet, Ifugao, Kalinga, Mt. Province and Tabuk City will be at the NEAPR.
5. Attached is the Activity Matrix for your guidance.
6. Immediate dissemination of and strict compliance to this Memorandum is directed.


MAY B. ECLAR, PhD, CESO V
Regional Director

ACTIVITY MATRIX

Orientation on Metrobank foundation Outstanding Filipinos – Awards for Teachers
January 29, 2019

Time	Day 0 January 28, 2019	Day 1 January 29, 2019
8:00 – 8:30		Opening Program and Statement of Purpose
8:31 – 10:00		Kapehan sa NEAPR “My Journey as an Outstanding Teacher Awardee” Sharon Ballogan - Ifugao Division Marcelo Otinguey – Benguet Division Liza Polled – Baguio City Division Outstanding Teachers of CAR
10:01 – 10:30		Health Break
10:31 – 12:00		Understanding my role as a nominee Kristal T. Todcor Focal - Metrobank Foundation Outstanding Filipinos – Award for Teachers
12:01 – 1:00		Lunch Break
1:01 – 3:00		Quality Assurance in the assessment/validation of documents Kristal T. Todcor
3:01 – 3:30		Health Break
3:31 – 4:30	Arrival and Registration	Making a difference in the lives of teachers Kristal T. Todcor
4:30 – 5:00		Closing Program
Output		Reflection and well prepared documents/folders