



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
**CORDILLERA ADMINISTRATIVE REGION**

Wangal, La Trinidad, Benguet, 2601  
Website: [www.depedcar.ph](http://www.depedcar.ph) | Email: [car@deped.gov.ph](mailto:car@deped.gov.ph)

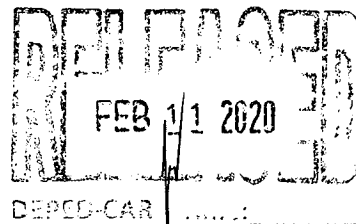


February 10, 2020

**REGIONAL MEMORANDUM**

No. 051.2020

To : Schools Division Superintendents  
All others concerned



**REORIENTATION OF SCHOOLS DIVISION OFFICE FOCAL PERSONS ON REGULATORY SERVICES**

- This is to announce the conduct of the Reorientation of Schools Division Office Focal Persons on Regulatory Services on February 27 and 28, 2020 at SNC Hall, DepED-CAR Compound, Wangal, La Trinidad, Benguet.
- The purpose of this activity is to review existing policies, standards, and guidelines relative to regulatory services. Specifically, it aims to:
  - review procedural guidelines on the application of public and private schools;
  - standardize tools, forms and other documentary requirements needed;
  - database of private schools;
  - list of approved government permits/recognition (for private schools) and approved public schools for establishment, integration, conversion and SHS Program;
  - 2020 Private Schools Annual Conference; and
  - Others:
    - MEA Convergence
    - QATAME
    - BAR 1
- The participants to this activity are the following:

Regional Office	No. of Pax
<ul style="list-style-type: none"> <li>Regional Director</li> </ul>	1
<ul style="list-style-type: none"> <li>Assistant Regional Director</li> </ul>	1
<ul style="list-style-type: none"> <li>QAD Staff</li> </ul>	4
<ul style="list-style-type: none"> <li>ICT Unit Staff</li> </ul>	2
<b>Schools Division Office</b>	
<ul style="list-style-type: none"> <li>SGOD Chief</li> </ul>	8
<ul style="list-style-type: none"> <li>Focal Person on Regulatory Services</li> </ul>	8
<b>Total</b>	<b>24</b>


- Meals and accommodation of participants shall be charged to regional office funds while the travel and other expenses incurred by the participants shall be charged to local funds subject to usual accounting and auditing rules and regulations. The first meal

**Contact Numbers (Area Code: 074):**

Office of the Regional Director	422-1318	Administrative Division	422-1804	CLMD	422-7096	HRDD	422-9590
Fax	422-4074	Cash Section	423-2215	LRMDS	422-0615	NEAP-R	422-5500
Office of the ARD	422-9590	Payroll Section	424-3993	ESSD	423-2218	PPRD	422-9590
ICT Unit	422-1318	Records Section	423-2213	Finance Division	422-5155	QuAD	422-5187
Public Affairs Unit	422-1318	Supply Section	422-2198	FTAD	424-5187	COA	422-7434
Legal Unit	423-2214	General Services Unit	422-1804				

shall be breakfast of February 27 (for SDO participants except for Baguio, Benguet and RO participants) while the last meal shall be dinner of February 28, 2020.

5. For more information, please contact the **Quality Assurance Division (QAD), DepED – Regional Office, Cordillera Administrative Region** at Telephone Number: **422 – 5187** or email us at: [quad.depedcar@gmail.com](mailto:quad.depedcar@gmail.com)
6. For information of all concerned.

  
**MAY B. ECLAR, Ph.D., CESO V**  
*Regional Director*