



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
**CORDILLERA ADMINISTRATIVE REGION**

Wangal, La Trinidad, Benguet, 2601  
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**REGIONAL MEMORANDUM**

NO. **281-2018**

AUG 29 2018

To : Schools Division Superintendent  
All Others Concerned

Subject : CONDUCT OF THE ORIENTATION OF SCHOOLS DIVISION  
OFFICE FOCAL PERSON ON REGULATORY SERVICES

Date : August 23, 2018

1. This is to announce the conduct of the one-day orientation meeting of the Schools Division Office Focal Person on Regulatory Services on Friday, September 7, 2018 from 8:00 AM to 5:00 PM at the mini-conference room, First Floor, RNEAP-DepEd-CAR, Wangal, La Trinidad, Benguet.

2. The objective of the orientation-meeting is to update the participants on regulatory guidelines and policies.

3. The participants of the orientation are the following:

| Region                                     | No.        | SDOs  | No.        |
|--|------------|---|------------|
| RD   | 1          | SMME In-Charge of Private Schools and M & E (1 per SDO) | 8          |
| ARD  | 1          |   |            |
| QAD Staff                                  | 5          | PEAC Representative                                     | 1          |
| <b>TOTAL</b>                               | <b>(7)</b> | <b>TOTAL</b>  | <b>(9)</b> |
| <b>OVERALL NUMBER OF PARTICIPANTS - 16</b> |            |   |            |

4. Travel expenses of participants shall be charged against local funds while lodging/accommodation, meals and snacks shall be charged against Regional Office Funds subject to existing rules and regulations. Breakfast, lunch and two snacks shall be for all the participants. Lodging/accommodation shall be for the SDOs except Baguio City and Benguet divisions.

5. Immediate dissemination and compliance of this Memorandum is desired.

*MAY B. ECLAR*  
**MAY B. ECLAR, Ph.D., CESO V**  
Regional Director

QAD/olp/feb

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