



REGIONAL MEMORANDUM

No: 417.2019

MONITORING AND VALIDATION OF DELIVERED LEARNING RESOURCES AND IMPLEMENTATION OF LIBRARY HUBS

TO: Schools Division Superintendents
 All Divisions
 All others concerned

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1. Relative to central office distributed Learning Resources and implementation of Library Hub Project, a validation and monitoring activity will be conducted on December 2 to 6, 2019 to validate the existing delivered LRs and the implementation of the Libraries and Library Hubs of the Region.
2. The activity shall be conducted in the following stages:
 - a. Orientation – December 2, 2019 at DepEd, Wangal, La Trinidad, Benguet
 - b. Monitoring proper – December 3-5, 2019 see Enclosure 1
 - c. Debriefing – December 5-6, 2019 at DepEd, Wangal, La Trinidad, Benguet
3. The objectives of this monitoring are:
 - a. Provide updates on the Centrally –distributed learning resources;
 - b. Gather feedback on the utilization of distributed learning resources;
 - c. Monitor implementation of library hubs and school libraries.
4. Participants to the activity are the following:

ORD	1
CLMD Chief/ARD	1
LRMS Manager/Supervisor	1
BLR Staff	4
SDO PSDS/Central School Principal (6 pax/sdo)	48
SDO LR Supervisors	8
SDO Supply Officers	8
CLMD	5
TOTAL	76

5. One Lunch and two snacks shall be served during the orientation and debriefing sessions.
6. Board and lodging, transportation and other incidental expenses shall be charged to BLR funds downloaded to the respective SDOs of the monitors subject to the usual accounting rules and regulations.
7. Participants are expected to bring their laptops for consolidation of data.
8. For clarification regarding this Memorandum, please contact clmd.depedcar@gmail.com or telephone number 422-7096.
9. Immediate dissemination of this memorandum is enjoined.

MAY B. ECLAR, Ph.D., CESO V
 Regional Director

Enclosure to RM No. 411, s. 2019

ASSIGNMENTS AND MECHANICS OF MONITORING

1. There will be Eight Teams with the following assignments :
 - a. Kalinga Team to monitor Benguet Division and vice versa.
 - b. Apayao Team to monitor Ifugao Division and vice versa.
 - c. MP Team to Monitor Baguio Division and vice versa.
 - d. Tabuk Team to Abra Division and vice versa.
2. The team shall monitor and validate at least four (4) schools in the division composed of; one (1) Elementary School, one (1) Junior High School, one (1) Division School, and one (1) Senior High School.
3. There shall be one Central Office/ BLR representative in each team.
4. LRMSD Education Program Supervisor shall act as the Team leader per team.
5. Arrangements shall be made by the LR supervisors/ Team leader as to transportation, lodging and meals as necessary.
6. Required forms shall be appropriately filled up and be used in the analysis of data during the debriefing session on December 5, 2019. Enclosure 2.
7. Safety and security of each member of the team is always a **Priority**.
8. For details and further information please contact clmd.depedcar@gmail.com or telephone number 422-7096 or Ethel - 09189659179 / Zabeth - 09099427788.