

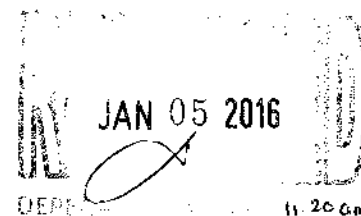


Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Wangal, La Trinidad, Benguet



January 4, 2016

REGIONAL MEMORANDUM
NO. 003-2016



To: **SCHOOLS DIVISION SUPERINTENDENTS**
EPS - In-charge, LRMDS
All Divisions

From: **ELLEN B. DONATO, Ed.D., CESO III**
Regional Director

Subject: **WORKSHOP TO QUALITY ASSURE LEARNING MATERIALS FOR PUBLISHING**

1. A workshop to quality assure developed learning materials for online publishing will be conducted on January 27- 29, 2016 at the Learning and Resource Management Center, DepED-CAR, Wangal, La Trinidad, Benguet.
2. The activity aims to:
 - a. Review LRMDS Framework, Roles and Responsibilities.
 - b. Discuss portal registration, access, user account and roles.
 - c. Perform exercises on publishing LRs.
 - d. Craft Division and Regional Five year master Plan
3. Participants to this workshop are the following:

ORD	2
CLMD, Chief	1
CLMD, EPS	6
QUAD, EPS	1
Abra, LRMDS Team	2
Apayao, LRMDS Team	2
Baguio, LRMDS Team	2
Benguet, LRMDS Team	2
Ifugao, LRMDS Team	2
Kalinga, LRMDS Team	2
Tabuk City, LRMDS Team	2
Mountain Province, LRMDS Team	2
Resource Persons	2
Documenter, CLMD, HRDD	2
Total	30

4. Lodging of participants outside Baguio and Benguet areas shall be charged against Regional funds. Travel expenses shall be charged against local funds while meals and kits of the participants shall be charged against Regional funds subject to the usual auditing rules and regulations.

Immediate and wide dissemination of this memorandum is desired.

CLMD/PDE/eet

Telephone Numbers:							
Office of the Director IV	-422-1318	Budget and Finance Division	-422-5155	Cash Section	-309-3017	Record Section	-309-3015
Fax Machine	-422-4074	Elementary Education Division	-422-7096	Physical Facilities Unit/ICT	-309-3011	Payroll Services Unit	-424-3993
Office of the Director III	-309-3013	Alternative Learning System	-422-5187	Regional Planning Unit	-309-1234	Special Services Division	-424-5167
Administrative Division	-422-1804	Secondary Education Division	-309-3014	Supply Unit	-422-2198	Commission on Audit	-422-7434