



Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION

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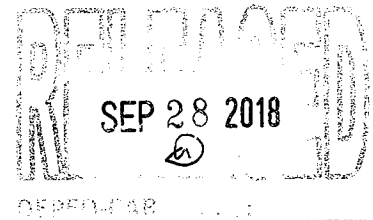


REGIONAL MEMORANDUM

September 19, 2018

No. 320.2018

To : Schools Division Superintendents
Federation of Private Schools
Private School Administrators
All others concerned



COMPLIANCE OF PRIVATE SCHOOLS ON THE EVALUATION OF LEARNING RESOURCES (BOOKS, MODULES AND OTHER LEARNING MATERIALS) AS A REQUIREMENT IN THE ISSUANCE OF GOVERNMENT PERMIT/RECOGNITION

1. All Private Schools are hereby requested to adhere to standards, policies, and guidelines on the use of learning resources such as books, modules, and other learning materials. This is to ensure that the information, competencies, skills and ideas that our learners gain are based on factual, realistic and relevant sources.
2. Per DepED Order No. 88, s. 2010 section 168 on the Library Holdings or Collection states that *“The content of the school library should be adequate in terms of quality relative to such factors as breadth of coverage and representativeness of authorship in the various disciplines...”*. Further section 173 of the said order stipulates that *“As a general rule, all private schools shall not change their prescribed textbooks oftener than once every four years without the prior approval of the Secretary. The Secretary or his duly representative shall take into account, among others, the quality and reasonableness of the price as well as the pedagogical suitability of the books. The school administration, subject to the provisions of existing laws and rules, may require its approval on the selection and adoption by any teaching personnel of textbooks for use in classroom instruction.*
3. With the foregoing, this office requires all Private Schools to have their learning resources especially books be evaluated by the concerned school prior to its procurement/usage. In doing so, books and other materials containing erroneous information are avoided.
4. Part of the requirement for issuance of government permit/recognition effective School Year 2019 – 2020, all Private Schools shall be required to submit a certification that all their textbooks and other learning resources were evaluated and error free.
5. For more information, please contact the **Quality Assurance Division (QAD), DepED – Regional Office, Cordillera Administrative Region** at Telephone Number: 422 – 5187 or email us at: quad.depedcar@gmail.com
6. Immediate dissemination of this memorandum is desired.


MAY B. ECLAR, Ph.D., CESO V
Regional Director